Appendix 4: Individual mandates for savings

Proposal	Federation of schools	Lead/Responsible	Nikki Wellington
Title		Officer:	-
Your Ref	CYP001	Directorate:	CYP
No:			
Version No:	1	Section:	Support Services
Date:	28-11-18		

Version	Date	Changes Made
1	28-11-18	Form Completed
2		

Brief Summary (Please include a brief description of the proposal being proposed)

The proposal is to federate a small number of primary schools to enhance leadership capacity and reduce management costs. The vision is that one head will manage two schools (in the first instance) in a local area with a head of school / deputy in each school to support

Question	Y/N	Comments/Impact					
Does this proposal align with the MCC Corporate Plan?	Y	The proposal contributes in delivering the priorities as set out in the Corporate Plan and specifically those priorities that support delivery of education in our schools.					
Has a Future Generations Evaluation been completed for this proposal?	Y	See separate document					
What consultation and engagement has been undertaken to date?		SLT and Cabinet. Further consultation will be required with governing bodies, pupils and parents.					
Has an option appraisal been undertaken?	N	No other options considered. However this model has successfully been implemented when a Headteacheris absent. It is also progressing in two Monmouthshire schools and is positively received by partners.					
Does this proposal affect other MCC services?	N						
Is this proposal dependant on other services?	N						
Will this proposal require any amendments to MCC policy?	N						
Will this proposal have any staffing implications?	Y	There will potentially be a Headteacher redundancy. However, it is likely that this would only be considered if there were a vacancy in the school in order to reduce this risk to a minimum.					
Will this project have any legal implication for the authority?	N	However, it will need to go through a governance process with the Governing body. There are Welsh Government regulations regarding this and they will be followed.					
What is the financial benefit of this proposal?	Y	Description Remainder 19/20 20/21 21/22 22/23 Total of 18/19					
		Federation of chools 23,000 23,000					

		Additional (Comments:						
Will this proposal require revenue	N								
Will this proposal require revenue or capital investment to implement?	N	Investment Description	Remainder of 18/19	19/20	20/21	21/22	22/23	Total	Source of funding
	N	Additional	Somment.						
Has this proposal considered the opportunities for external funding?	N								
Will this proposal have any non-financial impacts?	Y	2 More of 3 4 Possil 1 Possil	ng of best pra opportunities vantage ble redundanced opportuni	for staff	eadtead	chers			
Has this proposal made any assumptions?	Y	1 That t	mption he opportunit dancy will ne Comment	y will aris ed to be o	e throug	gh vaca red.	ncies. If	not a p	ossible
Has a risk analysis been completed for this proposal?	Y	Main Risks							
		this ca	sk is minimal annot be prog ne saving will	ressed	RAG Rat G		Mitigat	tion	

		Additional Comment:
What further consultation and engagement will be required for this proposal?	Y	Ref Consultee Description Comp/Pending 1 Governing Body Pending 2 Staff Pending 3 Parents Pending 4 Elected Formal Scrutiny Jan 19 Members Additional Comments:
Will this proposal require procurement of goods, services or works?	N	
Will support services be required for this proposal?	N	Ref Support Service Activity Internal/External Additional Comment:
Will this proposal impact on the authorities built assets. E.g. service change, resource amendment etc.	N	
Will this proposal present any future collaboration opportunities?	N	
Will this project benefit from digital intervention to increase efficiency or increase service quality?	N	
How will the impact of this proposal be measured? E.g. Budget/Process/Staff/Customer KPI's		Saving achieved, impact on school to raise standards, increased opportunities for staff.

Proposal Title	Investigate options to revise running and budgeting of Gwent Music	Lead/Responsible Officer:	Nikki Wellington
Your Ref No:	CYP003	Directorate:	СҮР
Version No:	1	Section:	Finance
Date:	23/08/18		

Version	Date	Changes Made
1	23-08-18	Initial proforma
2	28-11-18	Review of proforma and update for consultation with Gwent music

Monmouthshire have maintained a significant level of funding for Gwent Music where other authorities have reduced their funding significantly over a short period. The intention is that we reduce our additional contribution by £40,000 to a core level of funding of £110,000. The consequence of this will be that there will be an increase in the charge for participation in the Gwent Music Centres. This change will bring our charging into line with the other participating Gwent authorities.

Gwent Music are aware that the funding is being considered by Monmouthshire and will work with us to minimise the impact on parents and pupils, but also achieve the savings.

Question	Y/N	Comments/Imp	act				
Does this proposal align with the MCC Corporate Plan?	Y						
Has this proposal been included in your current Service/Business Improvement Plans?	N	At the point of writing the plan it was not a consideration. However the impact and implementation of this will be included in the plans going forward.					
Has a Future Generation Evaluation been completed?	Y						
Has an Option Appraisal been completed? (Please refer to MCC Standard Option Appraisal Process/Template)	N	Several options was agreed as i community and	t would have				
Will this proposal affect any other service provision?	N	It is unlikely that there will be an impact on other services, however if the costs become prohibitive for parents then this may impact on the provision of music lessons in schools.					
Will this proposal require any amendments to MCC policy?	N	•					
Will this proposal have any staffing implications?	Y	This will impact are made, MCC					e savings
Will this project have any legal implication for the authority?	N	No the joint agr	eement with	Gwent mus	sic remains	unaffecte	d.
Will this proposal have any	Y						
financial benefit?		Description	18/19	19/20	21/22	22/23	Total
				£40k			

		Additional Com	ments:					
Will this proposal require investment to implement?	N	Investment Description	18/19	19/20	21/22	22/23	Total	Source of funding
		Additional Com However there of if staff need to be is minimal.	ould be im	plication	s with M due to th	CC payi ne propo	ng redu sal, how	ndancy costs vever the risk
Will this proposal have any non-financial impacts?	Y	Ref Benefit 1 Uniform c provision. 2 3 4	narges acr	oss all th	ne authoi	rities acc	cess Gw	rent Music
		Ref Disadvan 1 Less pupi 2 3 4		ng music				
		Additional Com	ment:					
Has this proposal made any assumptions?	Y	Ref Assumpt 1 The numb 2 3 4 Additional Com	er of pupil	s attendi	ng remai	ins the s	ame.	
Has a risk analysis been completed for this proposal? -	N	Main Risks						
(Please refer to MCC Strategic Risk Management Policy)		Additional Com While not formal Monmouthshire risk to parents is In addition there	risk analy County Co kept to a	uncil are minimum	working	npleted,	ire the ii	Music and mpact and

Y	Ref	Consultee Gwent Music Parents	place and implement being con Gwent m inform pa charges	tion has tak d proposals nt the saving	to gs are ed to		p/Pending plete ding
Y	Addi		Gwent m inform pa charges	usic will ne		Pend	ding
Y	Addi	tional Comments					
Y	D-t- f						
N		om Gwent Music. ities and the impac					n otner
Y	Ref	Informing of Pa	arents	lusic	18		Complete Y N
Y	pupils	accessing the ac	ccess fund.	g the provis Assumed o	sion. Dadrop of i	ata on in nun	number on the state of the stat
Y	Actua fund.	l pupil number dr	op off and t	he numbers	access	sing th	ne access
N	Ref		3	Activity		Intern	al/External
N							
Y			horities who	o are curren	ntly sup	ported	l by Gwent
IN	0	no cobiere de la company			٠	ha	
	Y Y N	Y Ref Addi Y Data of pupils this da Y Actual fund. N Ref Addi N Possil Music	Ref Activity Consultation w Informing of Pa Informing of Pa Additional Comments Y Data on number of pup pupils accessing the ac this data is held by Gw Y Actual pupil number dr fund. N Ref Support Service Additional Comment: N Y Possibly with other aut Music. N Savings achieved and i	Per Activity Consultation with Gwent M Informing of Parents Additional Comments: Y Data on number of pupils accessing pupils accessing the access fund. this data is held by Gwent Music Y Actual pupil number drop off and the fund. N Ref Support Service Additional Comment: N Y Possibly with other authorities who Music. N Savings achieved and impact on n	Pata on number of pupils accessing the proving pupils accessing the access fund. Assumed of this data is held by Gwent Music Patual pupil number drop off and the numbers fund. Ref Support Service Activity Additional Comment: Patients Additional Comments N Possibly with other authorities who are currer Music. N Savings achieved and impact on numbers atternal.	N Ref Activity Start Consultation with Gwent Music Nover 18 Informing of Parents March March March March March Nover 18 March March Nover 18 March March	Possibly with other authorities who are currently supported Music. Possibly with other authorities who are currently supported Music. Start November 18

Proposal Title	Before school Clubs	Lead/Responsible Officer:	Nikki Wellington / Sue Hall
Your Ref No:	CYP004	Directorate:	CYP
Version No:	1	Section:	Finance / Early Years
Date:	23/08/18		

Version	Date	Changes Made
1		
2		

Proposal was submitted for 18/19 to charge £1 per pupil to attend the before schools clubs held in our schools. These clubs usually run for 1 hour, the first 30 minutes are childcare and the remaining 30 minutes are for breakfast. The proposal is that if a child attends for the full hour, they will pay £1 for the childcare element. If they attend only for the second 30 minutes, there will be no charge.

All children who are entitled to free school meals can attend the whole session with no charge.

As a consequent of this decision in the budget for 2018-19, this mandate reflects the 4 month (April to July 2019) £1 charge to all non-Free School Meal pupils.

Question	Y/N	Comments/Impa	ct						
Does this proposal align with the MCC Corporate Plan?	Y	The proposal contributes additional funding that will ultimately assist the Council in delivering the priorities as set out in the Corporate Plan and specifically those priorities that support delivery of education in our schools.							
Has this proposal been included in your current Service/Business Improvement Plans?	Y		The decision to introduce this charge was made last year; therefore, the action in the business plan is to monitor the impact.						
Has a Future Generation Evaluation been completed?	Y	For the original 18	3/19 proposa	I					
Has an Option Appraisal been completed?	N	As this is has been implemented last year there is no appraisal necessary. However, last year a range of options were considered and the impact on families.							
Will this proposal affect any other service provision?	Y	Schools operate t	he day-to-da	y running of	the clubs.				
Will this proposal require any amendments to MCC policy?	N								
Will this proposal have any staffing implications?	Potentially	If numbers of pup will also need to r		reduce then	there is a p	otential tha	t staffing		
Will this project have any legal implication for the authority?	N								
Will this proposal have any	Υ				_				
financial benefit?		Description	18/19	19/20	21/22	22/23	Total		
		Increase in revenue		£72k			72,000		
		Additional Com	ments:						

		The original 2018-19 saving proforma modelled the £1 increase for 7 months (Sept-Mar) in 2018-19 financial year. This proforma calculates the additional beneficial effect in respect of the 4 months of the current academic year falling into 2019-20 (Apr-Jul).							
Will this proposal require investment to implement?	N	Inves	tment	18/19	19/20	21/22	22/23	Total	Source of
		Descr	iption		13/120			Total	funding
		Additional Comment:							
Will this proposal have any non- financial impacts?	Y	Ref Benefit 1 Pupils benefit from a healthy breakfast. 2 Parents benefit from childcare. 3 4							
		Ref 1 2	Disadvanta						
Has this proposal made any assumptions?	N	Ref 1 2 3 4	Assumptio	n					
Additional Comment £1 increase for 7 months based on current numbers continuing									uing
Has a risk analysis been completed for this proposal? -	N	Main I	Risks						
		Ref	Risk			RAG Ratin		Mitigatio	on
		Additional Comment:							

			is is an on-going prirement for this.	oposal that w	as approved	last year	there is no
Have the political implication of this proposal been assessed?	Y	For the	e original agreed las	st year.			
Will consultation and engagement be required for this proposal?	N	Ref	Consultee	Descriptio	n	Co	mp/Pending
		This	was completed last	year.			
Is any research required for the implementation of this proposal?	N	All cor	npleted last year				
Will this proposal require procurement of goods, services or works?	N						
Has a timeline been considered for this proposal?	Y	Ref	Activity			Start	Complete
			tional Comments:				
What evidence/data has been gathered to date to inform this Proposal?			nt pupil numbers att he charges are intro				
Will any additional evidence/data analysis be required for this proposal?	Υ	As abo	ove				
Will support services be required for this proposal?	N	Ref	Support Service		Activity	Inte	rnal/External
		Addi	tional Comment:				
Will this proposal impact on the authorities built assets?	N						
Will this proposal present any collaboration opportunities?	N						
Will this project benefit from digital intervention? How will the impact of this proposal	N	•	Number of pupils	s attending			
be measured?		•	Impact on low-in		3.		

Proposal Title	Reduction in funding for Mounton House through the funding formula	Lead/Responsible Officer:	Nikki Wellington
Your Ref	CYP006	Directorate:	CYP
No:			
Version No:	1	Section:	Finance
Date:	29/11/18		

Version	Date	Changes Made
1	30-11-18	Initial draft
2		

The budget proposal is to reduce the funding via the funding formula for Mounton House. This is based on a reduction in pupil numbers attending the provision. This has also led to a reduction in recoupment income for pupils attending the school.

The current numbers on roll are 19 pupils.

The funding formula delegation for Mounton House Special School has not been reviewed since 2010 and at which stage the formula funded based on full residential capacity, being 42 placements. However, in 2016-17 the budget was reduced by £250,000 as reflection of the reduction in pupil numbers at that time. At that time there were 10 residential pupils, there is currently 1.

Question	Y/N	Comments/Impact							
Does this proposal align with the MCC Corporate Plan?	Y	The proposal contributes additional funding that will ultimately assist the Council in delivering the priorities as set out in the Corporate Plan and specifically those priorities that support delivery of education in our schools.							
Has this proposal been included in your current Service/Business Improvement Plans?	N	No as this was not a consideration when writing the plan. Now this is being progressed the impact will be monitored.							
Has a Future Generation Evaluation been completed?	Y	See separate document							
Has an Option Appraisal been completed?	Y	Other options were considered to achieve the savings, after a consideration of the risks around these it was agreed that this option would be taken forward.							
Will this proposal affect any other service provision?	N								
Will this proposal require any amendments to MCC policy?	N								
Will this proposal have any staffing implications?	Y	Dependant on the final proposals there will be an impact but this is yet to be determined. However the school and local authority will work together to minimise the impact.							
Will this project have any legal implication for the authority?	N								
Will this proposal have any financial benefit?	Y	Description 18/19 19/20 21/22 22/23 Total							
manda serient.		Mounton House							

		Additional Comments: The area of the savings be determined as the review is completed. However, it is likely that this will be made through a reduction in staff. The impact will be minimise by following our employment policies.
Will this proposal require investment to implement?	N	Investment 18/19 19/20 21/22 22/23 Total Source of funding
		Additional Comment:
Will this proposal have any non-financial impacts?	Y	Ref Benefit 1 2 3 4
		Ref Disadvantage 1 Possible staffing reductions 2 3 4 Additional Comment:
Has this proposal made any assumptions?	Y	Ref Assumption 1 That the school will be able to manage resources to ensure that the savings can be made. 2 3 4
Has a risk analysis been completed	Y	Additional Comment Main Risks
for this proposal? - (Please refer to MCC Strategic		Ref Risk RAG Mitigation Rating
Risk Management Policy)		1 School not achieving the saving and reporting a deficit budget. A Early consultation with the school to reduce this risk.
		Additional Comment:
Have the political implication of this proposal been assessed?	Y	
Will consultation and engagement be required for this proposal?	Y	Ref Consultee Description Comp/Pending

		1	Staff	Any effected due to the proposals	P	
		2	Governors	Any effected due to the proposals	Р	
		Add	itional Commen	ts:		
Is any research required for the implementation of this proposal?	Y		ol budget position sure full needs are	and current monitoring outo e met.	comes. Staffi	ng structures
Will this proposal require procurement of goods, services or works?	N					
Has a timeline been considered for	Υ	Def	Andireitre		Ctout	Commists
this proposal?		Ref 1	Activity Informing the	Finance forum	Start Jan 19	Complete
		2	Consultation	vith the school / Governors	Jan 19	
		3	Proposals bro	ught forward	Feb 19	
		4	Proposals agr	March 19		
		Add	itional Commen	ts:		
What evidence/data has been gathered to date to inform this Proposal?	Y		icial information ctions going for	for schools, pupil numbe ward.	rs currently	and
Will any additional evidence/data analysis be required for this proposal?	Y	.Staffi applic		posed and current. Cost of r	edundancie	s if
Will support services be required	Y	Def	0	A -4!!4	lasta an	
for this proposal?		Ref	Support Servi CYP Finance	ce Activity Budgets	Intern	nal/External al
		2	People Service	s Staffing	Intern	al
		3	Unions	Staffing	Exter	nal
		Add	itional Commen	t:		
Will this proposal impact on the authorities built assets?	N					
Will this proposal present any collaboration opportunities?	N					
Will this project benefit from digital intervention?	N					
How will the impact of this proposal be measured?	Y	Budg	et monitoring, s	avings achieved. Impact o	on staff.	

Proposal Title	Early years	Lead/Responsible Officer:	Sharon Randall Smith/Nicola Wellington
Your Ref No:	CYP007	Directorate:	CYP
Version No:	1	Section:	Early years
Date:	29/11/18		

Version	Date	Changes Made
1	29-11-18	Draft
2		

The proposal is to make staffing budget savings from the early year's team. Both posts are grant funded and have budget in the base CYP budget hence there is double funding.

Question	Y/N	Comments/Impa	ict						
Does this proposal align with the MCC Corporate Plan?	Y	This is in line with the MTFP and value for money.							
Has this proposal been included in your current Service/Business Improvement Plans?	N		No this was discussed after the business plans were agreed, however going forward this will be monitored going forward.						
Has a Future Generation Evaluation been completed?	Y	See separate do	cument						
Has an Option Appraisal been completed?	N	This is the only o options to consid		ered, with	n this p	roposal t	here ar	e no (other
Will this proposal affect any other service provision?	N	There will be no	change in se	rvice prov	vision,	jus the f	unding.		
Will this proposal require any amendments to MCC policy?	N								
Will this proposal have any staffing implications?	N	Notification of the grants have been received for 2019-20 and therefore there are no staffing implications. Should the grant not be available in future years, as the work will still need to be covered this will be a pressure to the directorate budget.							
Will this project have any legal implication for the authority?	N								
Will this proposal have any	Υ								
financial benefit?		Description	18/19	19/20)	21/22	22/2	23	Total
				40,00	0				40,000
		Additional Con	nments:						
Will this proposal require	N								
investment to implement?		Investment Description	18/19	19/20	21/22	22/23	Total	Sour	rce of ling

		Additional Comment:									
Will this proposal have any non-	N										
financial impacts?		Ref	Benefit								
		1 2									
		3									
		4									
		Ref	Disadvanta	ge							
		2									
		3									
		Addi	tional Comm	ent:							
Has this proposal made any assumptions?	N	Ref		n							
		1	Grants are a year.	assumed	to contir	nue beyo	ond the 2	2019-20	financial		
		3									
		4									
		Additional Comment									
Has a risk analysis been completed for this proposal? -	N	Main I	Risks								
ioi tilis proposai: -		Ref	Risk			RAG Ratin	I	Mitigatio	on		
						Katili	ıg				
		Addi	tional Comm	ent:							
		Ther	e is no require	ement for	r a risk a	nalysis f	or 2019-	·20 finar	ncial year as		
		the g	rant funding is canalysis will	s in place	e. Should	this be	reduced	d in futur	re years then		
			·	·							

Will consultation and engagement be required for this proposal?	N	Ref	Consultee	Descripti	on	Comp/Pending
		1	Elected Members	Formal So		Jan 19
		2	Public	Public Co	nsultation	Jan 19
		Addi	itional Comments:			
Will this proposal require procurement of goods, services or works?	N					
Will any additional evidence/data analysis be required for this proposal?	Y	Forwa	ard grant plans			
Will support services be required for this proposal?	N	Ref	Support Service		Activity	Internal/External
		Addi	itional Comment:			
Will this proposal impact on the authorities built assets?	N					
Will this proposal present any collaboration opportunities?	N					
Will this project benefit from digital intervention?	N					
How will the impact of this proposal be measured?	Y		t will be measured vess plans.	ia the budg	et monitoring proce	ss and service
	I	L				

Proposal Title	SpLD Service to schools	Lead/Responsible Officer:	Sharon Randall-Smith
Your Ref No:	CYP009	Directorate:	CYP
Version No:	1	Section:	Specific Learning Difficulties
Date:	31/11/2018		

Version	Date	Changes Made
1		
2		

Our proposal is to remodel the SpLD Service to deliver more effective support for pupils with literacy difficulties in primary schools. This means that we would target our support towards literacy difficulties, rather than on the global definition of SpLD. As a result, we propose to reduce the SpLD team from the current 3.8 fte to 1.6 fte. Schools would still be able to access advice, support, guidance and training from the SpLD team.

Over the last three years, schools have developed the skills to identify and meet the needs of learners with SpLD and they are well placed to support the needs of a range of learners. The SpLD team has delivered 'Identifying SpLD Dyslexia and Supporting Strategies within the Classroom' training to all thirty primary schools, one secondary school and our special school.

At present primary schools currently, contribute to cost of the SpLD service through an SLA. Under this proposal, primary schools would no longer be required to buy into an SLA to access this support. Secondary schools could still commission bespoke advice and support as required and as they do under the existing arrangements.

Question	Y/N	Comments/Impact
Does this proposal align with the MCC Corporate Plan?	Y	The proposal will assist the Council in delivering the priorities as set out in the Corporate Plan and specifically those priorities that support delivery of education in our schools.
Has a Future Generations Evaluation been completed for this proposal?	Y	See separate document
What consultation and engagement has been undertaken to date?	Y	Ongoing and informal consultation with SLT and Cabinet
Has an option appraisal been undertaken?	Y	 The option appraisal considered the following four options. Do nothing and retain the current service across the full range of SpLD including the provision of support, advice, guidance, training and direct teaching. This was discounted based on the cost compared to the overall impact of the service on pupil outcomes. Increase the cost of the SLA for primary schools and retain the current service. This would retain the current service across the full range of SpLD including the provision of support, advice, guidance, training and direct teaching. This option was discounted because the average cost per primary school would increase from £1,791 to £3,733 in 2018/19, and would be subject to on-going increase to cover annual increases in staffing costs. There is a high risk that schools may not opt to buy into the SLA and this would result in a shortfall in funding and the service would become unsustainable. Restructure the service to focus on supporting pupils with literacy difficulties only. The service would include the provision of support, advice, guidance, training and direct teaching where appropriate but to support pupils with literacy difficulties only. This option was considered to be the most effective and sustainable going forward and would have a greater impact albeit for a smaller number of pupils. Withdraw the service and delegate full responsibility for supporting all pupils with SpLD to schools. This option was discounted because even though almost all schools have attended training, very few have

		the capacity level of on- support pup teaching for	going suppo oils with Spl	rt, advice	and t	raining i	n order t	o effecti	vely
Does this proposal affect other MCC services?	Y	The Statutory A	The Statutory ALN and EPS teams may be required to carry out more individual pupil assessments in the first year following the change.						ore
Is this proposal dependant on other services?	Y	The proposal is as part of their v							
Will this proposal require any amendments to MCC policy?	Y	MCC Special Educational Needs Policy would need to be amended to reflect the changes to the service. The SEN Policy is due to be updated to reflect the new ALN Bill and Code of Practice ready for full implementation from September 2020.							
Will this proposal have any staffing implications?	Y	There would be	a 2.2FTE re	eduction ir	staff	ing if the	proposa	al when	ahead.
Will this project have any legal implication for the authority?	Potentially	y If pupils have a Statutory Statement, identifying specialist support for S the may LA have to provide it. However, as there are only a small numpupils in the county, the proposed reduction would not impact on this provision.							
What is the financial benefit of this proposal?		Description	Remainde of 18/19	r 19/20	20	0/21	21/22	22/23	Total
		Reduction of staffing by 2.2FTE		119,99	4				
		Reduction in travel costs		4,000					
		Reduction in resources Less income		1,000					
		Total saving		58,244					
		received into the from Early Year staffing levels including trave	irs. This me are reduced	ans that th I to 1.6 fte	ne act	ual cost ost is £8	to the L 6,280 fo	A is £14 or the ye	4,524.lf ar
Will this proposal require revenue or capital investment to implement?	N		emainder f 18/19	19/20 2	0/21	21/22	22/23	Total	Source of funding
									8
		Additional Co There would be proposed Option	e no require		evenu	ue or ca	pital inve	estment :	for the
Has this proposal considered the opportunities for external funding?	Y	Given the chang budgets, it has b							
Will this proposal have any non-financial impacts?	Y	Ref Benefit	Ref Benefit						
		Monmouthshire would retain SpLD specialist teachers to pupils with literacy difficulties.							
		pupils w	ith literacy	lifficulties.					pport
		pupils w 2 Primary assessn teaching	ith literacy of schools wo nents, advice would con	difficulties. uld retain e support, tinue for id	acces guida lentific	s to spe ance and ed pupils	ecialist S d training s.	pLD g. Direct	
		pupils w 2 Primary assessn teaching 3 Seconda	ith literacy of schools wo nents, advic	difficulties. uld retain e support, tinue for id would be	acces guida lentifica able to	s to spe ance and ed pupils o contin	ecialist S d training s. ue to cor	pLD g. Direct	

		1	across the g	lobal					
		Addi	tional Comment:						
Has this proposal made any assumptions?	Y	Ref Assumption							
		Addi	tional Comment						
Has a risk analysis been completed for this proposal?	Y	Main F	Risks						
		Ref	Risk		RAG Rating	Mitigation	1		
	1.		Schools do not ha skills to implemer Framework effect	Rating	The SpLD service will provide an intensive package of support for schools in need of additional support to build skills and capacity.				
What further consultation and	Y	All th	tional Comment: irty primary school: attended SpLD tra	ining over th	e last three	years.			
engagement will be required for his proposal?		1 2	Public Elected Members	Public Eng Formal Sc	gagement	Comp/Pend Pending Pending			
Will this proposal require procurement of goods, services or	N	There EPS	e will need to be control to b	onsultation wincols and particle of the pro	rents in the s		Team, and		
vorks? Vill support services be required	Y								
or this proposal?	1 2		Support Services People Services SNAP		Activity Restructure Parental Engagement	e Interr Exter			
		Additional Comment:							
Will this proposal impact on the authorities built assets. E.g. service change, resource amendment etc.	N								
What evidence/data has been gathered to date to inform this Proposal?	Y	gather pupils	npact and uptake or ed, This shows tha meeting the entry/e these pupils maint	t there has be exit to access	een a slight s the service	increase in t . Over the la	he number of st year, only		
Will this project benefit from digital intervention to increase efficiency	Y		half of these pupils maintained or improved their reading score. Access to digital equipment to provide advice and guidance, share-learning programs and maintain contact with schools will be very beneficial in securing service quality.						

How will the impact of this	Number of pupils with SpLD making appropriate progress within mainstream
proposal be measured?	schools for example: showing an improvement in reading scores and
E.g.	enhanced progress in literacy skills.
Budget/Process/Staff/Customer	
KPI's	

Proposal Title	Teachers Pay Award	Lead/Responsible Officer:	Peter Davies
Your Ref No:	CYP010	Directorate:	CYP
Version No:	1	Section:	Schools
Date:	31/11/2018		

Version	Date	Changes Made
1	13/12/2018	Completion of mandate proposal
2		

Following significant lobbying and pressure from Local Government upon receipt of the Provision Budget Settlement from Welsh Government on 9th October 2018 the First Minister sent a letter on the 20th November 2018 to Local Authority Leaders outlining a package of additional funding proposals.

One aspect of these proposals that directly benefitted the Council was a commitment to fund a further £7.5m across Wales to meet the costs of the implementation of the teachers' pay award. This follows a sum of £7.5m of additional funding confirmed for the current financial year (2018/19) and where individual authority sums had been confirmed in the provisional Local Government Settlement from WG. This same sum has been used to determine the anticipated amount due to the Council for 19/20 given that the distribution mechanism will be the same.

The Council will receive absolute confirmation of this change when the Final Local Government Settlement is received. This is due on the 19th December 2018.

Question	Y/N	Comments/Impact							
Does this proposal align with the MCC Corporate Plan?	Yes	The proposal contributes additional core funding from Welsh Government and that will ultimately assist the Council in delivering the priorities as set out in the Corporate Plan and specifically those priorities that support delivery of education in our schools.							
Has a Future Generations Evaluation been completed for this proposal?	No	Not required as this simply represents additional funding to support the Council in delivering its services and against its stated priorities, specifically those that concern providing children and young people the best possible start in life.							
What consultation and engagement has been undertaken to date?		Ongoing and informal consultation with SLT and Cabinet							
Has an option appraisal been undertaken?	No	N/A							
Does this proposal affect other MCC services?	No	Indirectly and in a beneficial way in providing additional funding to support delivery of education and schooling.							
Is this proposal dependant on other services?	No	N/A							
Will this proposal require any amendments to MCC policy?	No	N/A							
Will this proposal have any staffing implications?	No	N/A							
Will this project have any legal implication for the authority?	No	N/A							
What is the financial benefit of this proposal?		Description Remainder of 18/19 19/20 20/21 21/22 22/23 Total							

		Teachers pay award	0	£208,	000				208,000		
			0								
			0								
		Additional C	omments:								
Will this proposal require revenue or capital investment to implement?	No		Remainder of 18/19	19/20	20/21	21/22	22/23	Total	Source of		
									funding		
		Additional C	omment:								
Has this proposal considered the opportunities for external funding?	No	Not relevant									
Will this proposal have any non- financial impacts?	No	Ref Benefi	t								
		1									
		3									
		4									
		Ref Disadvantage									
		1 2									
		3 4									
		4									
		Additional C	omment:								
		As stated about						additio	nal		
Has this proposal made any	Yes	Def Assum	4!								
assumptions?		and int	nption crease in fur o the Final L ons of the Fin o Local Auth	ocal Gorst Minist	vernmen ter in his	it Settle	ment the	stated			
		2 The an funding	nount to ben g has been o	efit Mon	mouthsh d using t	he prov			the		
		Government Settlement information.									
		Additional C	omment								
Has a risk analysis been completed for this proposal?	Yes	Main Risks									
completed for this proposal:		Ref Risk			RA0 Rat		Mitiga	tion			
		through made to	/G do not ca n the commi by the First N er dated 20 th aber	tment Minister i	L		the formation increase shortfar manage Council savings	m of an sed bud sed bud led by t led by t led by t led by t led sprope g to be	lget ing to be he urther sals		

		Addi	That the amour not in line with similar funding 2018/19 in resp teachers' pay a	the amount confirmed i sect of ward.	of	As above
What further consultation and	Yes					
engagement will be required for		Ref	Consultee	Descrip		Comp/Pending
this proposal?		2	Public Elected Members		Engagement Scrutiny	Pending Pending
		Addi	tional Commen	ts:		
Will this proposal require procurement of goods, services or works?	No	1				
Will support services be required for this proposal?	No	Ref	Support Servi	ce	Activity	Internal/External
		Addi	tional Commen	t:		
Will this proposal impact on the authorities built assets. E.g. service change, resource amendment etc.	No					
What evidence/data has been gathered to date to inform this Proposal?		1. 2. 3.	Provisional Lo	cal Govern	ment Settlemer	n the 20 th November nt data tion Finance colleagues
Will this project benefit from digital intervention to increase efficiency or increase service quality?	No					
How will the impact of this proposal be measured? E.g. Budget/Process/Staff/Customer KPI's		This w Welsh First M manag	rill confirm the an Government and linister have bee	nount of cor d determine n carried th ity finalises	re funding that to whether the co rough as anticipates the budget property.	n the 19th December 2018. he Council will receive from commitments made by the pated. Any variation will be bosal in the New Year and

Proposal Title	Teachers' Pension Scheme funding	Lead/Responsible Officer:	Peter Davies
Your Ref No:	CYP011	Directorate:	СҮР
Version No:	1	Section:	Schools
Date:	31/11/2018		

Version	Date	Changes Made
1	13/12/2018	Completion of mandate proposal
2		

Following significant lobbying and pressure from Local Government upon receipt of the Provision Budget Settlement from Welsh Government on 9th October 2018 the First Minister sent a letter on the 20th November 2018 to Local Authority Leaders outlining a package of additional funding proposals.

One aspect of these proposals that remains unresolved concerns the funding of increased costs to local authorities in Wales with regards to changes to teachers' pensions. The Council has recently received copies of correspondence that has been exchanged between Welsh Government, WLGA and UK Government. It is hoped and anticipated that confirmation will be forthcoming that the increased costs will be met in full and that Welsh Government allocate the full consequential of the Chancellor's commitment through to local authorities.

Whilst it is hoped and expected that the funding will be passed through in full the Council has aired on the side of caution and only factored in receipt of 60% of the funding at this time. The situation will continue to be monitored and updated when the budget proposals are finalised at the end of the budget consultation phase.

The Council will receive absolute confirmation of this change when the Final Local Government Settlement is received. This is due on the 19th December 2018.

Question	Y/ N	Comments/Impact
Does this proposal align with the MCC Corporate Plan?	Y es	The proposal contributes additional core funding from Welsh Government and that will ultimately assist the Council in delivering the priorities as set out in the Corporate Plan and specifically those priorities that support delivery of education in our schools.
Has a Future Generations Evaluation been completed for this proposal?	N o	Not required as this simply represents potential additional funding to support the Council in delivering its services and against its stated priorities, specifically those that concern providing children and young people the best possible start in life.
What consultation and engagement has been undertaken to date?		Ongoing and informal consultation with SLT and Cabinet
Has an option appraisal been undertaken?	N o	N/A
Does this proposal affect other MCC services?	N o	Indirectly and in a beneficial way in providing additional funding to support delivery of education and schooling.
Is this proposal dependant on other services?	N	
Will this proposal require any amendments to MCC policy?	N	

Will this proposal have any staffing	N										
implications?											
Will this project have any legal implication for the authority?	N										
What is the financial benefit of this		Descrip	otion	Remainder	19/20	20/21	21/22	22/23	Total]	
proposal?		Teache Pensior		of 18/19	475,000				475,000		
		Total sa	aving		475,000				475,000		
NACH II :		Additi	onal Co	mments:							
Will this proposal require revenue or capital investment to implement?	N	Investri Descrip		Rema 18/1	ainder of 9	19/20	20/21	21/22	22/23	Total	Source of funding
to implement?											
		Addition	onal Co	omment:				1	1		
Has this proposal considered the opportunities for external funding?	N	Not rele	vant								
Will this proposal have any non-financial impacts?	N	Ref	Benefit]	
·		1 2									
		3 4									
			Disadva	antage							
		2 3									
		4									
				omment: ve any impac	t will be be	noficial in	providino	. addition	nal .		
		funding	g to sup	port delivery	of education	on and sch	nooling.	addition	iai		
Has this proposal made any	Y	Ref	Assum	ption						1	
assumptions?		1	That UK costs.	Governmen					sion		
			consequ	umed that Wuential of the ies, though a	funding fro	m UK Go	vernment	on to Lo			
		3	The amo	ount to benet 60% level of					as		

		4	pensions changes period from Sept 2					
		Addi	tional Comment					
Has a risk analysis	Y	Main I	Risks					
been completed for this proposal?		Ref	Risk		RAG Rating	Mitiç	gation	
		1	That UK Governm fund the additional pension costs.	M	fund less fund estin woul of ar budg need man Cour savir need	ne extent that ing represented than the 60% ing level nated mitigation do be in the form increased get shortfall ding to be aged by the noil and furtherings proposals ding to be tified.		
		2	That Welsh Gover won't pass through Authorities the full consequential of the from UK Government	L		bove.		
		Addi	tional Comment:					
What further consultation and		Ref	Consultee	Description	on		Comp/Pending	
engagement will be required for this proposal?		2	Public Elected Members	Public cor Formal sc			Pending Pending	
		Addi	tional Comments:					
Will this proposal require procurement of goods, services or works?	N							
Will support services be required	N	Ref	Support Service		Activity		Internal/External]
for this proposal?								
		Addi	tional Comment:					
Will this proposal impact on the authorities built assets.	N							1

E.g. service change, resource amendment etc.		
What evidence/data has been gathered to date to inform this Proposal?		 Letter received from the First Minister on the 20th November Correspondence shared by WLGA confirming letters sent and received from UK Government As per the link below to HM Treasury's Budget 2018 report and specifically page 32 concerning public service pensions commitments made to the funding of costs arising. https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/752202/Budget_2018_red_web.pdf
Will this project benefit from digital intervention to increase efficiency or increase service quality?	N o	4. Discussion and confirmation with Education Finance colleagues
How will the impact of this proposal be measured? E.g. Budget/Process/Staff/Customer KPl's		The Final Local Government Settlement is due on the 19 th December 2018. This will confirm the amount of core funding that the Council will receive from Welsh Government and determine whether the commitments made by the First Minister have been carried through as anticipated. Any variation will be managed as the authority finalises its budget proposal in the New Year and following the statutory consultation period.

Proposal	Children & Young People Directorate –	Lead/Responsible	Nikki Wellington
Title	Discretionary Fee Increase	Officer:	-
Your Ref	CYP012	Directorate:	CYP
No:			
Version No:	1	Section:	CYP
Date:	11/12/2018		

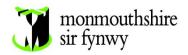
Version	Date	Changes Made
1		
2		

As part of the Authority's MTFP process and in setting an annual budget, we have reviewed all of our current fees & charges and if there is any scope to increase this for 2019/20.

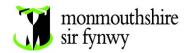
Question	Y/N	Comments/Imp	act					
Does this proposal align with the MCC Corporate Plan?								
Has a Future Generations Evaluation been completed for this proposal?								
What consultation and engagement has been undertaken to date?	N/A							
Has an option appraisal been undertaken?	N/A							
Does this proposal affect other MCC services?	N/A							
Is this proposal dependant on other services?	N/A							
Will this proposal require any amendments to MCC policy?	N/A							
Will this proposal have any staffing implications?	N/A							
Will this project have any legal implication for the authority?	N/A							
What is the financial benefit of this proposal?	£68	Description	Remainder of 18/19	19/20	20/21	21/22	22/23	Total
		Discretionary		£68				£68
		Fee Increase						
		Additional Co	mments:					
Will this proposal require revenue or capital investment to implement?	No							

			tment iption	Remainder of 18/19	19/20	20/21	21/22	22/23	Total	Source of funding
		Addi	tional (Comment:						
Has this proposal considered the opportunities for external funding?	N/A									
Will this proposal have any non-financial impacts?	N/A	Ref 1 2 3 4 Ref 1 2 3 4 Addi		fit Ivantage Comment:						
Has this proposal made any assumptions?		Ref 1 2 3 4	That p	mption pupil numbers Comment	s will not	reduce				
Has a risk analysis been completed for this proposal?	N/A	Main I								
		Ref	Risk			RA Rat	G ing	Mitiga	tion	
		Addi	tional	Comment:						
What further consultation and engagement will be required for this proposal?	None	Ref	Cons	ultee	Descri	otion			Comp/P	ending
		Addi	tional	Comments:						
Will this proposal require procurement of goods, services or works?	No									

Will support services be required	No				
for this proposal?		Ref	Support Service	Activity	Internal/External
		Addi	itional Comment:		
Will this proposal impact on the authorities built assets. E.g. service change, resource amendment etc.	No				
Will this proposal present any future collaboration opportunities?	No				
Will this project benefit from digital intervention to increase efficiency or increase service quality?	N/A				
How will the impact of this proposal be measured? E.g. Budget/Process/Staff/Customer KPI's	Budget				



Service Area	Service being charged for	Percentage increase	Proposed Budget 2019/20	Increased additional budget income identified for 2019/20 budget setting purposes	Reason why inflationary increase is not being considered
CHILDREN & Y	OUNG PEOPLE DIRECTORATE				
Usk CRC	Hiring		3,506	68	
Mounton House	Day			£42,304 per day pupil	This is subject to a wider decision which may increase the charges above inflation. Will be debated through the budget process.
	Residential			£72,739 per residential pupil	This is subject to a wider decision which may increase the charges above inflation. Will be debated through the budget process.
	SUB TOTAL CHILDREN & YOUNG PEOPLE		£3,506	£68	



Proposal	Adult Social Care – Operational Efficiency	Lead/Responsible	Eve Parkinson
Title	Savings	Officer:	
Your Ref	SCH001	Directorate:	SCH
No:			
Version No:	1	Section:	Adult social care and health
Date:	29 th November 2018		

Version	Date	Changes Made
1	29/11/18	
2		

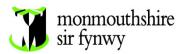
It's the final year of the original practice change mandate across social care and health.

Over recent years introduction of new ways of working have realised savings in adult services, this is an ongoing journey and further savings are anticipated.

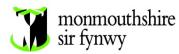
These will be achieved by;

- Place based working in collaboration with third / independent sector / other sectors we are developing a place based approach to service delivery whereby services will "wrap" themselves around communities and effectively become part of the community. This will lead to services based on relationships that are empowered and inclusive. A move towards a pro-active approach to well-being as opposed to a "crisis" intervention. This way of working will focus on the individual's assets and networks supporting them to lead the life that they want to lead.
- Preventative innovations it is well known that poor health, loneliness and isolation lead to illness and dependency on services. Supporting individuals to stay well with a focus on well-being will reduce the demand on services and ensure that people stay well for longer.
- Ensuring all assessments and interventions are person centred with a focus on well-being therefore reducing dependency and empowering individuals / families / communities to realise and achieve their own outcomes. Providing people with advice, assistance early on will enable them to maximise on their own strengths and assets and reduce the demand for more conventional care. Our FISH way of working has evidenced that people often are happy and able to manage their own difficulties but just want to be given some advice. FISH is also an opportunity to sign post people to more appropriate agencies who focus on well-being and inclusion. Assessments that are needed will focus on the individual's assets, what is important to them and what is needed to help them achieve the outcomes. The emphasis is on working "with" people and not doing "to" people.
- Maximise opportunities to utilise equipment / telecare etc. to reduce the need for "care" services. There
 are many new and exciting opportunities in these fields which will enable people to get on with their own
 lives.

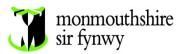
Question	Y/N	Comments/Impact
Does this proposal align with the MCC Corporate Plan?	Yes	
Has a Future Generations Evaluation been completed for this proposal?	Yes	
What consultation and engagement has been undertaken to date?	Y	With managers of service and SCH Finance team
Has an option appraisal been undertaken?	Υ	



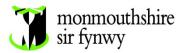
Does this proposal affect other MCC services?	N									
Is this proposal dependant on other services?	Y	Collaborative and the Com							porting	g People
Will this proposal require any amendments to MCC policy?	N									
Will this proposal have any staffing implications?	N									
Will this project have any legal implication for the authority?	N									
What is the financial benefit of this proposal?		Description		Remaind of 18/19	er	19/20	20/21	21/22	22/2	3 Total
		1. Reduc depend and deman service	dency d on	, ,	:	£536,000				
		Additional Comments:								
Will this proposal require revenue or capital investment to implement?	NO	Investment Description	Remai of 18/		/20	20/21	21/22	22/23	Total	Source of funding
		Additional N/A	Comme	ent:						
Has this proposal considered the opportunities for external funding?	Y	External fund wellbeing/pre Grant – furthe	vention	approach	whic	ch include				nation
Will this proposal have any non-financial impacts?	Ref Benefit 1 Manage demand 2 Staff well-being 3 Further integration across independent and voluntary sectors									
								sector	3	
		Ref Disac								
		1 None 2 None								
		3 None								
		Additional	Comme	ent:						
Has this proposal made any assumptions?		1 The a		ion is that						
				ndividuals udget redu			an effici	ency per	spectiv	e



Has a risk analysis been	No	Main Risks						
completed for this proposal?		Ref	Risk		RAG	Mitig	ation	
		1	Complexity of pe supported at hor increases and so demand	ne	Rating A	work- skill r	age and monitor loads. Consider mix and force to manage.	
		2	Increase in dema demographics	and due to	A	Moni adva alterr oppo	tor and take ntage of any native rtunities e.g. third or / community	
		3	Practice shift doe continue at the prequired		G		ing, supervision	
		4	Recruitment and support staff con a challenge		A	with i	nership working ndependent or – Turning the d Upside Down	
		Addi	tional Comment:					
What further consultation and engagement will be required for this proposal?		Ref 1	Consultee Individuals	Practice change is delivered by engaging with an individual and their families / carers, it is a constant ongoing approach Supporting and enabling			Comp/Pending	
			3	Other sectors	communiti their asset cultures of	es to maxim s and devel	nise lop	
		Addi	tional Comments	communiti	individuals es	and		
ACHAL								
Will this proposal require procurement of goods, services or works?	No							
Vill support services be required or this proposal?	No F	Ref	Support Service	9	Activity		Internal/External	
		Addi	tional Comment:					
Will this proposal impact on the authorities built assets. E.g. service change, resource amendment etc.	No							



Will this project benefit from digital intervention to increase efficiency or increase service quality?	Yes	Digital intervention such as telecare and telehealth opportunities are becoming more sophisticated and inclusive. Opportunities need to be explored to maximise benefits across Monmouthshire particularly in rural areas. Yes the Gov Tec challenge will assist in addressing rural isolation and transport issues
How will the impact of this proposal be measured? E.g. Budget/Process/Staff/Customer KPI's		Through existing budget management arrangements



Proposal Title	Additional income from non residential charging	Lead/Responsible Officer:	Tyrone Stokes
Your Ref No:	SCH002 - SCH003	Directorate:	SCH
Version No:	1	Section:	Finance
Date:	27/11/18		

Version	Date	Changes Made
1	27/11/18	
2		

The additional income from non residential charging for the below: -

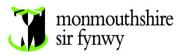
1. Anticipating Welsh Government increasing the current weekly maximum charge from £80 to £90 in 2019/20 and then £100 in 2020/21

Currently when assessing clients through the means tested criteria set out in the SSWB Act 2014, the maximum weekly charge we can enforce for non residential services is £80. The Government pledge was to increase the maximum charge to £100 per week by 2020. This proposal is to model if the Government rose next year the maximum to £90 per week, and then the following year to £100 per week, what additional income that would generate, based on our current client base and their ability to pay the increased charge.

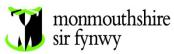
2. Introducing a flat rate charge for respite care

At present we charge for respite care based on a person's means tested ability to pay and the unit is per night's stay of £11.95, our current hourly rate charge for non residential care. There is an inequity with this charge as a night stay can be up to 12 hours, but the current charge is based on an hour's non residential charge. This proposal is to introduce a flat charge equivalent to the maximum non residential weekly charge, or their means tested assessed charge, whichever is the lower.

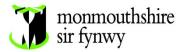
Question	Y/N	Comments/Impact
Does this proposal align with the MCC Corporate Plan?	Y	Allows for accountability in how charges are affected by laid down legislation, meeting budget setting targets and maximise generate income for sustainable services in the future
Has a Future Generations Evaluation been completed for this proposal?	Y	
What consultation and engagement has been undertaken to date?	N	
Has an option appraisal been undertaken?	N	
Does this proposal affect other MCC services?	N	
Is this proposal dependant on other services?	N	
Will this proposal require any amendments to MCC policy?	Y	Amend current charging policy to change respite charge to flat rate being proposed
Will this proposal have any staffing implications?	N	
Will this project have any legal implication for the authority?	N	
What is the financial benefit of this proposal?		



		Description	Remainder of 18/19	19/20	20/	21 2	21/22	22/23	Total
		Increase in weekly maximum non residential charge	0.10,15	129,00	00 116	,000			245,000
		Introduce fla rate charge for respite	Comments:	9,000					9,000
		Full working the nearest	s are available £'000	e and the	e figures	above	have be	en rour	nded to
Will this proposal require revenue or capital investment to implement?	N	Investment Description	Remainder of 18/19	19/20	20/21	21/22	22/23	Total	Source of funding
		Additional	Comment:						
Has this proposal considered the opportunities for external funding?	N								
Will this proposal have any non-financial impacts?	Y	2 Make longe 3 4 Private 1 Flat ra	ate for respite s a flat rate ch r be charged a Ivantage ate charge for nunity	arge for at an hou	respite ur's non	more ed	quitable tial rate	as it wi	II no
Has this proposal made any assumptions?	Y	1 Gove next t 2 3 4 Additional The Govern	mption rnment will inc wo years (201 Comment ment, in order narge in 2020/	9/20 and	ur their	pledge,			
Has a risk analysis been completed for this proposal?	Y	Main Risks Ref Risk			RAG	3	Mitiga	tion	
		1 Gove	rnment will n ase the maxir ly charge in 2	num	Rat		Poten target	tial inc burder	n but



		Additional Commen	t:	Government will need to increase the weekly charge by £20. Initial discussions seem to suggest a £10 per week increase over two years
What further consultation and engagement will be required for this proposal?	N	Ref Consultee 1 Elected	Description Formal Scrutiny	Comp/Pending Jan 19
and proposar.		Members 2 Public	Public Consultation	Jan 19
		Additional Commen	ts:	
Will this proposal require procurement of goods, services or works?	N			
Will support services be required for this proposal?	N	Ref Support Servi		Internal/External
Will this proposal impact on the authorities built assets. E.g. service change, resource amendment etc.	N			
Will this proposal present any future collaboration opportunities?	N			
Will this project benefit from digital intervention to increase efficiency or increase service quality?	N			
How will the impact of this proposal be measured? E.g. Budget/Process/Staff/Customer KPI's		By the additional incomeasured during the	ome generated in the yea formal forecast monitor	ar identified. This can be ing cycle.

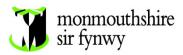


Proposal Title	Income from section 33 Mardy Park agreement	Lead/Responsible Officer:	Tyrone Stokes
Your Ref No:	SCH004	Directorate:	SCH
Version No:	1	Section:	Finance
Date:	27/11/18		

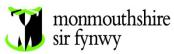
Version	Date	Changes Made
1	27/11/18	
2		

A report on the remodelling of Mardy Park went before Cabinet on 16th April 2016 and as a result, the transfer in 2017/18 from a section 31 to a section 33 pooled fund agreement for Mardy Park took place. The income from Health's contribution has increased from the previous agreement in 2016/17 of £141,000 to £176,885 in 2017/18. As a result the income budget for Mardy Park can be increased by £36,000 in the 2019/20 MTFP.

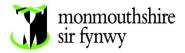
Question	Y/N	Comments/Imp	act					
Does this proposal align with the MCC Corporate Plan?	Y							
Has a Future Generations Evaluation been completed for this proposal?	N	As an accounting	ng treatmen	to set a	budget			
What consultation and engagement has been undertaken to date?	Y	A new agreeme 33 which has be carried forward	een signed a	s formal	acceptan	ce. This	principle	
Has an option appraisal been undertaken?	N							
Does this proposal affect other MCC services?	N							
Is this proposal dependant on other services?	N							
Will this proposal require any amendments to MCC policy?	N							
Will this proposal have any staffing implications?	N							
Will this project have any legal implication for the authority?	N							
What is the financial benefit of this								
proposal?		Description	Remainder of 18/19	19/20	20/21	21/22	22/23	Total
		Income		36,000				36,000
		contribution						
		from section 33 Mardy Park						
		agreement						
		Additional Co	mments:					



Will this proposal require revenue or capital investment to implement?	N	Investmen Description		19/20	20/21	21/22	22/23	Total	Source of funding
		Additiona	I Comment:						
Has this proposal considered the opportunities for external funding?	Y								
Will this proposal have any non- financial impacts?		1 Max 2 Med 3 Sup in th	cimises full use ets the Social C ports the deliv ne North of the	Care/Hea	Ith integ	ration ag	genda		
		1 2 3 4	advantage						
Has this proposal made any assumptions?	Y	1 The 2 3 4	2018/19 and s	subseque	ent years	s agreen	nent will	be acce	pted
Has a risk analysis been completed for this proposal?	Y	Main Risks	i						
		and	k Ilth will accep I future year eements	t curren		G ting	been of since 1 as an i with acceptable	Park haperating st April ntegrate stive se shed along out	g 2017 ed Hub rvices nd
		Additiona	l Comment:						
What further consultation and engagement will be required for this proposal?	N	1 Ele	nsultee cted mbers	Descri Formal	ption Scrutiny	/	J	Comp/P lan 19	ending
		Additiona	I Comments:						



Will this proposal require procurement of goods, services or works?	N	
Will support services be required for this proposal?	N	Ref Support Service Activity Internal/External Additional Comment:
Will this proposal impact on the authorities built assets. E.g. service change, resource amendment etc.	N	Any implications have already been actioned following the 13 th April 2016 report
Will this proposal present any future collaboration opportunities?	Y	Demonstrates the advantages of operating integrated services with ou Health colleagues
Will this project benefit from digital intervention to increase efficiency or increase service quality?	N	
How will the impact of this proposal be measured? E.g. Budget/Process/Staff/Customer KPI's		Meeting the new budget income target which can be measured throug the formal forecast monitoring cycle

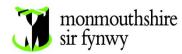


Proposal Title	Adult Transport Provision	Lead/Responsible Officer:	Tyrone Stokes
Your Ref No:	SCH005	Directorate:	SCH
Version No:	1	Section:	Finance
Date:	06/12/18		

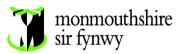
Version	Date	Changes Made
1	06/12/18	
2		

Reduce the Adult Transport budget for 2019/20 in light of newer and more fuel efficient vehicles, the introduction of the service user transport policy and optimising vehicle usage through planned routes. These measures have already been implemented during 2018/19 with a projected underspend as at month 7.

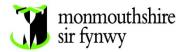
Question	Y/N	Comments/Imp	act					
Does this proposal align with the MCC Corporate Plan?	Y							
Has a Future Generations Evaluation been completed for this proposal?	N	As an accounti	ng treatment	t				
What consultation and engagement has been undertaken to date?	Y							
Has an option appraisal been undertaken?	N							
Does this proposal affect other MCC services?	N							
Is this proposal dependant on other services?	N							
Will this proposal require any amendments to MCC policy?	N							
Will this proposal have any staffing implications?	N							
Will this project have any legal implication for the authority?	N							
What is the financial benefit of this								
proposal?		Description	Remainder of 18/19	19/20	20/21	21/22	22/23	Total
		Adult Transport		15,000				15,000
		·						
		Additional Co	mments:					
Will this proposal require revenue or capital investment to implement?	N	1						



		Investment Description	Remainder of 18/19	19/20	20/21	21/22	22/23	Total	Source of funding
		Additional	Comment:			l			l
Has this proposal considered the opportunities for external funding?	N								
Will this proposal have any non- financial impacts?	Y	2 Reduction 3 4	ce environme ce traffic conç		act				
Has this proposal made any assumptions?	N	Ref Assu 1 2 3 4 Additional (mption Comment						
Has a risk analysis been completed for this proposal?	N	Main Risks Ref Risk Additional (Comment:		RA Rat	G ting	Mitiga	tion	
What further consultation and engagement will be required for this proposal?	N	Ref Cons 1 Electe Memb	ed pers	Descri Formal	otion Scrutiny	1		Comp/P Jan 19	ending
Will this proposal require procurement of goods, services or works?	N	Vehicle stock	has already	been rep	laced				



Will support services be required for this proposal?	N	Ref	Support Service itional Comment:	Activity	Internal/External
Will this proposal impact on the authorities built assets. E.g. service change, resource amendment etc.	N				
Will this proposal present any future collaboration opportunities?	N				
Will this project benefit from digital intervention to increase efficiency or increase service quality?	N				
How will the impact of this proposal be measured? E.g. Budget/Process/Staff/Customer KPl's			oring target attainmen in 2019/20	t through the formal	forecast monitoring



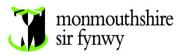
Proposal	Adult Social Care – Operational Efficiency	Lead/Responsible	Ceri York
Title	Savings	Officer:	
Your Ref	SCH006 - SCH008	Directorate:	SCH
No:			
Version No:	1	Section:	Commissioning
Date:	27 th November 2018		

Version	Date	Changes Made
1	27/11/18	
2		

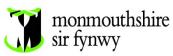
Following a review of operational practice a range of efficiency activity has been identified across the budget areas which will deliver a range of modest budget savings. These will be achieved by:

- Increased income generation
- Reduction in staffing costs following end of current two year detriment
- Increased effectiveness of rotas and staff deployment

Question	Y/N	Comments/Impact						
Does this proposal align with the MCC Corporate Plan?	Yes							
Has a Future Generations Evaluation been completed for this proposal?	Yes							
What consultation and engagement has been undertaken to date?	Y	With managers of service and SCH Finance team						
Has an option appraisal been undertaken?	Y							
Does this proposal affect other MCC services?	N	These are discreet operational efficiencies						
Is this proposal dependant on other services?	N							
Will this proposal require any amendments to MCC policy?	N							
Will this proposal have any staffing implications?	N							
Will this project have any legal implication for the authority?	N							
What is the financial benefit of this								
proposal?		Description	Remainder of 18/19	19/20	20/21	21/22	22/23	Total
		2. Increased income generation		11,000				

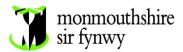


		staffing costs following end of current two year detriment	20,000	
Will this proposal require revenue or capital investment to implement?	NO	Investment Remainder 19/20 2 Description of 18/19 Additional Comment:	20/21 21/22	22/23 Total Source of funding
Has this proposal considered the opportunities for external funding? Will this proposal have any non-financial impacts?	N/A	Ref Benefit 1 None 2 Harmonisation of pay grade 3 None Ref Disadvantage 1 None 2 None 3 None Additional Comment:		
Has this proposal made any assumptions?		Ref Assumption 1 None 2 None 3 Staff absence levels remain a	at current level	
Has a risk analysis been completed for this proposal?	Yes	Main Risks Ref Risk 3. Increase in staff sickness level would impact about effectiveness of rota and staff deployment Additional Comment:	RAG Rating Amber	Mitigation Use of Attendance policy to support



What further consultation and	No				
engagement will be required for		Ref	Consultee	Description	Comp/Pending
this proposal?		1	Elected Members	Formal Scrutiny	Jan 19
		2	Public	Public Consultation	Jan 19
		Add	tional Commen	ts:	
Will this proposal require procurement of goods, services or works?	No				
Will support services be required	No				
for this proposal?		Ref	Support Servi	ce Activity	Internal/External
		Add	tional Commen	t:	
Will this proposal impact on the	No				
authorities built assets. E.g. service change, resource					
amendment etc.					
Will this proposal present any	No				
future collaboration opportunities?					
Will this project benefit from digital	No				
intervention to increase efficiency or increase service quality?					
. ,					
How will the impact of this		Throu	gh existing budge	et management arrangement	S
proposal be measured? E.g.					
Budget/Process/Staff/Customer					
KPI's					

proposal to Elected Members and wider stakeholders and allow SLT to provide necessary support for implementation.

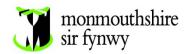


Proposal	Adult Continuing Health Care cost recovery	Lead/Responsible	Tyrone Stokes
Title		Officer:	
Your Ref		Directorate:	SCH
No:			
Version No:	1	Section:	Finance
Date:	29/11/18		

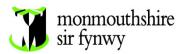
Version	Date	Changes Made
1	29/11/18	
2		

Projected cost recovery for final year of CHC practitioner caseload on client care packages that have been assessed as meeting Continuing Health Care eligibility and should be met by Health. This is an extension of the previous Continuing Health Care mandate savings of £200,000 as part of the 2016/17 MTFP process which detailed making savings after the investment in the CHC practitioner post. Since the post of CHC practitioner was established cost recovery has declined as we work through current caseloads and we then move into cost avoidance by directing these cases to Health from the outset. Current savings in 2018/19 are forecast to be in the region of £150,000.

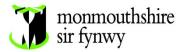
Question	Y/N	Comments/Imp	oact					
Does this proposal align with the MCC Corporate Plan?	Y							
Has a Future Generations Evaluation been completed for this proposal?	Y							
What consultation and engagement has been undertaken to date?	Y							
Has an option appraisal been undertaken?	N							
Does this proposal affect other MCC services?	N							
Is this proposal dependant on other services?	N							
Will this proposal require any amendments to MCC policy?	N							
Will this proposal have any staffing implications?	N							
Will this project have any legal implication for the authority?	Y	Subject to cha	llenge from l	Health				
What is the financial benefit of this								
proposal?		Description	Remainder of 18/19	19/20	20/21	21/22	22/23	Total
		Cost recovery from identified CHC cases		100,000				100,000
		Additional Co	omments:					



Will this proposal require revenue or capital investment to implement?	N	Investment Description	Remainder of 18/19 Comment:	19/20	20/21	21/22	22/23	Total	Source of funding
Has this proposal considered the opportunities for external funding?	Y								
Will this proposal have any non-financial impacts?		Ref Bene 1 2 3 4 Ref Disac 1 2 3 4 Additional of	lvantage						
Has this proposal made any assumptions?	N	Ref Assu 1 2 3 4 Additional	mption Comment						
Has a risk analysis been completed for this proposal?	N	Main Risks Ref Risk			RA Rat		Mitigat	ion	
		Additional	Comment:						
What further consultation and engagement will be required for this proposal?		Ref Cons Additional	ultee Comments:	Descrip	otion			Comp/P	ending
Will this proposal require procurement of goods, services or works?	N								J



Will support services be required for this proposal?	N	Ref	Support Service	Activity	Internal/External
Will this proposal impact on the authorities built assets. E.g. service change, resource amendment etc.	N				
Will this proposal present any future collaboration opportunities?	N				
Will this project benefit from digital intervention to increase efficiency or increase service quality?	N				
How will the impact of this proposal be measured? E.g. Budget/Process/Staff/Customer KPI's			oring target attainment in 2019/20	through the formal	forecast monitoring

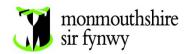


Proposal Title	Recovering additional residential care charges from service user property sales	Lead/Responsible Officer:	Tyrone Stokes
Your Ref No:	SCH010 - SCH011	Directorate:	SCH
Version No:	1	Section:	Finance
Date:	27/11/18		

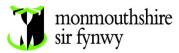
Version	Date	Changes Made
1	27/11/18	
2		

Residential charging is means tested as laid down in the SSWB Act 2014. Part of that legislation sets out how to deal with the treatment of a service user's property when they come into residential/nursing care. Each year we have service users whose property we consider as eligible to be used to fund their care. This proposal is to set a budget for income for care fees where a property is determined to be used to pay for a service user's care. Based on the latest forecast outturn for 2018/19 being month 7, we anticipate recovering £250,000 in care fee charges from service user property sales

Question	Y/N	Comments/II	mnact						
Question		Comments/ii	праст						
Does this proposal align with the MCC Corporate Plan?	Y								
Has a Future Generations Evaluation been completed for this proposal?	N	As an accou	nting treatm	ent to s	et a bud	get			
What consultation and engagement has been undertaken to date?	N	As no chang administered		chargin	g policy	or the v	way it is	to be	
Has an option appraisal been undertaken?	N								
Does this proposal affect other MCC services?	N								
Is this proposal dependant on other services?	N								
Will this proposal require any amendments to MCC policy?	N								
Will this proposal have any staffing implications?	N								
Will this project have any legal implication for the authority?	N								
What is the financial benefit of this proposal?									
Will this proposal require revenue	N								
or capital investment to implement?		Investment Description	Remainder of 18/19	19/20	20/21	21/22	22/23	Total	Source of funding
		Additional	Comment:						
Has this proposal considered the opportunities for external funding?	N								

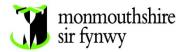


Will this proposal have any non-financial impacts?	N	Ref Benefit 1 2 3 4 Ref Disadvantage 1 2 3 4 Additional Comment:						
Has this proposal made any assumptions?	N	Ref Assumption 1 2 3 4 Additional Comment						
Has a risk analysis been completed for this proposal?	Y	Main Risks						
completed for the proposal.		Ref Risk RAG Mitigation Rating						
		1 Cannot predict if service users approaching the Authority for financial assistance have properties that can be used to pay for their residential care fee charges						
		2 Fluctuations in property market G Monmouthshire is a more desirable place to retire too and abolishing Severn Bridge tolls will keep prices high, or smooth out any fluctuations in the market						
		Additional Comment:						
What further consultation and								
engagement will be required for this proposal?		Ref Consultee Description Comp/Pending 1 Elected Formal Scrutiny Jan 19 Members						
		Additional Comments:						
Will this proposal require procurement of goods, services or works?	N							



Will support services be required for this proposal?	N	Ref	Support Se	Activity	Internal/External
Will this proposal impact on the authorities built assets. E.g. service change, resource amendment etc.	N				
Will this proposal present any future collaboration opportunities?	N				
Will this project benefit from digital intervention to increase efficiency or increase service quality?	N				
How will the impact of this proposal be measured? E.g. Budget/Process/Staff/Customer KPI's			ving the bud st monitorin	be measured th	rough the formal

proposal to Elected Members and wider stakeholders and allow SLT to provide necessary support for implementation.



Proposal Title	WG additional grant funding for LAC	Lead/Responsible Officer:	Peter Davies
Your Ref No:	SCH012	Directorate:	SCH
Version No:	1	Section:	Children's Services
Date:	31/11/2018		

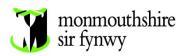
Version	Date	Changes Made
1	13/12/2018	Completion of mandate proposal
2		

Following significant lobbying and pressure from Local Government upon receipt of the Provision Budget Settlement from Welsh Government on 9th October 2018 the First Minister sent a letter on the 20th November 2018 to Local Authority Leaders outlining a package of additional funding proposals.

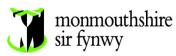
One aspect of these proposals that directly benefitted the Council was a commitment to allocate the full £2.3m consequential from the UK Autumn Budget for children's social services and to help prevent children from being taken into care. The Council has estimated it's share of the £2.3m as being £41,000 using the Looked After Children IBA (Indicator Based Assessment), which is the one most closely aligned to the distribution of funding. IBAs is one of the key building blocks on which Welsh Government determines the Local Government settlement.

The Council will receive absolute confirmation of this change when the Final Local Government Settlement is received. This is due on the 19th December 2018.

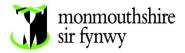
Question	Y/N	Comments/Impact							
Does this proposal align with the MCC Corporate Plan?	Y	The proposal contributes additional core funding from Welsh Government and that will ultimately assist the Council in delivering the priorities as set out in the Corporate Plan and specifically those priorities that provide children and young people with the best possible start in life and with lifelong wellbeing.							
Has a Future Generations Evaluation been completed for this proposal?	N	Council in delive those that conce start in life and	Not required as this simply represents additional funding to support the Council in delivering its services and against its stated priorities, specifically those that concern providing children and young people the best possible start in life and with lifelong wellbeing. Ongoing and informal consultation with SLT and Cabinet.						
What consultation and engagement has been undertaken to date?		Ongoing and in	formal consult	ation with	SLT and	Cabinet.			
Has an option appraisal been undertaken?	N/A								
Does this proposal affect other MCC services?	N		Indirectly and in a beneficial way in providing additional funding to prevent children from being taken into care.						
Is this proposal dependant on other services?	N								
Will this proposal require any amendments to MCC policy?	N								
Will this proposal have any staffing implications?	N								
Will this project have any legal implication for the authority?	N								
What is the financial benefit of this proposal?		Description	Remainder	19/20	20/21	21/22	22/23	Total	
proposal:		Description	of 18/19	,	20/21	21/22	22/23		
			0	41,000				41,000	



		Total	saving		41,0	000				41,000
		Addi	tional	Comments:						
Will this proposal require revenue or capital investment to implement?	N	Descr	tional	Remainder of 18/19	19/20	20/21	21/22	22/23	Total	Source of funding
Has this proposal considered the	N	Addi	Lionar	Comment.						
opportunities for external funding? Will this proposal have any non- financial impacts?	N	Ref 1 2 3 4	Bene	fit						
		Ref 1 2 3 4	Disac	dvantage						
Has this proposal made any assumptions?	Y	As st	ated ating to p Assu	Comment: bove any imp revent childre mption	en from b	eing tak	en into d	care.		
		2	into the of the Author The a calcul	ncrease in funce Final Local First Ministe ority leaders. Immount to berlated using the nation.	I Govern r in his le nefit Mon	ment Se etter date	ettlement ed 20 th N	the stat	ed inter er 2018 f ease ha	ntions to Local as been
		3 4 Addi	tional	Comment						
Has a risk analysis been completed for this proposal?	Y	Main F	Risks							
		Ref	Risk			RA Rat	G ting	Mitigat		
		1	throug made his le Nove		itment Minister i			the forr increas shortfa manag Counci savings needing identifie	m of an sed budy ll needir ed by the land fur sproposed to be ed.	ng to be ne rther
		2	not in	the amount re line with the or funding cor 119.	amount	of		As abo	ve	
		Addi	tional	Comment:						



What further consultation and engagement will be required for	De	ef Consultee	Description	Comp/Pending
this proposal?		Public	Public consultation	Pending
uno proposar:	$\frac{1}{2}$	Elected	Formal scrutiny	Pending
		Members	1 Offilal Scruting	1 chaing
		Wembers		
	Ac	Iditional Commen	ts:	
Will this proposal require procurement of goods, services or works?	N			
Will support services be required for this proposal?	N Re	ef Support Servi	ce Activity	Internal/External
ioi tilis proposai:	Ke	si Support Servi	ce Activity	internal/External
	Ac	lditional Commen	t:	
Will this proposal impact on the	N			
authorities built assets. E.g. service change, resource				
amendment etc. What evidence/data has been		Letter receive	ed from the First Minister on	the 20th November
gathered to date to inform this Proposal?		5. Provisional Lo	ocal Government Settlement and confirmation with Social S	t data
Will this project benefit from digital intervention to increase efficiency or increase service quality?	No			
How will the impact of this	1		nment Settlement is due on	
proposal be measured?			nount of core funding that th d determine whether the co	
E.g. Budget/Process/Staff/Customer			d determine whether the col en carried through as anticip	
KPI's			rity finalises its budget prop	

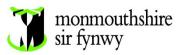


Proposal	Increase in SCH directorate Fees & Charges for	Lead/Responsible	Tyrone Stokes
Title	2019/20	Officer:	
Your Ref	SCH013	Directorate:	SCH
No:			
Version No:	1	Section:	Finance
Date:	29/11/18		

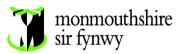
Version	Date	Changes Made
1	29/11/18	
2		

As part of the Authority's MTFP process and in setting an annual budget, we have reviewed all of our current fees & charges and if there is any scope to increase this for 2019/20.

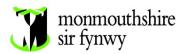
Question	Y/N	Comments/Imp	act					
Does this proposal align with the MCC Corporate Plan?	Y							
Has a Future Generations Evaluation been completed for this proposal?	Y							
What consultation and engagement has been undertaken to date?	N	As part of the p		Itation on	the 2019	/20 budg	et propo	sal and
Has an option appraisal been undertaken?	N							
Does this proposal affect other MCC services?	N							
Is this proposal dependant on other services?	N							
Will this proposal require any amendments to MCC policy?	N							
Will this proposal have any staffing implications?	N							
Will this project have any legal implication for the authority?	N							
What is the financial benefit of this proposal?		Description	Remainder of 18/19	19/20	20/21	21/22	22/23	Total
		Propose to increase certain fees & charges within the SCH directorate		93,000				93,000
		Additional Co	mments:					



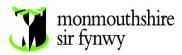
Will this proposal require revenue	N									
or capital investment to mplement?	IN .	Investment Description		19/20	20/21	21/22	22/23	Total	Source of funding	
Has this proposal considered the	Y	Additiona	Il Comment:							
opportunities for external funding?										
Will this proposal have any non- inancial impacts?	N	1 2 3 4 Pis 1 2 1 4 Pis 1 2	advantage							
Has this proposal made any assumptions?	N	1 2 3 4	sumption							
Has a risk analysis been completed for this proposal?	N	Main Risks			RA	G	Mitiga	tion		
		Additiona	Il Comment:		Rat	ting				
What further consultation and engagement will be required for		Pof Cor	eultoo	Doscri	ntion			Comp/Downlin		
nis proposal?		1 Elec Mer	Members		Scrutiny	Scrutiny			Comp/Pending Jan 19	
		2 Public Public Consultation Jan 19				ian 19				
		Additiona	I Comments:							
Vill this proposal require	N									



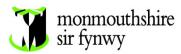
Will support services be required	N				
for this proposal?		Ref	Support Service	Activity	Internal/External
		Add	itional Comment:	·	
Will this proposal impact on the authorities built assets. E.g. service change, resource amendment etc.	N				
Will this proposal present any future collaboration opportunities?	N				
Will this project benefit from digital intervention to increase efficiency or increase service quality?	N				
How will the impact of this proposal be measured? E.g. Budget/Process/Staff/Customer KPI's			dditional income propo ast monitoring cycle	sed can be measur	ed through the formal



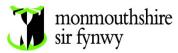
Service Area	Service being charged for	Proposed Charges for 2019/20 £:p	Percentage increase	Increased additional budget income identified for 2019/20 budget setting purposes	Reason why inflationary increase is not being considered
SOCIAL CARE	HEALTH DIRECTORATE				
ADULT SERVICES					
Community Meals	Community Meals & Day centre meals	Remain the same at £4.50	0		Remain the same due to a double increase in 2018/19 and M7 forecst has shown a decline in meals purchase, need to stabilise the client base
Mardy Park	Catering - Mardy Park	Pricing follows that of Community meals	0	-	Follows pricing of Community meals
	Mardy Park room hire	No change as new and limited target market	0		No change as new and limited target market



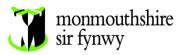
0	O D U	N			
Overmonnow	Overmonnow Room Hire	No change as very	C] -	
		limited market and			
		same users of site			
		such as small clubs			
		with limited finances			
	Non residential fees	Based on individual	2.6%	11,359	
		ability to pay as			
		means tested so			
		propose to increase			
		the budget in line			
		with initial			
		Government predicted			
		rise in benefits and			
		SRP of 2.6%. This			
		will increase the			
		current hourly rate			
		from £11.95 to £12.26			
	5 11 11 11 5 11 5 1	B 1 1 1 1 1 1	0.00/	00.705	
	Residential/Nursing Fees which includes Part	l .	2.6%	68,735	
	III own care home being Severn View and	ability to pay as			
	Budden Crescent	means tested, but			
		increase budget in			
		line with Government			
		proposed rise in			
		benefits and state			
		pension of 2.6%.			
		This will increase our			
		own home charge			
		from its current			
		£523.37 per week to			
		£536.98			
			I	I .	



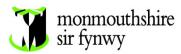
Severn View	Catering - Severn View	Pricing follows that of Community meals		-	Follows pricing of Community meals
Public Health	Fee Income	Waiting for 2019/20 rates	Assume 2.4% based on Oct 18	381	
	Commercial licences Commercial Fee Income		CPI as waiting for 2019/20 fees	46 597	
	Food Safety training	Proposed £185 level 3 and £48 level 2		-	
	Veterinary Inspection Recharge	no change		-	
	Riding Establishments			-	
	Petrol Station Permits/Licenses			-	
	Registration for acupuncture, tattooing and ear piercing			-	
	Local Authority Pollution, Prevention and Control				
	Application fee				
	Private water supplies (fees set by Council but within max fig defined by EC directive)				



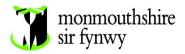
	I		1		
Trading Standards.	Licences	Awaiting review of	Assume 2.4%	119	
		2019/20 fees by the	based on Oct 18		
		TS manager	CPI as waiting		
	Fee Income		for 2019/20 fees	226	
			review		
	Animal Licences				
	Boarding Establishment				
	Dog Breeding				
	Home Boarding				
	Dangerous Wild Animals				
	Pet Shop				
	Explosive Licences				
	New 1 Year				
	Renewal 1 Year				
	New 2 Year				
	Renewal 2 Year				
	New 3 Year				
	Renewal 3 Year				
	New 4 Year				
	Renewal 4 Year				
	New 5 Year				
	Renewal 5 Year				
	•	•	•	·	



	Weights & Measures				
	Fee per TSO				
	Fee per TO				
Licensing	Licenses		Assumed 2.4% based on CPI rates at Oct 18 as majority of fees will not be set until 15th January 2019	5,000	
	Hackney Licenses	Charges for 2019/20 will be set by the Licensing Committee on 15th January 2019. To note some fees are either for three and five years so income can fluctuate.		-	
	Lottery and Gambling	Awaiting new fees from Central Government		-	
	Licensing	Awaiting new fees from Central Government		• -	



	Other Licenses	Charges for 2019/20 will be set by the Licensing Committee on 15th January 2019. To note some fees are either for three and five years so income can fluctuate.			
Registrars	Service Charge		Some fees will increase so overall for budget 2.4% based on CPI as at Oct 18		
	Registrations - General Income				
	-				
	Approved Venue - Marriage & Civil Partnership	£394-£504			
	Old Parlour	210			
	Celebratory Services at approved or other venues	£380-£490			
	License for approved venues - New	1,500			
	License for approved venues - Renewal	1,200			
	Registrars attendance @ service (Registrar - Superintendent)	35			
	SUB TOTAL SOCIAL CARE & PUBLIC PROTECTION			92,763	

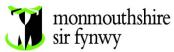


Proposal Title	Budget savings/ increased income – Development Management	Lead/Responsible Officer:	Philip Thomas
Your Ref No:	ENT001-ENT002	Directorate:	Enterprise
Version No:	1	Section:	Development Management (DM)
Date:	29/11/18		

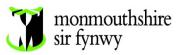
Version	Date	Changes Made
1	29/11/18	Clarification provided regarding fee increases vs additional workload/income
2		

This proposal relates to increased income from some discretionary services we provide for our customers (£13k) and to reduce spending on the cost of advertising planning applications as a result of changes made by WG regarding the publicising of certain types of planning applications £4.5k).

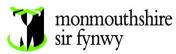
Yes, by providing a Planning Service that helps build sustainable and resilient communities that support the well-being of current and future generations. Our discretionary services, referred to in this budget proposal, are designed to reflect what matters to our customers and will help ensure timely, well-considered planning decisions. Press notices are not a meaningful method of community engagement so that change will not be detrimental to our social justice strategy. See separate document - No significant adverse impact is identified Discussions with management team within the Development Management
Discussions with management team within the Development Management
Section and item discussed at the Team meeting held. This has also been discussed and considered at Enterprise DMT, SLT and Cabinet.
 The following options were considered in isolation and in combination: Do nothing. This was discounted as it does not secure any budget saving; Increase pre-application fees by 2.5% (with higher increases for pre-purchase and completion certificates). This option was chosen for the reasons given below; Increase pre-application fees by more than 2.5%. This option was discounted because it risks deterring use of the pre-application service. The service is beneficial to both the customer and the Authority, and should result in quicker and better outcomes, and we would not wish to prejudice its uptake by over-pricing; Increase the discretionary services income line by £10k. This option was considered to be realistic and manageable; Increase the discretionary services income line by more than £10k. This option was discounted as too risky. Previous income targets have been missed and a careful balance must be struck between likely emerging work and the potential volatility of the development sector which is almost entirely beyond the Council's control; Continue to advertised the named applications in the local press despite regulations no longer requiring this. This was discounted as being an inefficient use of public resources, as expanded upon below; Cease advertising the named applications in the local press, resulting in a £4.5k saving. This option has been chosen because



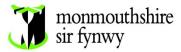
N		ss notices ar of schemes t d 7 were sele	hat may a			ig stakeh	olders
N	savings, and are	d 7 were sele					
N		considered to services	to balance	custome	r service,	stakeho	older
	The pre-applicate team approach, changes do not	but that serv	ice alread	y operate	s and the	propose	d fee
Y	Our discretionary services need input from other Council services like Highways and Green Infrastructure to make them work effectively for our customers. Those services do get a proportion of the fees DM charge to recover their costs.						
N							
N	discretionary se need to seek ad	rvices, includ ditional staff	ing our pro	e-applicat o help wit	ion advice th applica	e service	e, we may
N							
£17,500	Description	Remainder	19/20	20/21	21/22	22/23	Total
	increased income target from discretionary services including pre- application advice service	-	£13k	-	-	-	£13k
	Reduced costs of advertising in local	-	£4.5k				£4.5k
	Total		£17,500				£17,500
	In relation to the including pre-application advanced provide. The extra incomplete in the planning application advanced provide. - Additive in the planning application application in the planning application	the increased pplication and price service it me will be se onal discretic part due to n asing pre-appasing the characters from £ ter reflect the e. Although the inside in the extense inverse service we been amount of the cattons affect ertised in the	vice services self and the cured via: conary workers SUDs/blication charges for put 120 and £2 level of whis are highest of value colored and ing a Lister local pressure of the colored and ing a Lister local pressure in the colored and ing a Lister local pressure in the colored and ing a Lister local pressure in the colored and ing a Lister local pressure in the colored and ing a Lister local pressure in the colored and ing a Lister local pressure in the colored and ing a Lister local pressure in the colored and in the c	ce, £3k wanter remain ceremain cer	ould relateder to other in extra is lations; 2.5%; se and company and £2 responsibilitionate inclustomer ause. The ed no long or withing billingual	ncome. mpletion 50 respective that is creases, and in relate are a ger required a Consider notices	This will This will ectively, they the fee ation to wholly re ervation were
	N N	Highways and Goustomers. Those recover their costs of advertising in local newspapers. Additional Collar leading pre-application advice service. Reduced costs of advertising in local newspapers. Total Additional Collar leading pre-application advice service. Reduced costs of advertising in local newspapers. Total Additional Collar leading pre-application advice service. Reduced costs of advertising in local newspapers. Total Additional Collar leading pre-application advices provide. The extra inconsideration advices provide advices provide. The extra inconsideration advices provide advices provide and the extra inconsideration advices provide advices provide adv	Highways and Green Infrastr customers. Those services described recover their costs. N None, although if income	Highways and Green Infrastructure to recustomers. Those services do get a professional process. N None, although if income increases sign discretionary services, including our properties to ensure we are providing a positive at the advertising requirements, and this find the advertising requirements, and this find increased income target from discretionary services including preapplication advice service Reduced costs of advertising in local newspapers Total £17,500 Additional Comments: In relation to the increased income tar including pre-application advice service itself and the provide. The extra income will be secured via: Additional discretionary work be in part due to new SUDs/ Increasing pre-application of the charges for procertificates from £120 and £10 to better reflect the level of we involve. Although this are hig remains low in terms of value other expenses involved in mediscretionary service. Regulations have been amended and planning applications affecting a Liste Area to be advertised in the local precostly, and this change is expected to	Highways and Green Infrastructure to make ther customers. Those services do get a proportion or recover their costs. N None, although if income increases significantly discretionary services, including our pre-application need to seek additional staff resource to help wit to ensure we are providing a positive and timely N Legal advice has been sought by another Local the advertising requirements, and this has been the advertising requirements, and this has been increased income target from discretionary services including pre-application advice service Reduced costs of advertising in local newspapers Total £17,500 Additional Comments: In relation to the increased income target from including pre-application advice service, £3k w application advice service itself and the remain provide. The extra income will be secured via: - Additional discretionary work resulting be in part due to new SUDs/SAB regulation advice service itself and £180 to £20 to better reflect the level of work and remains provide. Increasing pre-application and £180 to £20 to better reflect the level of work and rinvolve. Although this are high proport remains low in terms of value to the cother expenses involved in moving hor discretionary service. Regulations have been amended and as revise planning applications affecting a Listed Building Area to be advertised in the local press. These costly, and this change is expected to save £4.	Highways and Green Infrastructure to make them work of customers. Those services do get a proportion of the fees recover their costs. N	Highways and Green Infrastructure to make them work effectively customers. Those services do get a proportion of the fees DM charecover their costs. N None, although if income increases significantly from increased us discretionary services, including our pre-application advice service need to seek additional staff resource to help with application work to ensure we are providing a positive and timely service. N Legal advice has been sought by another Local Planning Authority the advertising requirements, and this has been shared across Wall increased income target from discretionary services including pre-application advice service Reduced costs of advertising in local newspapers Total £17,500 Additional Comments: In relation to the increased income target from discretionary servincluding pre-application advice service, £3k would relate to the papplication advice service itself and the remainder to other service provide. The extra income will be secured via: Additional discretionary work resulting in extra income be in part due to new SUDs/SAB regulations; Increasing pre-application charges by 2.5%; Increasing pre-application charges by 2.5%; Increasing the charges for pre-purchase and completior certificates from £120 and £180 to £200 and £250 respet to better reflect the level of work and responsibility that involve. Although this are high proportionate increases, remains low in terms of value to the customer and in rel other expenses involved in moving house. These are a



		letters. Town/Community Councils and Ward Members will continue to be notified as per the current system.
Will this proposal require revenue or capital investment to implement?	N	Investment Remainder of 18/19 20/21 21/22 22/23 Total Source of funding
Here this proposed considered the	N	Additional Comment:
Has this proposal considered the opportunities for external funding?	N	N/A
Will this proposal have any non-financial impacts?	Y	Ref Benefit 1 2 3 4
		Ref Disadvantage
		1 It could be argued that certain applications are publicised less widely by not using the local press. 2 3 4
		Press adverts are an inefficient and old fashioned way of publicising matters. Data shows that £1.39m was spent on press notices for planning applications across Wales over the last three years. Readership numbers are falling and the chances of a resident or interested party reading the right newspaper on the right day seem slim. Customers who engage with us consistently refer to having received a letter, seen a site notice, and heard about it from a neighbour or social media. The change to the regulations has been made by Welsh Government: this proposal simply ends a now unnecessary spend.
Has this proposal made any	Y	
assumptions?		Ref Assumption 1 Continued good take up of our pre-application advice service 2 Other services such as highways and Green Infrastructure are resourced to support the 'development team' approach 3 4
Has a risk analysis been	Y	Additional Comment This is based on trends over the last three years that has seen preapplication advice income rise by around 15% year on year. The new sustainable drainage legislation will also emphasise the importance of pre-application advice to all ranges of developer. Customer feedback is that they are willing to engage and pay to do so, provided they receive meaningful advice in a timely manner. Main Risks
completed for this proposal?	'	
		Ref Risk RAG Mitigation Rating
		1 Reduced take up of our discretionary services A Continued promotion via the team's improved web site offer
		2 Economic downturn G Regional economic growth, Severn tolls and the nature of



What further consultation and engagement will be required for this proposal?	N	Additional Comments: Ref Consultee Description Additional Comments: Regular customers will be notified of existing contact groups and fora.	the County make it an attractive place to live, so this impact is low likelihood Comp/Pending discretionary fee changes via
Will this proposal require procurement of goods, services or works?	N		
Will support services be required for this proposal?	N	Ref Support Service Acti	vity Internal/External
Will this proposal impact on the authority's built assets. E.g. service change, resource amendment etc.	N		
Will this proposal present any future collaboration opportunities?	N		
Will this project benefit from digital intervention to increase efficiency or increase service quality?	Y	Already working on improvements to o promote our discretionary services. Or have just been implemented.	
How will the impact of this proposal be measured? E.g. Budget/Process/Staff/Customer KPI's		Budget income received; PIs on % of a of pre-application advice and discretion ongoing customer satisfaction survey.	applications approved; stats on uptake nary services (already measured);



Proposal	Reusable polypropylene plastic bags for	Lead/Responsible	Carl Touhig
Title	collections of dry recycling at kerbside	Officer:	-
Your Ref	ENT003	Directorate:	Enterprise
No:			
Version No:	1	Section:	WSS
Date:	06/12/18		

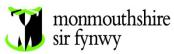
Version	Date	Changes Made
1	06/12/2018	Carl Touhig 06.35
2		

MCC is moving towards greater separation of recycling through the recycling review meaning that glass will be collected separately and the red and purple bags will no longer be collected within a single compartment on the refuse freighter. A change from single use plastic bags for collection of dry recyclate to more durable and reusable polypropylene sacks gives MCC an opportunity to reduce the reliance upon and costs associated with single use plastic bags and increase income from those materials.

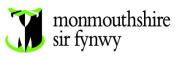
This service change and proposal has been considered by the Strong Communities Select committee in December 2018.

The proposal is to be presented for decision to Cabinet on the 9th of January 2019.

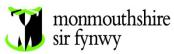
Question	Y/N	Comments/Impact
Does this proposal align with the MCC Corporate Plan?	Y	Council is working towards reducing single use plastics and becoming a Plastic Free County. The change to polypropylene sacks will reduce the usage of single use plastics by 50 tonnes per annum
Has a Future Generations Evaluation been completed for this proposal?	Y	WFGA evaluation completed for report
What consultation and engagement has been undertaken to date?	Y	 Informal consultation with SLT and Cabinet Resident survey Informal Cabinet and SLT Strong Communities Select Committee December 2018
Has an option appraisal been undertaken?	Y	We have consulted with the public in relation to options for the use of polypropylene bags which was the preferred option.
		There are many size options available and we will continue to work with the public to ensure the best size bags are provided for use by householders.
		Following discussion at Strong Communities select, it is proposed that there is a phased approach of roll out of the bags to allow bespoke solutions to be investigated to accommodate problematic collection areas e.g. High street shopping areas with mixed hereditaments (flats above shops with no outdoor storage).
Does this proposal affect other MCC services?	Y	Polypropylene bags are likely to be more difficult for hubs to store but should see a significant reduction in residents coming to hubs for replacement single use red and purple bags.
Is this proposal dependant on other services?	Y	Support from hubs in the provision of replacement bags. Full consultation and engagement will ensure that this support is provided.
Will this proposal require any amendments to MCC policy?	N	
Will this proposal have any staffing implications?	Y	The new collection rounds were designed with sufficient operational capacity to allow for the additional time that would be required to collect and return caddies and glass



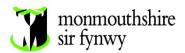
	1	boxes. The fr	ontline opera	tives w	ill have	training	orior to th		mentati	on of th
		service chang		uvcs w	iii riavc	training p	onor to th	ic impic	meman	on or u
Vill this project have any legal mplication for the authority?	N									
What is the financial benefit of nis proposal?		Description	Remaind	er 19/	/20	20/21	21/22	22/23	Total	
		Roll out of re		90,	000				90,000	
		polyprop bag	S							
		mid value por The Council Total = £540 The cost of £170,000. R assumptions or 50,000 in Total saving In year 1 a council The remain	currently specifications of buy and saving was accessed by the costs of buy accessed by the costs of bu	end £18 vears. ble bags are gunade foear 3. The sear 3	0,000 p s in yea arantee r replac total = £ 70,000 £90,000	per annum ar 1 would ed for 3 ye cement be 2270,000 0 is prop prudenti	n on single I be appropers. How ags at a ra over 3 years	e use ba oximate vever, ate of 25 ars	ags. ly 5-30%	
fill this proposal require	Yes	Investment	Remainder	19/20	20/21	21/22	22/23	Total		urce of
nplement?		Description Purchase bags	of 18/19		60,000	0 60,000	60,000	180,0	000 Pr	nding udentia orrowin
		prudential be will be utilised Assumption required rath	comment: upon the cost orrowing will led to enable that has been mader than a one of the cost of the	be requiples. Ide that e off cau	Pruder pital ex	the bags ntial borro penditure	and part wing for t	of the s	aving s will be	
las this proposal considered the pportunities for external unding?	Yes	Yes – Welsh Change Prog		have be	een ask	ed to sup	port throu	igh its C	Collabora	ative
Vill this proposal have any non- nancial impacts?	Yes	Ref Bene	fit							
			choice for pu kerbside recy							
			quality recyc							



	1 1				
		Ref	Disadvantage		
		1	Perceptions that Street scand boxes left on streets	ene deteriorates	s after collection as bags
		Oper	tional Comment: n and transparent dialogue v fits of using polypropylene b		nd plastic free groups on
Has this proposal made any assumptions?		Ref	Assumption		
·		1	One bag (of each colour) p	er household	
		2	£2 per bag with replacement	ent rate of 25-30	0%
		3	Prudential borrowing to co	ver the costs of	the bags
		4			
		Addi	tional Comment		
			ey showed that 90% of resid prop bags will hold equivaler		
Has a risk analysis been	Yes	Main F	Risks		
completed for this proposal?		Ref	Risk	RAG Rating	Mitigation
		1	Public perception in relation to street scene as a result bags being left on the street	n Green of	We already have green bags, food caddies and glass boxes on the street following collections
	1				
		2	Phased approach to implementation causes limited income potential	Amber	Deliver to the main residential areas and work with WRAP to identify best practice for problematic areas and areas with limited external storage and internal storage.
		2	implementation causes	Amber	Deliver to the main residential areas and work with WRAP to identify best practice for problematic areas and areas with limited external storage and
		Addi	implementation causes		Deliver to the main residential areas and work with WRAP to identify best practice for problematic areas and areas with limited external storage and internal storage. This will allow us to monitor usage and quantify results and create bespoke solutions and manage the potential impact
What further consultation and engagement will be required for		Addi WRA	implementation causes limited income potential	n Programme	Deliver to the main residential areas and work with WRAP to identify best practice for problematic areas and areas with limited external storage and internal storage. This will allow us to monitor usage and quantify results and create bespoke solutions and manage the potential impact on income.
What further consultation and engagement will be required for this proposal?		Addi	implementation causes limited income potential tional Comment: P – Waste Resources Actio	n Programme	Deliver to the main residential areas and work with WRAP to identify best practice for problematic areas and areas with limited external storage and internal storage. This will allow us to monitor usage and quantify results and create bespoke solutions and manage the potential impact
engagement will be required for		Addi WRA	implementation causes limited income potential tional Comment: P – Waste Resources Action Consultee Descri Strong Report Communities Select Report	n Programme ption with SCS	Deliver to the main residential areas and work with WRAP to identify best practice for problematic areas and areas with limited external storage and internal storage. This will allow us to monitor usage and quantify results and create bespoke solutions and manage the potential impact on income. Comp/Pending Dec 18 Jan 19
engagement will be required for		Addi WRA	implementation causes limited income potential tional Comment: P – Waste Resources Action Consultee Descri Strong Report Communities Select Report Cabinet Report Elected Forma	n Programme ption with SCS	Deliver to the main residential areas and work with WRAP to identify best practice for problematic areas and areas with limited external storage and internal storage. This will allow us to monitor usage and quantify results and create bespoke solutions and manage the potential impact on income. Comp/Pending Dec 18
engagement will be required for		Addi WRA	implementation causes limited income potential tional Comment: P – Waste Resources Action Consultee Descri Strong Report Communities Select Cabinet Report Elected Forma Members	n Programme ption with SCS	Deliver to the main residential areas and work with WRAP to identify best practice for problematic areas and areas with limited external storage and internal storage. This will allow us to monitor usage and quantify results and create bespoke solutions and manage the potential impact on income. Comp/Pending Dec 18 Jan 19



			proposal is to be presente uary 2019.	d for decision to Ca	abinet on the 9 th of	
Will this proposal require procurement of goods, services or works?	Yes	Yes – procurement of new supplier for bags				
Will support services be required for this proposal?	Yes	Pof	Cuppert Convice	Activity	Internal/External	
ioi tilis proposai?		Ref 1	Support Service Communications Team	Activity Advertising new arrangements	Internal	
		Add	itional Comment:			
Will this proposal impact on the authorities built assets. E.g. service change, resource amendment etc.	No					
Will this proposal present any future collaboration opportunities?	Yes		ooration with Torfaen and Bla cyclables and sell to market			
Will this project benefit from digital intervention to increase efficiency or increase service quality?	No					
How will the impact of this proposal be measured? E.g. Budget/Process/Staff/Customer KPI's		Propo	sal will be measured via Revenue budget monitor Customer satisfaction su Recycling performance ir	rvey		



Proposal	Recycled plastic bags for food waste caddies	Lead/Responsible	Carl Touhig
Title		Officer:	-
Your Ref	ENT004	Directorate:	Enterprise
No:			
Version No:	1	Section:	WSS
Date:	05/12/18		

Version	Date	Changes Made
1	05/12/2018	Carl Touhig 20.38
2		

MCC signed a new contract for the treatment of Food Waste with Agrivert in April 2018. The contract stipulates that Agrivert must accept food contained in compostable (starch) bags. Whilst the company is obliged to receive food in compostable bags the bags are not composted as a part of this process; they are removed from the food and are sent for Energy from Waste (EfW) for treatment (incineration).

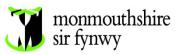
MCC currently supply corn starch bags for food waste collections – the new reprocessor would prefer food to be collected in plastic bags as this increases the food yield and quality. The provision of plastic bags would allow MCC to save money with no diminution in service.

The provision of plastic bags are significantly cheaper than corn starch with corn starch bags currently costing around 1.5p each, and plastic bags range from .06p to 1p per bag.

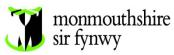
This service change and proposal has been considered by the Strong Communities Select committee in December 2018.

The proposal is to be presented for decision to Cabinet on the 9th of January 2019.

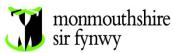
Question	Y/ N	Comme	Comments/Impact						
Does this proposal align with the MCC Corporate Plan?	Y	change t	Council is working towards reducing single use plastics and become a Plastic Free County. The change to plastic bags will allow residents to re-use bread bags, frozen food bags, and vegetable bags in their food caddies and reduce reliance on council provision.						
Has a Future Generations Evaluation been completed for this proposal?	Y	WFGA e	WFGA evaluation completed for report (combined with ENT003)						
What consultation and engagement has been undertaken to date?		• Stro • Con	visit to new reprocessor facil ng Communities Select Dec sultation with Plastic Free Gr rmal SLT and Cabinet						
Has an option appraisal been undertaken?	Y	The option	• •	I included within the Select and	Cabinet report is provided in				
			Do nothing.	No changes for the public	No savings	Bags ar from wa EfW			
			Continue to supply starch bags but allow residents to use plastic bags	No change to public from MCC but wider choice for residents and allows them to reuse other single use plastic bags	No savings – mixed message on what the process is	Bags are l waste and			
			Supply recycled plastic bags	Reduces costs, increase capture of food waste, easy for residents	Public perception of single use plastics causes backlash.	Ensure the concise or are being going to E			



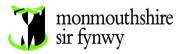
Does this proposal affect other MCC services?	Y	Plastic bags wou visiting Hubs for proposal will ens	replacement	bags. Ful	I consulta					
Is this proposal dependant on other services?	N	This is a waste s	This is a waste service proposal only							
Will this proposal require any amendments to MCC policy?	N	Current Waste F	Current Waste Policies are being drafted to incorporate this change							
Vill this proposal nave any staffing mplications?	N	This change is in implications	This change is in relation to the bag used for food recycling only and will not have any staf mplications						e any staff	
Vill this project have any legal implication or the authority?	N	There will not be	e any foresee	n legal im _l	plications	for the au	thority			
What is the financial penefit of this proposal?		Description	Remainder	19/20	20/21	21/22	22/23	Tota	I	
порозат:		MCC Purchase plastic bags	of 18/19	30,000				30,00	00	
		Additional Co Heads of Valle partners Blaen collaboratively £70,000 in 201	y have fundin au Gwent and with HoV fun 9, if this wind	d Torfaen. ding there fall occurs	If bags we would be the £70k	ere purch a one off will be ut	ased saving ilised to	of suppo		
		Heads of Valle partners Blaen collaboratively	y have funding au Gwent and with HoV funders, if this wind the marketing all of the servensful is successful in the marketing all of the servensful in the s	d Torfaen. ding there fall occurs of the cha ice chang	If bags we would be the £70k ange in se es propos	ere purch a one off will be ut rvice, deli ed within	ased saving ilised to very of t Waste a	of suppo he bag ind	s	
equire revenue or	N	Heads of Valle partners Blaen collaboratively £70,000 in 201 and enhance the and roll out of a Street Scene. A costs for future	y have fundin au Gwent and with HoV fun 9, if this wind he marketing all of the serv A successful e years.	d Torfaen. ding there fall occurs of the cha ice chang	If bags we would be the £70k ange in se es propos	ere purch a one off will be ut rvice, deli ed within	ased saving ilised to very of t Waste a	of suppoint he bag ind od wast	s	Source of
equire revenue or capital investment to	N	Heads of Valle partners Blaen collaboratively £70,000 in 201 and enhance the and roll out of a Street Scene. A costs for future	y have fundin au Gwent and with HoV fun 9, if this wind he marketing all of the serv A successful e years.	d Torfaen. ding there fall occurs of the cha ice chang marketing	If bags we would be would be sthe £70k ange in se es propos campaigr	ere purch a one off will be ut rvice, deli ed within n could re	ased f saving cilised to very of the Waste a duce foo	of supporting the bag and bag wast	te	Source of funding
equire revenue or apital investment to	N	Heads of Valle partners Blaen collaboratively £70,000 in 201 and enhance the and roll out of a Street Scene. A costs for future	y have fundin au Gwent and with HoV fun 9, if this wind he marketing all of the serv A successful y years. Remail 18/19	d Torfaen. ding there fall occurs of the cha ice chang marketing	If bags we would be would be sthe £70k ange in se es propos campaigr	ere purch a one off will be ut rvice, deli ed within n could re	ased f saving cilised to very of the Waste a duce foo	of suppoint he bag ind od wast	te	
equire revenue or apital investment to applement? Has this proposal onsidered the apportunities for	N	Heads of Valle partners Blaen collaboratively £70,000 in 201 and enhance the and roll out of a Street Scene. A costs for future	y have funding au Gwent and with HoV funders, if this wind the marketing all of the servent A successful the years. Remain 18/19 mment:	d Torfaen. ding there fall occurs of the cha ice chang marketing	If bags we would be would be sthe £70k ange in se es propos campaigr	ere purch a one off will be ut rvice, deli ed within n could re	ased f saving cilised to very of til Waste a duce foo	of suppointe bag and od wast	Total	funding
equire revenue or capital investment to emplement? Has this proposal considered the external funding? Vill this proposal cave any non-		Heads of Valle partners Blaen collaboratively £70,000 in 201 and enhance the and roll out of a Street Scene. A costs for future Investment Description Additional Co	y have funding au Gwent and with HoV funders, if this wind the marketing all of the servent A successful the years. Remain 18/19 mment:	d Torfaen. ding there fall occurs of the cha ice chang marketing	If bags we would be would be sthe £70k ange in se es propos campaigr	ere purch a one off will be ut rvice, deli ed within n could re	ased f saving cilised to very of til Waste a duce foo	of suppointe bag and od wast	Total	funding
Has this proposal considered the opportunities for external funding? Will this proposal nave any non-	Y	Heads of Valle partners Blaen collaboratively £70,000 in 201 and enhance the and roll out of a Street Scene. A costs for future Investment Description Additional Co Potential funding campaign aligned Ref Benefit 1 More che	Remail 18/19 g for 20/21 the dot of the Love Food or public or pu	d Torfaen. ding there fall occurs of the cha ice chang marketing marketing	If bags we would be would be sthe £70k ange in se es propos campaigr 19/20 ads of Vall //aste	ere purch a one off will be ut rvice, deli ed within n could re	ased f saving cilised to very of til Waste a duce foo	of suppointed bag and od wast	Total	funding
Has this proposal considered the opportunities for external funding? Will this proposal nave any non-	Y	Heads of Valle partners Blaen collaboratively £70,000 in 201 and enhance the and roll out of a Street Scene. A costs for future costs for future description Investment Description	Remail 18/19 g for 20/21 the doice for public rbside recycli	Torfaen. ding there fall occurs of the cha ice chang marketing hder of rough Hea od Hate W	If bags we would be would be sthe £70k ange in se es propos campaigr 19/20 ads of Vall //aste	ere purch a one off will be ut rvice, deli ed within n could re	ased f saving cilised to very of til Waste a duce foo	of suppointed bag and od wast	Total	funding
Will this proposal require revenue or capital investment to implement? Has this proposal considered the opportunities for external funding? Will this proposal have any nonfinancial impacts?	Y	Heads of Valle partners Blaen collaboratively £70,000 in 201 and enhance the and roll out of a Street Scene. A costs for future costs for future description Investment Description	Remail 18/19 g for 20/21 the dot of the Love Food or public or pu	Torfaen. ding there fall occurs of the cha ice chang marketing moder of rough Hea od Hate W	If bags we would be would be sthe £70k ange in se es propos campaigr 19/20 ads of Vall Vaste	ere purch a one off will be ut rvice, deli ed within n could re	ased f saving cilised to very of til Waste a duce foo	of suppointed bag and od wast	Total	funding



	1 1	- 1					,		
		Ref	Disadvantage						
		1	Negative percep	tion of single	use plastic b	pags			
		2							
		3							
		Addi	tional Comment:]	
		Oper	and transparent	dialogue with	residents and	nd plastic	free groups on		
			fits of using recycl nge further visits to			nhers and	l stakeholder		
		grou		, 10p10000001		10010 4110	. Glanonoladi		
Has this proposal made any		Ref	Assumption						
assumptions?		1	Cost of recycled	plastic bags	and therefore	re the sav	ing provided is		
·			a prudent estima	ate			<u> </u>		
		3	Bags would be 9	00% recycled	plastic conter	ent			
		4							
			1					1	
		Addi	tional Comment						
Has a risk analysis been completed for	Y	Main I	Kisks						
this proposal?		Ref	Risk		RAG	Mitiga	tion]	
					Rating				
								_	
		 	tional Comment:		4:	al ala a ::			
			e are risks in relati aisal section of the		otion as listed	d above ii	n the options		
		''		•					
What further									
consultation and		Ref	Consultee	Description	on		Comp/Pending]	
engagement will be		1	Strong	Report wit	h SCS		Dec 18		
required for this proposal?			Communities Select						
p. 3p00ar.		2	Cabinet	Report				1	
		3	Public	Public con			Jan 19		
		4	Elected	Formal Sc	rutiny	,	Jan 19		
			Members					J	
		Addi	tional Comments	S :					
Will this proposal	Υ	Yes –	procure new supp	lier for bags,	however it is	likely we	e can use an exist	ing framework and	k
require procurement			f from this for the s			•		-	
of goods, services or works?									
Will support services	N							1	
be required for this proposal?		Ref	Support Service	е	Activity	In	ternal/External		
proposur:								1	
]	
		A al al !	tional Cammant					1	
		Addi	tional Comment:						
			change will not red and it is minor se			and the fi	ramework is in		



Will this proposal impact on the authorities built assets. E.g. service change, resource amendment etc.	N	
Will this proposal present any future collaboration opportunities?	Y	Collaboration with Torfaen and Blaenau Gwent through Heads of Valleys food waste partnership to look at other waste and recycling streams to reduce costs regionally
Will this project benefit from digital intervention to increase efficiency or increase service quality?	N	
How will the impact of this proposal be measured? E.g. Budget/Process/Staff/ Customer KPI's		The proposal will be measured via Budget monitoring process Customer survey Recycling Performance Indicators



Proposal	Day closure of Household Waste Recycling	Lead/Responsible	Carl Touhig
Title	Centres (HWRC)	Officer:	
Your Ref	ENT005 + ENT006	Directorate:	Enterprise
No:			
Version No:	1	Section:	WSS
Date:	05/12/18		

Version	Date	Changes Made
1		
2		

Under the Environmental Protection Act 1990, local authorities have a legislative duty to provide one Civic Amenity Site in the County for the disposal of bulky waste items. MCC have four sites across the County, Five Lanes Caldicot, Llanfoist, Abergavenny, Usk and Mitchel Troy Monmouth. Of the four sites both Llanfoist and Five Lanes offer a modern Household Waste Recycling Centre (HWRC) facility to manage a wide range of materials, which can be recycled at the sites. The sites each open for 70 hrs per week. However the range of materials that are accepted at each site vary as does the suitability and condition of each site.

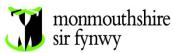
A number of proposals regarding the service provision at the HWRC's have been presented to Strong Communities Select on the 6th of December for recommendation to Council. After consideration of various options, including full closures, it was recommended by the Select Committee that only one of these options should be proposed and that was to consider day closures at the sites. These are day closures (reduction of opening hours through the week) this option will consist of the following closures— Llanfoist 1 day, Troy 2 days, Usk 2 days, Five Lanes 1 day. This offers the most cost effective configuration and avoids weekend closures.

Site	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Llanfoist	0800- 1800	Closed	0800-1800	0800- 1800	0800- 1800	0800- 1800	0800- 1800
Troy	0800- 1800	0800- 1800	0800-1800	Closed	Closed	0800- 1800	0800- 1800
Usk	Closed	Closed	0800-1800	0800- 1800	0800- 1800	0800- 1800	0800- 1800
Five Lanes	0800- 1800	0800- 1800	Closed	0800- 1800	0800- 1800	0800- 1800	0800- 1800

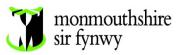
Whilst the proposal in the 2019/20 budget is for day closures applied across the County the assessment of options has highlighted significant inconsistencies in the quality of HWRC provision offered at the four sites. To assess the standard and suitability of the existing sites Welsh Government are sponsoring via their advisors WRAP, an independent audit of the sites. The results of this audit will be provided in the 2019/20 financial year. Irrespective of the audit, officers are already aware of operating problems at Troy given the congested nature of the site as well as the need for significant investment required at Usk to remain open. With investment, the site at Usk will remain extremely limited in what it can receive, coupled with being poorly situated in a congested car park and concerns about the adequacy of the drainage system.

Of relevance to the Usk site a decision has been taken to jointly fund with Usk Town Council a wider study that will investigate the priorities for Usk and Woodside residents (including issues such as traffic, parking, supporting retail, leisure facilities etc). The results and outcome of the audit including any findings and recommendations will be incorporated into the results of the study.

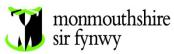
Question	Y/N	Comments/Impact
Does this proposal align with the MCC Corporate Plan?	Y	Better use of Council resources



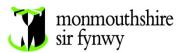
/ • • • • • • • • • • • • • • • • • • •	Resident su Strong Com	sultation with vey munities Sele aisal underta	SLT a ect Comken and for eved ites.	nd Cabinet nmittee Decer	thin the	Comment //iridor have and these of greatest sampact on Novorking howed the sampact of the sampa	ng authorities haved increases in fly bying these types
• •	Resident sur Strong Com he options apprint the table below Option Do nothing. Close the sites as proposed by Viridor and set out above Seasonal closures, changes to opening hours,	Benefit No changes the public Savings achi without full closures of s Impact on residents is limited, easy advertise and understand.	for eved ites.	nmittee Decer d included with Risk No savings Fly tipping increases. Site become busier during peak tim Difficult to advertise, publ	thin the	Comment //iridor have and these of greatest sampact on Novorking howed the sampact of the sampa	e provided data closures offer the wing with no Viridor staff urs. ng authorities have d increases in fly owing these types s in staff costs will
/ TI	he options appropriate the table below Do nothing. Close the sites as proposed by Viridor and set out above Seasonal closures, changes to opening hours,	Benefit No changes the public Savings achi without full closures of s Impact on residents is limited, easy advertise and understand.	for eved ites. to	Risk No savings Fly tipping increases. Site become busier during peak tim Difficult to advertise, publ	thin the	Comment //iridor have and these of greatest sampact on Novorking howed the sampact of the sampa	e provided data closures offer the wing with no Viridor staff urs. ng authorities have d increases in fly owing these types s in staff costs will
	Option Do nothing. Close the sites as proposed by Viridor and set out above Seasonal closures, changes to opening hours,	Benefit No changes the public Savings achi without full closures of s Impact on residents is limited, easy advertise and understand.	for eved ites. to	No savings Fly tipping increases. Site become busier during peak tim Difficult to advertise, publ	s a genes. iii v	/iridor have and these of greatest sampact on vorking however the contract of	closures offer the living with no Viridor staff urs. Ing authorities have d increases in fly bwing these types in staff costs will
	Close the sites as proposed by Viridor and set out above Seasonal closures, changes to opening hours,	No changes the public Savings achi without full closures of s Impact on residents is limited, easy advertise and understand.	for eved ites. to	No savings Fly tipping increases. Site become busier during peak tim Difficult to advertise, publ	s a genes. iii v	/iridor have and these of greatest sampact on vorking however the contract of	closures offer the living with no Viridor staff urs. Ing authorities have d increases in fly bwing these types in staff costs will
	Close the sites as proposed by Viridor and set out above Seasonal closures, changes to opening hours,	the public Savings achi without full closures of s Impact on residents is limited, easy advertise and understand.	eved ites. to d	Fly tipping increases. Site become busier during peak tim	s a go genes. iii v N r ti c c r	and these of greatest sa mpact on vorking ho vorking ho leighbouring treporte ipping follof closures.	closures offer the living with no Viridor staff urs. Ing authorities have d increases in fly bwing these types in staff costs will
	sites as proposed by Viridor and set out above Seasonal closures, changes to opening hours,	without full closures of s Impact on residents is limited, easy advertise and understand.	to d	increases. Site become busier during peak tim Difficult to advertise, publ	s a go genes. iii v N r ti c c r	and these of greatest sa mpact on vorking ho vorking ho leighbouring treporte ipping follof closures.	closures offer the living with no Viridor staff urs. Ing authorities have d increases in fly bwing these types in staff costs will
	closures, changes to opening hours,	Savings incre		advertise, publ	Fic r	of closures Full saving	s in staff costs wil
	closures, changes to opening hours,	Savings incre		advertise, publ	ic r	•	
				increased fly tipping, public backlash, Virid staff affected financially	a	overheads are the san	on shorter days
		ior LIMPC oit	ا النب	ha undatad ta	rofloot	the shan	goo if approve
	urrent policies	or HWRC SIL	es wiii i	be updated to	renect	the chan	ges, ii approved
1 W	Ve are meeting	our statutory	obligati	ion so no lega	ıl implic	ations	
	Description	Remainder of 18/19	19/20	20/21	21/22	22/23	Total
	Day Closures		72,000				72,000
	Additional Cor	nments					
	If day closures reduction in cos 2 months' notic proposed is bas adjustments to contractor and	ets could be a e should be p sed upon cos service provis indications of	chieved rovided ts provi sion ha the find	d in 2019/20. d for day closided by the cove already be ancial impact	It is recures. The ontractor disconnected in the contractor di	commend he saving or Viridor. cussed wi own in the	led that Any ith the
1	O N C T e	Description Day Closures If day closur	Opening times on our website N/A Current policies for HWRC site The implications will not be to employed by the contractor th We are meeting our statutory Description Remainder of 18/19 Day Closures Additional Comments Day Closures: If day closures are agreed as reduction in costs could be a 2 months' notice should be proposed is based upon cost adjustments to service provis contractor and indications of mandate. However following	Description Remainder of 18/19 Day Closures Teduction in costs could be achieve 2 months' notice should be provided proposed is based upon costs provadjustments to service provision has contractor and indications of the fin mandate. However following approving the solution in cost of the fin mandate. However following approving the solution in cost of the fin mandate. However following approving the contractor and indications of the fin mandate. However following approving the contractor and indications of the fin mandate.	Opening times on our website N/A Current policies for HWRC sites will be updated to The implications will not be to MCC staff but there employed by the contractor that manages this service. We are meeting our statutory obligation so no legation so no legation so no legation. Description Remainder of 19/20 20/21 of 18/19 Day Closures 72,000 Additional Comments Day Closures: If day closures are agreed and implemented from reduction in costs could be achieved in 2019/20. 2 months' notice should be provided for day closures proposed is based upon costs provided by the coadjustments to service provision have already be contractor and indications of the financial impact mandate. However following approval by Council	Opening times on our website N/A Current policies for HWRC sites will be updated to reflect The implications will not be to MCC staff but there is an ir employed by the contractor that manages this service on We are meeting our statutory obligation so no legal implice We are meeting our statutory obligation so no legal implice The implications will not be to MCC staff but there is an ir employed by the contractor of 18/19 Description Remainder 19/20 20/21 21/22 21/2	Opening times on our website N/A Current policies for HWRC sites will be updated to reflect the chan The implications will not be to MCC staff but there is an impact updated by the contractor that manages this service on behalf of We are meeting our statutory obligation so no legal implications Description Remainder of 19/20 20/21 21/22 22/23 Day Closures 72,000 Additional Comments



		consultation. Realistically any change to service such as day closures will not be implemented until April 2019 at best.							
Will this proposal require revenue or capital investment to implement?	Y	Investment Description	Remainder of 18/19	19/20	20/21	21/22	22/23	Total	Source of funding
			Additional Comment: New signage at the sites will be required.						
Has this proposal considered the opportunities for external funding?	Yes	Neighbouring au over past 2 year		been ask	ced to su	pport co	sts of cro	oss bord	der waste
Will this proposal have any non-financial impacts?	Yes	Ref Benefit 1							
Has this proposal made any assumptions?	Yes	Ref Assumption 1 2 Additional Comment: A number of assumptions have to be made with regard to the implications of reducing opening hours at sites. The savings proposed are indicative and based upon the staffing levels required at each site.							
Has a risk analysis been completed for this proposal?	Yes	Ref Risk Additional Co Please see no	omment: otes within the o		RAG Rating		igation of the ris	sks	



What further consultation and engagement will be required for		Ref	Consultee	Description		Comp/Pending
this proposal?		1	Strong Communities Select	Report with SCS		
		2	Cabinet	Report		Dec 18
		3	Public	Public consultat		Jan 19
		4	Elected Members	Formal scrutiny		Jan 19
Will this proposal require	Y		itional Comment	s: I at each site to upd	ate on any cl	nanges to opening
procurement of goods, services or works?						
Will support services be required for this proposal?	N	Ref	Support Service	e Activ	vity	Internal/External
		Addi	itional Comment	:		
Will this proposal impact on the authorities built assets. E.g. service change, resource amendment etc.	N					
Will this proposal present any future collaboration opportunities?	No					
Will this project benefit from digital intervention to increase efficiency or increase service quality?	No					
How will the impact of this proposal be measured? E.g. Budget/Process/Staff/Customer KPI's			udget manageme ustomer surveys	nt process		



Proposal	Resident Permits for use of household waste	Lead/Responsible	Carl Touhig
Title	recycling centres (HWRC)	Officer:	-
Your Ref	ENT008	Directorate:	Enterprise
No:			
Version No:	1	Section:	WSS
Date:	05/12/18		

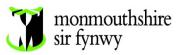
Version	Date	Changes Made
1	05/12/2018	Carl Touhig 20.34
2		

Local Authorities across Wales are introducing new mechanisms within their HWRC's that change the service provision or introduce intervention schemes to increase recycling. The changes within neighbouring Local Authority areas (both in England and Wales) has increased the amount of cross border waste entering the sites within MCC.

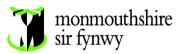
A number of proposals regarding the service provision at the HWRC's have been presented to Strong Communities Select on the 6th of December for recommendation to Council. Within this report the implementation of a permit system was proposed and supported by the Committee.

It is proposed that a resident permit scheme for using the HWRCs is introduced to reduce cross border waste. During surveys on HWRCs in August and September 2018, 15% of people gave an out of county postcode as their address. In a second survey, residents were asked if they would support a permit scheme for use of the HWRCs and only 31% of over 1700 respondents disagreed.

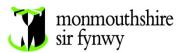
Question	Y/N	Comments/Impact								
Does this proposal align with the MCC Corporate Plan?	Y	Better use of Council Resources								
Has a Future Generations Evaluation been completed for this proposal?	Y	FGE evaluation completed for report								
What consultation and engagement has been undertaken to date?		Resident survey Informal consultation with SLT and Cabinet Strong Communities Select December 2018								
Has an option appraisal been	Υ	Option Benefit Risk Comments								
undertaken?		Do Nothing No change for the public. No change for the public. Cross border waste tonnages continue to grow. Cross border waste tonnages continue to grow. MCC residents are negatively impacted with extended waiting times on site and additional closures for skip movements								
		Ask residents to bring a form of identity to sites on each visit No additional cost to MCC in administering permits. No additional cost to MCC in every vehicle effectively. Stopping every car will slow down throughput and increase waiting times on site. Would need two forms of ID e.g. Utility bill, effectively. MCC resident								
		Issue permits to every household Permits are easily visible to site staff. Only residents in MCC will receive the permit MCF will receive the permit MCF will receive the permit with p								
Does this proposal affect other MCC services?	N	This is a standalone change to the operations at the HWRC's, we will ensure training is provided to the contact centre and hub staff on the scheme so that they are able to provide advice to residents.								



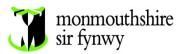
							-	-		
Is this proposal dependant on other services?	N									
Will this proposal require any amendments to MCC policy?	Y	WSS Policies are currently being drafted and will include updates in relation to the permit scheme.								
Will this proposal have any staffing implications?	N	This change will not affect any staff but the staff at the HWRC sites will need to check permits and we have informed the contractor that this change may be coming.								
Will this project have any legal implication for the authority?	N									
What is the financial benefit of this proposal?		Description	Remainder of 18/19	19/20	20/21	21/22	22/23	Total		
		Reduced costs of cross border waste	0118/19	30,000	50,000			80,000		
		Additional Co	mments:							
		Savings are bath Average cost prometries to prome higher than in when we move £30k saving an apotentially ach	per tonne trea ote, impleme subsequent y e into budget chievable in 2	atment £5 nt and opo years. The setting pr 2019/20 w	0 = £150k erate the so ese estimate ocess next	cheme in the second sec	year 1 w tightene	d up in		
Will this proposal require revenue or capital investment to implement?	No		Remainder 1 of 18/19	19/20 20)/21 21/22	2 22/23	Total	Source of funding		
		Additional Co								
Has this proposal considered the opportunities for external funding?	Yes	Neighbouring at waste over past		e been as	sked to sup	port costs	of cross	border		
Will this proposal have any non-financial impacts?	Yes	Ref Benefit 1 Reduced waiting times at Monmouthshire sites for residents 2 Reduction in closures for skip movements on Troy site 3 4								
		Ref Disadvantage 1 Residents from neighbouring authorities will need to travel further to dispose of their waste and may increase fly tipping 2								
		Additional Co Authorities tha increased fly ti remains a risk	it have implei ipping but as							



Lies this proposal mode and									
Has this proposal made any assumptions?		Ref	Assumption						
assumptions:		1	Survey identified	1 15% of site	users as out	of county – no			
		'				s has been undertaken			
			and this assump	tion is based	on average	cost of disposal and			
			tonnage		on avolago	oot of alopoour and			
		2							
		3							
		4							
		Addi	tional Comment						
Has a risk analysis been completed for this proposal?		Main Risks							
and proposed		Ref	Risk		RAG	Mitigation			
					Rating	3			
					J				
					1				
		Pleas	tional Comment: se see options and option		which details	the risks associated with			
What further consultation and									
engagement will be required for		Ref	Consultee	Descripti	on	Comp/Pending			
this proposal?		1	Strong	Report wit		Dec 18			
and proposal.		'	Communities	1 toport wit	000	266 16			
			Select						
		2	Cabinet	Report		Dec 18			
		3	Elected	Formal So	rutiny	Jan 19			
		3	Members	1 Office Sc	Junity	Jan 19			
		4	Public	Public cor	eultation	Jan 19			
		-	Fublic	Fublic col	isuitation	Jan 19			
		Addi	tional Comments	3 :					
Will this proposal require procurement of goods, services or works?	Yes	Yes – provid		an be supplie	ed by existing	g garden waste permit			
works?									
Will support services be required									
for this proposal?		Ref	Support Service	e	Activity	Internal/Externa			
		Additional Comment:							
AARING A									
Will this proposal impact on the authorities built assets. E.g. service change, resource amendment etc.	No								
Will this proposal present any future collaboration opportunities?	No								
Will this project benefit from digital intervention to increase efficiency or increase service quality?	Yes	Permit	replacements wil	l be an autom	nated proces	s through MCS			



How will the impact of this proposal be measured? E.g. Budget/Process/Staff/Customer KPI's	 Tonnage based data from sites Budget savings monitoring Customer satisfaction surveys 	
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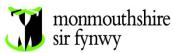


Proposal	Waste – Freeze Head of Waste Post	Lead/Responsible	Roger Hoggins
Title		Officer:	
Your Ref	ENT009	Directorate:	ENT
No:			
Version No:	1	Section:	OPS
Date:	03/12/2018		

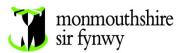
Version	Date	Changes Made
1		
2		

Included in the 18-19 MTFP was a one-off £40k (net) saving relating to the freezing of the Head of Waste post. As it was one-off in nature the budget is due to be returned for 19/20 but it has been decided that this will not be needed in 19/20 so the saving can be continued.

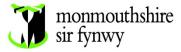
Question	Y/N	Comments/Impact								
Does this proposal align with the MCC Corporate Plan?	Y	The proposal contributes additional core funding to the MTFP and that will ultimately assist the Council in delivering the priorities as set out in the Corporate Plan								
Has a Future Generations Evaluation been completed for this proposal?	N	N/A – a Future Generations Evaluation is not required for this proposal								
What consultation and engagement has been undertaken to date?	Y	Informal SLT and Cabinet								
Has an option appraisal been undertaken?	Y	Consideration has been given to the capacity within WSS and the structure within the service area and the options have been considered prior to proposing this saving.								
Does this proposal affect other MCC services?	N									
Is this proposal dependant on other services?	N									
Will this proposal require any amendments to MCC policy?	N									
Will this proposal have any staffing implications?	Y	Staff resources have been rearranged to manage the reduction in post.								
Will this project have any legal implication for the authority?	N									
What is the financial benefit of this proposal?		Description Remainder 19/20 20/21 21/22 22/23 Total								
		One-off								
		Continuation - - -								



		Additi	ional (Comments:								
Will this proposal require revenue	N											
or capital investment to		Investi	ment	Remainder	19/20	20/21	21/22	22/23	Total	Source		
implement?		Descri	ption	of 18/19						of		
										funding		
		Additi	ional (Comment:								
Has this proposal considered the opportunities for external funding?	Y			support from ment is cont								
Will this proposal have any non-financial impacts?	N	Ref	Benef	Fit								
manoar impaoto.			Bellei									
		2										
		3										
		Ref Disadvantage										
		1										
		3										
		4										
		Additi	ional (Comment:								
Has this proposal made any assumptions?	Yes	Dof	A	mntion								
assumptions?		1	That th	mption he capacity v					t to mar	nage		
		2	the se	rvice change	s forthco	ming in	this area	3				
		3										
		Δdditi	ional (Comment								
		7 talanti										
Has a risk analysis been completed for this proposal?	Yes	Main R										
		Ref	Risk			RA Rat		Mitigat	ion			
				laces pressu ning staff par		•		Regula staff me	r meetir	ngs with		
			during	1	-			ensure	they are	e		
			a time	of major cha e delivery bu	ange in t aiven			managi pressur		nge and		
			the fin	ancial pressu	ure upon			p				
			Opera	thority overa	cular the							
			loss o	f the post seent that	ems							
				aced at risk a		lt.						
		Additi	ional (Comment:								



What further consultation and					
engagement will be required for		Ref	Consultee	Description	Comp/Pending
this proposal?		1	Public	Public consultation	Jan 19
		2	Elected Members	Formal scrutiny	Jan 19
		Addi	itional Comment	ts:	
Will this proposal require procurement of goods, services or works?	N				I
Will support services be required for this proposal?	N	Ref	Support Service	ce Activity	Internal/External
		Addi	itional Comment	:	
Will this proposal impact on the authorities built assets. E.g. service change, resource amendment etc.	N				
Will this proposal present any future collaboration opportunities?	Y			with partners to explore opportion of the contract of the cont	ortunities for joint working
Will this project benefit from digital intervention to increase efficiency or increase service quality?	N				
How will the impact of this proposal be measured? E.g. Budget/Process/Staff/Customer KPl's	Y	Propos	sal will be measu	red via the budget managem	ent process



Proposal Title	Car Park Saving Proposals	Lead/Responsible Officer:	Roger Hoggins
Your Ref No:	ENT010-ENT017	Directorate:	ENT
Version No:	1	Section:	OPS
Date:	30/11/2018		

Version	Date	Changes Made
1		
2		

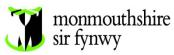
This proposal sets out a number of changes to the current Car Parking charges which are set out below:

ENT010	OPS - Car Parks - Increase in charges - 10% (short stay car parks to increase to £1.50 for up to 2 hours)	(90)
ENT011	OPS - Car Parks - Charging for Blue Badge Holders but with concession – first hour free	(45)
ENT012	OPS - Car Parks - Remove Xmas free parking (town councils to be offered opportunity to pick up subsidy).	(20)
ENT014	OPS - Car Parks - Identifying additional car parking sites. Severn Tunnel Junction (requires investment)	(15)
ENT017	OPS - Charging for HGVs overnight in Abergavenny Bus Station	(2.0)
ENT015	OPS - Car Parks - changing charging times 08.00-18:00	(3)
ENT016	OPS - Car Parks - Charging On a Sunday - single flat fee £1 all day	(40)

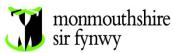
There are specific proposals relating to the car parking service summarised above. It is important to note that the funding generated is reinvested into services such as car park management and maintenance, traffic management, public transport, road safety, highway management/maintenance; services that would otherwise be under greater financial pressure. The Council has adopted priorities that include promoting sustainable transport (supported by WG in a review of sustainable fuel alternatives (electricity and hydrogen)), sustaining and improving rural transport. Members are also anxious to improve traffic management and infrastructure to improve town centre retail offers. The car park income contributes to supporting such services that are otherwise under further financial pressure through the corporate budget setting exercise.

This consultation exercise proposes a 10% increase to charges with a new minimum of £1.50 in short stay car parks. During 2019/20 the authority will also undertake a wider review of its charging strategy. The car park charging regime will form part of that review and officers will be asked to examine if MCC charges, fees, fines etc. support the Council's priorities (referred to in para 3.8 of the covering report) and offer sufficient flexibility to reflect demand in each car park and town. This will include considering car parks that are currently provided free of charge.

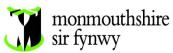
Question	Y/N	Comments/Impact
Does this proposal align with the MCC Corporate Plan?	Y	The proposal contributes additional income that will ultimately assist the Council in delivering the priorities as set out in the Corporate Plan
Has a Future Generations Evaluation been completed for this proposal?	Y	
What consultation and engagement has been undertaken to date?		SLT, Cabinet informally, Enterprise DMT



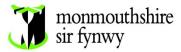
Has an option appraisal been undertaken?									
	Y	Inherent in any review of service provision and budget impact is appraisal of options. This schedule above are those proposals that are being offered for further scrutiny and assessment as part of the budget setting process							
Does this proposal affect other MCC services?	N	Other than fun- park maintena						anagen	nent, car
Is this proposal dependant on other services?	N	N/A							
Will this proposal require any amendments to MCC policy?	Y	A new charging regime will have to be adopted by the council and a new car parking order consulted upon and implemented for some aspects within the mandate							
Will this proposal have any staffing implications?	Y	Extra staffing to to prepare and				new car	parks a	nd lega	l support
Will this project have any legal implication for the authority?	Y	New car parkir implementation		red – draft	ing, cons	sultation,	decision	n, adve	rtising,
What is the financial benefit of	£215,000	Description	Domoindon	10/20	20/21	21/22	22/22	Total	
this proposal?		Description	Remainder of 18/19	19/20	20/21	21/22	22/23	Tota	'
		See brief summary above	3. 20, 25	£215,000					
		Additional C Assumes fina Full financial implementation	ncial impact o	s estimated	d at £215	sk. Howe			
		so in the first income bene	ır park order a year (2019/20	and installa	ation is lil	kely to ta	ke up to	6 mon	
Will this proposal require	Y	so in the first	ır park order a year (2019/20	and installa	ation is lil	kely to ta	ke up to	6 mon	
revenue or capital investment to	Y	so in the first	ır park order a year (2019/20	and installa	ation is lil	kely to ta	ke up to	6 mon	
revenue or capital investment to	Y	so in the first income bene	r park order a year (2019/20) The Remainde of 18/19	and installa 0) it may p	ation is lil rove diffi	kely to ta	ke up to	6 mon e full	Source
revenue or capital investment to	Y	so in the first income bene	r park order a year (2019/20) The Remainde of 18/19	and installa	ation is lil rove diffi	kely to ta	ke up to	6 mon e full	Source of
revenue or capital investment to	Y	so in the first income bene	r park order a year (2019/20) The Remainde of 18/19	and installa 0) it may p	ation is lil rove diffi	kely to ta	ke up to	6 mon e full	Source of
Will this proposal require revenue or capital investment to implement?	Y	Investment Description Build/machine	r park order a year (2019/20) The Remainde of 18/19	r 19/20	ation is lil rove diffi	kely to ta	ke up to	6 mon e full	Source of
revenue or capital investment to	Y	Investment Description Build/machine	Remainde of 18/19 s omment: ment to creat cation of car made for £10 e unsuccessful	r 19/20 100 35 te car park park maint 00k from Lo	20/21 s, introduenance appear of the contract	21/22 uce equipand cash asport Fu	22/23 Doment all collections of Grant	Total Total and ongoin etc. t but	Source of funding
revenue or capital investment to	Y	Investment Description Build/machine revenue Additional C Capital investrevenue implibid has been should this be	Remainde of 18/19 s omment: ment to creat cation of car made for £10 e unsuccessfurrowing.	r 19/20 100 35 te car park park maint 00k from Loul then fund	20/21 s, introduenance a cal Tranding will	21/22 uce equipand cash asport Fubre sough	22/23 Doment all collections of Grant	Total Total and ongoin etc. t but	Source of funding
revenue or capital investment to implement? Has this proposal considered the opportunities for external		Investment Description Build/machine revenue Additional C Capital investrevenue implibid has been should this be prudential bo	Remainde of 18/19 s omment: ment to creat cation of car made for £10 e unsuccessfurrowing.	r 19/20 100 35 te car park park maint 00k from Loul then fund	20/21 s, introduenance a cal Tranding will	21/22 uce equipand cash asport Fuce sough	22/23 Doment all collections of Grant	Total Total and ongoin etc. t but	Source of funding



	3	Improved rail co	mmuter experi	ence	
	4		•		
		f Division 1			
	Re	f Disadvantage			
		Risk of a loss of	custom in tow	ns	
	2	Reduced rail co			
	3	Traffic congestion	on/parking in a	nd around to	wns, stations etc.
	4				
	Ac	ditional Comment	:		
Has this proposal made any	Y				
ssumptions?	Re	f Assumption			
	1	Assumes currer)
	2	50% occupation			
	3 4	Implementation	110m Oct 2019		
	Ac	ditional Comment	•		
las a risk analysis been ompleted for this proposal?	Y Mai	n Risks			
on proposal	Re	f Risk		RAG Rating	Mitigation
		Reduced custor	n due to	Α	Costs remain
		price increase	_ :-	Δ.	reasonable
		Motorists parkin residential areas		Α	Traffic orders to manage on street parking
	3	Lack of understa	anding of	A	Clear communication
	4	Speed of car pa development an park orders		Α	Extra staff resource to deliver
		park orders			
	Ac	ditional Comment			
Vhat further consultation and	Υ				
ngagement will be required for	Re	f Consultee	Description		Comp/Pending
nis proposal?		Dublic oor ports	Poguired to	change car	Pending
		Public car park order	Required to opark regime	change car	renung
	2	Notice to	Where a cha	rge exists	Pending
		increase	then the cha	rge may	
		charges	be changed		
			consultation		
			require notice	-	
	1		6.		
	Ac	ditional Comment	5.		
Vill this proposal require rocurement of goods, services		ineering works to cr		and purchas	se of equipment



Will support services be required for this proposal?	Y	Ref	Support Service	Activity	Internal/External	
		1	Legal			
		2	Accountancy			
		3	IT			
		Add	itional Comment:			
Will this proposal impact on the authorities built assets. E.g. service change, resource amendment etc.	Y	Altern	ative use of open space	es		
Will this proposal present any future collaboration opportunities?	N	N/A				
Will this project benefit from digital intervention to increase efficiency or increase service quality?	Y	Better car park machines will help manage the service more effectively				
How will the impact of this proposal be measured? E.g. Budget/Process/Staff/Customer KPI's	Y	Budge	et, customer feedback			

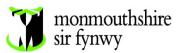


Proposal Title	Releasing of Surplus Pay Award budget	Lead/Responsible Officer:	Roger Hoggins
Your Ref No:	ENT017	Directorate:	ENT
Version No:	1	Section:	OPS
Date:	29/11/2018		

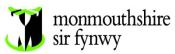
Version	Date	Changes Made
1		
2		

Proposal relates to unused pay award pressure budget that was given to Operation in 18-19 to cover the 2% pay award increase. The full amount was not required so the remaining saving can be released back into the MTFP as a budget saving for 19/20.

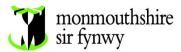
Question	Y/N	Comments/Imp	act					
Does this proposal align with the MCC Corporate Plan?	Y	The proposal contributes additional funding that will ultimately assist the Council in delivering the priorities as set out in the Corporate Plan.						
Has a Future Generations Evaluation been completed for this proposal?	Yes	Please find attached FGE						
What consultation and engagement has been undertaken to date?	Y	Consultation with DMT and SLT to consider the savings required and proposal provided.						
Has an option appraisal been undertaken?	N	This proposal relates to unused pay award and therefore an options appraisal has not been completed						
Does this proposal affect other MCC services?	N							
Is this proposal dependant on other services?	N							
Will this proposal require any amendments to MCC policy?	N							
Will this proposal have any staffing implications?	N							
Will this project have any legal implication for the authority?	N							
What is the financial benefit of this proposal?	£30,000	Description	Remainder	19/20	20/21	21/22	22/23	Total
		Release of spare budget	of 18/19	30,000				30,000



		Additional Comments:
Will this proposal require revenue or capital investment to implement?	No	Investment Description of 18/19 20/21 21/22 22/23 Total Source of funding
		Additional Comment:
Has this proposal considered the opportunities for external funding?	N/A	
Will this proposal have any non-financial impacts?	No	Ref Benefit 1 2 3 4 Ref Disadvantage 1 2 3 4 Additional Comment:
Has this proposal made any assumptions?		Ref Assumption 1 That the pay award is not required in 2018/19 and can be released back to the MTFP in 2019/20 2 3 4 Additional Comment
Has a risk analysis been completed for this proposal?	N	Main Risks Ref Risk RAG Mitigation Rating



Mhat further ages that are and	N	Ther	itional Comment e are no identified implemented for	d risks as part	t of this proposal.	The pay award has
What further consultation and engagement will be required for this proposal?	N	Ref	Consultee	Descript	ion	Comp/Pending
			itional Comment		at this stage	
Will this proposal require procurement of goods, services or works?	No					
Will support services be required for this proposal?	No	Ref	Support Service	ee	Activity	Internal/External
		Addi	itional Comment	:		
Will this proposal impact on the authorities built assets. E.g. service change, resource amendment etc.	No					
Will this proposal present any future collaboration opportunities?	No					
Will this project benefit from digital intervention to increase efficiency or increase service quality?	No					
How will the impact of this proposal be measured? E.g. Budget/Process/Staff/Customer KPl's	Budget	The bu	udget will be mon	itored through	nout 2019/20	



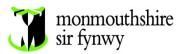
Proposal Title	HIGHWAYS OPERATIONS : INCREASE TURNOVER TO SUPPORT REVENUE BUDGET	Lead/Responsible Officer:	STEVE LANE
Your Ref No:	ENT019	Directorate:	ENTERPRISE
Version No:	1	Section:	HIGHWAY OPERATIONS
Date:	28/11/18		

Version	Date	Changes Made
1	November 18	
2		

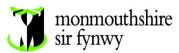
INCREASE TURNOVER WITHIN HIGHWAY OPERATION ACTIVITY TO GENERATE SURPLUSES.

These will be achieved through various clients but will consist of MCC capital, MCC grant and external clients such as public bodies. It will mean that Highways Operations will eventually increase its workforce to take on more capital and grant work that is presently turned down. The benefit to the revenue account is generated by extra overhead recovery which contributes to the revenue income figure

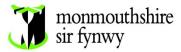
Question	Y/N	Comments/Impact
Does this proposal align with the MCC Corporate Plan?	Y	The proposal contributes additional budget that will ultimately assist the Council in delivering the priorities as set out in the Corporate Plan
Has a Future Generations Evaluation been completed for this proposal?	Y	See separate document
What consultation and engagement has been undertaken to date?		Informal consultation with SLT and Cabinet
Has an option appraisal been undertaken?	Y	Development of existing strategy – since 2011 MCC Highways Operations has been increasing its turnover, outside of its revenue budget. MCC Capital work has enabled turnover to remain steady, whilst revenue budget has reduced by over 50%. The ongoing, successful strategy is to develop more opportunities to increase surplus through undertaking low risk capital work for MCC partners such as Town and Community Councils and other public bodies.
Does this proposal affect other MCC services?	Y	Developing existing working relationships – we currently work for MCC Property Services, Highways Traffic and Development, Town and Community Councils and BBNPA in a limited way, using both Capital and grant monies The focus will be to work more closely with clients and develop additional surplus by undertaking work within our engineering capability.
Is this proposal dependant on other services?	Y	Other services areas within the authority will be consulted and engaged regarding the potential for Highways Operations to be the default provider for any requirements in the future.
Will this proposal require any amendments to MCC policy?	N	
Will this proposal have any staffing implications?	N	Not currently but will depend on future workloads



Will this project have any legal	N									
implication for the authority?	050 000									
What is the financial benefit of this proposal?	£50,000	Descri	iption	Remainder of 18/19	19/20	20	/21 2	21/22	22/23	Total
		Increa		0110/13	£50,0	00				£50,000
		IIICOIII								
		Ambit	tious tar e greate lead rec	omments: get which is r than £50k. overy (over a	This figu	ure indi	cates th	e additio	nal fixed	
Will this proposal require revenue or capital investment to implement?	Y	Invest		Remainder of 18/19	19/20	20/21	21/22	2 22/23	Total	Source of
		Capita		0. 20, 23	£500k					funding Capital
		projec			LSOOK					budgets and grant
		Addit	tional C	omment:						
Has this proposal considered the opportunities for external funding?	N	under	take. It	the target ad does not req I in undertaki	uire add	litional				
Will this proposal have any non-	Y									
financial impacts?	Ī	Ref	Benefi	t						
		1 2		al to provide nal employm				nue area	1	
		3 4								
		Ref	Disadv	/antage						
		1	Potenti	al to remove	resourc	e in rev	enue a	rea		
		2	prograi	completely omme or from ertaking.						capable
		3 4	or unut	ortaning.						
		·								
		Addit	tional C	omment:						
Has this proposal made any	Y									
assumptions?		Ref	Assum	nption						



		2 Addi	That suitable cap fund the assumpt projects then this	ion. If the ca	apital budget		
Has a risk analysis been completed for this proposal?	Υ	Main F	Risks				
osinplotou loi uno propossi.i		Ref	Risk		RAG Rating	Mitig	gation
		1	Lack of suitable of budget or grant	apital	amber	work	e – reduce cforce and adjust get accordingly
		Exter	tional Comment: nsion of existing lor nue streams and su		mandates / a	mbitior	n to increase
What further consultation and				15			
engagement will be required for this proposal?		Ref 1	MCC Front line services	Additional	on I service prov	/ision	Comp/Pending Jan 19
		2	Public	Public cor			Jan 19
		3	Elected Members	Formal so	crutiny		Jan 19
Will this proposal require procurement of goods, services or	N		tional Comments		uire purchas	ing ma	terials, sub contract
works?	Y	010.					
Will support services be required for this proposal?	1	Ref	Support Service		Activity		Internal/External
		Addit	tional Comment: ional workload will o additional suppo				
Will this proposal impact on the authorities built assets. E.g. service change, resource amendment etc.	N						
Will this proposal present any future collaboration opportunities?	Y		minantly within MC sector organisatior		vith neighbou	ring au	thorities and other
Will this project benefit from digital intervention to increase efficiency or increase service quality?	Y	Opport Office	tunities being explo	ored with the	e assistance o	of the D	oigital Programme
How will the impact of this proposal be measured? E.g. Budget/Process/Staff/Customer KPI's			nstrated by increas ired via the revenu				This will be



Proposal	HIGHWAYS OPERATIONS :	Lead/Responsible	STEVE LANE
Title	REVIEW OF DISPOSING OF ARISINGS	Officer:	
Your Ref	ENT020	Directorate:	ENTERPRISE
No:			
Version No:	1	Section:	HIGHWAY OPERATIONS
Date:	28/11/18		

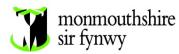
Version	Date	Changes Made
1	November 18	

Investigation and implementation of new ways to deal with waste generated from highway work. The proposal seeks to find a private sector partner to partner with and by so doing to increase our recycling figures (highways arising – mostly mechanical sweeper arising's but some other products that the plant can handle) and also to reduce our costs for managing highways waste.

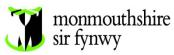
Possible arrangement would be for MCC to purchase processing equipment with the private sector partner operating and generating additional custom for our mutual financial benefit.

Any such joint agreement/partnership would require a legal contract to protect the Council's position/investment but early exploratory talks suggest that the scheme is feasible.

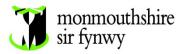
Question	Y/N	Comments/Impact
Does this proposal align with the MCC Corporate Plan?	Y	Improved recycling rate providing environmental benefits to the county
Has a Future Generations Evaluation been completed for this proposal?	Y	See separate document
What consultation and engagement has been undertaken to date?	Y	Early meetings with a potential partner organisation Informal consultation with SLT and Cabinet
Has an option appraisal been undertaken?	Y	The technology and practical elements have been worked through with potential partner company. The structuring of the partnership with regard financials is being worked through as options at present.
Does this proposal affect other MCC services?	N	N/A
Is this proposal dependant on other services?	N	N/A
Will this proposal require any amendments to MCC policy?	N	N/A
Will this proposal have any staffing implications?	N	Not with MCC – the proposal requires MCC to fund a Capital investment in equipment. This equipment will be operated by the partnering business.
Will this project have any legal implication for the authority?	Y	Depending upon the model taken forward there will be a requirement for legal advice and subsequently a binding contract. This is why we are taking forward a few options at this stage for further investigation.



What is the financial benefit of this									
proposal?		Description	Remainder of 18/19	19/20	20/	/21 2	1/22	22/23	Total
		Reduced cost		£25,0	00				£25,000
		Additional (Comments:						
Will this proposal require revenue or capital investment to implement?	Y	Investment Description	Remainder of 18/19	19/20	20/21	21/22	22/23	Total	Source of funding
		Capital investment		£700k					Capital
		Investment r may be requ Nothing is you MCC to be r	being considenay eventually	y come i one opti educed	from rev on indic service	enue or ates a c costs in	substa apital in	ntial Cap	ital It by
Has this proposal considered the opportunities for external funding?	Y	The model in business suppallows MCC to	oly the operati	ng knov	vledge a	nd custo	omer ba	ase is the	one that
Will this proposal have any non- financial impacts?	Y	Ref Bener	fit ased recycling	perform	nance				
		Ref Disad	lvantage						
		Additional	Comment:						
Has this proposal made any assumptions?	N	Ref Assur	mption						
			Comment ions have bee nture, as optio						ract



completed for this proposal?	Y	Main I	(ioito			
The state of the proposal.		Ref	Risk		RAG Mi Rating	tigation
		1 That the options considered do not fruition and the inachieved.		t come into	Green All co	options are being nsidered and work ntinues to be ogressed.
		Addi	tional Comment:			
What further consultation and	Y					
engagement will be required for		Ref	Consultee	Description		Comp/Pending
his proposal?		2	Internal legal	Build a co		underway underway
		3	Accountancy Due diligence	Viability/su	siness savings litability of partne	
		4	Elected Members	Formal sci	utiny	Jan 19
		5	Public	Public con	sultation	Jan 19
Will this proposal require procurement of goods, services or works? Will support services be required	Y		ding on option tak nent and MCC's co			estment in plant and nent.
or this proposal?	'	Ref	Support Service		Activity	Internal/Externa
		1	Legal			both
		3	Corporate Procu	rement		internal both
			Due diligence			DOLLI
	1	1 1				
		1 1	tional Comment: ending on which op ficant	otion taken fo	ward support will	be minor or
Will this proposal impact on the authorities built assets. E.g. service change, resource amendment etc.	N	Depe signi	ending on which op ficant	e written dow	n over duration of	partnership.
authorities built assets. E.g. service change, resource amendment etc. Will this proposal present any	N	Depe signir Capita Opera	ending on which op ficant	e written dow e provided by	n over duration of partnering compa	
authorities built assets. E.g. service change, resource		Depe signir Capita Opera	ending on which op ficant I investment will be tional needs will be	e written dow e provided by	n over duration of partnering compa	partnership.



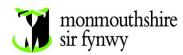
Proposal Title	Street Lighting – Rearranging of Salix Loans	Lead/Responsible Officer:	Gareth Sage
Your Ref No:	ENT021	Directorate:	ENT
Version No:	1	Section:	OPS
Date:	29/11/2018		

Version	Date	Changes Made
1		
2		

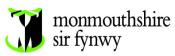
Over the past 3 years MCC have carried out a LED lamp replacement programme within Street Lighting. The funding for this work has come in the form of 2 interest free SALIX loans via Welsh Government which are being repaid over an 8 and 10 year period with the Street lighting budget being stripped by the equivalent annual repayment cost.

The proposal is to extend the repayment out to 15 years to spread the loan over the life of the asset, this will release budget back into the service that can be offered up as a saving. MCC will still repay the loans back to WG over the agreed period but the service budget will benefit from the loan being stretched. Our Treasury team have indicated there will be a small amount of interest to reflect the short term loans that will have to be taken out centrally to cover the shortfall in repayments (due to the extended timescale) but these have been factored into the saving.

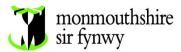
Question	Y/N	Comments/Impact
Does this proposal align with the MCC Corporate Plan?	Y	This proposal focuses upon the rearrangement of SALIX loans. The improvement to street lighting via LED lamps will enable the reduction of energy costs. The proposal contributes additional funding that will ultimately assist the Council in delivering the priorities as set out in the Corporate Plan.
Has a Future Generations Evaluation been completed for this proposal?	Y	See separate document
What consultation and engagement has been undertaken to date?	Y	Consultation with SLT and informal Cabinet
Has an option appraisal been undertaken?	Y	Consideration has been given to the most appropriate repayment model and the proposal presented provides the best saving.
Does this proposal affect other MCC services?	No	
Is this proposal dependant on other services?	No	
Will this proposal require any amendments to MCC policy?	No	
Will this proposal have any staffing implications?	No	
Will this project have any legal implication for the authority?	Yes	MCC must comply with the terms and conditions of the SALIX loans.



What is the financial benefit of this proposal?		Description	Remainder of 18/19			/21	21/22	22/23	Total
		Realign Salix Loan Repayment		£38,0	J00				£38,000
		Additional C	comments:						
Will this proposal require revenue or capital investment to implement?	No		Remainder of 18/19	19/20	20/21	21/22	22/23	Total	Source of funding
		Additional C	comment:						
Has this proposal considered the opportunities for external funding?	N/A								
Will this proposal have any non-financial impacts?	No	Ref Benefit 1 2 3 4 Ref Disadv 1 2 3 4 Additional C	vantage						
Has this proposal made any assumptions?	Yes	Ref Assum 1 Assum 2 3 4	nption led the life of	asset w	vill be 15	i years			



		Additional Comment The expected life is between assumption on a prudent		ave based our
Has a risk analysis been completed for this proposal?	No	Main Risks		
completed for this proposar:		Ref Risk	RAG Rating	Mitigation
		Additional Comment:		
		Additional Comment.		
What further consultation and engagement will be required for	None	Ref Consultee	Description	Comp/Pending
this proposal?		1 Elected Members	Formal Scrutiny	Jan 19
		2 Public	Public consultation	Jan 19
		Additional Comments:		
Will this proposal require procurement of goods, services or works?	No			
Will support services be required for this proposal?	No	Ref Support Service	Activity	Internal/External
		Additional Comment:		
Will this proposal impact on the authorities built assets. E.g. service change, resource amendment etc.	No			
Will this proposal present any future collaboration opportunities?	No			
Will this project benefit from digital intervention to increase efficiency or increase service quality?	No			
How will the impact of this proposal be measured? E.g. Budget/Process/Staff/Customer KPI's		Proposal will be measured	via the revenue budge	t monitoring process

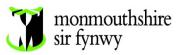


Proposal	DPS Retendering Savings	Lead/Responsible	Richard Cope
Title		Officer:	
Your Ref	ENT022	Directorate:	Enterprise
No:			
Version No:	1	Section:	Operations /Passenger Transport
			Unit
Date:	30.11.18		

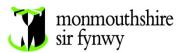
Version	Date	Changes Made
1	30.11.18	
2		

To realise the retendering savings on a full year spend from the DPS retendering carried out during 2018/19. To follow on with this and have a rolling programme of route optimisation to ensure that best value is obtained from the tender.

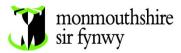
Question	Y/N	Comments/Impact						
Does this proposal align with the MCC Corporate Plan?	Y	Transport is one of tachieving best value	the corpor e from our	ate priori fleet is e	ties set ou ssential to	t in the 2 this succ	2 for 22 acess.	and
Has a Future Generations Evaluation been completed for this proposal?	Y	See separate document						
What consultation and engagement has been undertaken to date?	Y	 Meet the Operator Day was held before the retender and assistance in showing operators how they could register onto the DPS framework. Engagement with the providers and operators continues. Informal consultation with SLT and Cabinet 						
Has an option appraisal been undertaken?	Y	Route optimisation was undertaken before the retender. The tender was evaluated by option appraisal with all options available to the authority. Personal transport budgets were considered, the tender costs were also evaluated and comparison of in house provision which had been costed by finance colleagues and external provision was considered along with availability of operators and personnel					ority. e also osted by	
Does this proposal affect other MCC services?	Y	Education services and social services could be affected by the proposals if the provision that has been procured is not suitable. In house provision within transport may also be affected by changes to services if some are externalised.						
Is this proposal dependant on other services?	Y	The savings will only Extra pupils especial saving if more control	ally on ALN	N contrac	ucation nu ts will imp	imbers ar act negat	e as fore	ecast. on the
Will this proposal require any amendments to MCC policy?	N			•				
Will this proposal have any staffing implications?	N							
Will this project have any legal implication for the authority?	Y	Ongoing contract management and monitoring of the suppliers to ensure they comply with the contract and their legal obligations						
What is the financial benefit of this proposal?	£330,000	•	mainder 18/19	19/20	20/21	21/22	22/23	Total



		Full Year 330K 330,000
		Savings 350K
		Additional Comments:
Will this proposal require revenue or capital investment to implement?	No	Investment Remainder 19/20 20/21 21/22 22/23 Total Source of funding
		Additional Comment:
Has this proposal considered the opportunities for external funding?	No	
Will this proposal have any non-financial impacts?	Yes	Ref Benefit 1
Has this proposal made any assumptions?	Yes	Ref Assumption 1
Has a risk analysis been completed for this proposal?	Yes	Main Risks Ref Risk RAG Mitigation



		Work	Additional contributional Comment:	olicy is ongoing a	mber	Look to work with education to reduce the number of single occupancy vehicles and distances travelled for pupils
What further consultation and		coun				
engagement will be required for		Ref	Consultee	Description		Comp/Pending
this proposal?		2	Public Elected Members	Public Engage Formal Scruti		Pending Pending
		Addi	tional Comment	s:		
Will this proposal require procurement of goods, services or works? Will support services be required	Yes	operat		e Home to schoo		minibus and coach t routes and social services
for this proposal?		Ref	Support Service	e Ac	tivity	Internal/External
		Addi	tional Comment	:		
Will this proposal impact on the authorities built assets. E.g. service change, resource amendment etc.	No					
Will this proposal present any future collaboration opportunities?	Yes	The D Counc		aborated with Nev	vport, To	rfaen and Blaenau Gwent
Will this project benefit from digital intervention to increase efficiency or increase service quality?	Yes	Electro	onic tendering is a	lready in place		
How will the impact of this proposal be measured? E.g.			ne impact will be i onitoring process		rterly cap	oital and revenue budget

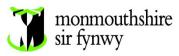


Proposal	Community and Partnership Development –	Lead/Responsible	Cath Fallon
Title	Budget Savings	Officer:	
Your Ref	ENT023	Directorate:	Enterprise
No:			
Version No:	1	Section:	Enterprise and Community
			Development
Date:	19th November 2018		

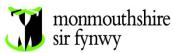
Version	Date	Changes Made
1	19 th November 2018	
2		

Forecasted under spend 2018/19 and subsequent saving 2019 onwards due to a vacant post and a decrease in spend against supplies and services.

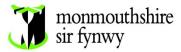
Question	Y/N	Comments/Impact			
Does this proposal align with the MCC Corporate Plan?	Y	Does not affect on-going delivery			
Has a Future Generations Evaluation been completed for this proposal?	Y	See separate document			
What consultation and engagement has been undertaken to date?	Y	Team have been consulted however as this saving will not impact delivery or staff numbers no issues have arisen. Informal consultation also undertaken with SLT and Cabinet			
Has an option appraisal been undertaken?	Y	Budget analysis has been undertaken.			
Does this proposal affect other MCC services?	N				
Is this proposal dependant on other services?	N				
Will this proposal require any amendments to MCC policy?	N				
Will this proposal have any staffing implications?	N				
Will this project have any legal implication for the authority?	N				
What is the financial benefit of this proposal?		Description Remainder of 18/19 19/20 20/21 21/22 22/23 Total			
		Reduction in services budget by 50% 10,000 10,000 10,000			



		from £20k to £10k Underspend in salary due to non-recruitment to post Total 60,000 30,000 30,000 Additional Comments:
Will this proposal require revenue or capital investment to implement?	N	Investment Description of 18/19 19/20 20/21 21/22 22/23 Total Source of funding Additional Comment:
Has this proposal considered the opportunities for external funding?	N	N/A
Will this proposal have any non-financial impacts?	N	Ref Benefit 1 2 Ref Disadvantage 1 2 Additional Comment:
Has this proposal made any assumptions?	Y	Ref Assumption 1 Historic underspend on service budget heading therefore long term impact minimal 2 Team are functioning effectively without the post so long term impact minimal 3 4 Additional Comment
Has a risk analysis been completed for this proposal?	Y	Main Risks Ref Risk RAG Mitigation Rating



						~== -y==y
		1	Historic data im service budget required		G	
		2	Service delivery no longer require	y implies post red	G	
		Addi	tional Comment	::		
What further consultation and						
engagement will be required for		Ref	Consultee	Descripti	on	Comp/Pending
this proposal?		1	Elected Members	Formal So	crutiny	Jan 19
		2	Public	Public cor	nsultation	Jan 19
		A 44:	tional Comment			
		Addi	uonai Commeni	.5.		
Will this proposal require procurement of goods, services or works?	N					
Will support services be required for this proposal?	N	Ref	Support Service	ce	Activity	Internal/External
		Addi	tional Comment	i:		
Will this proposal impact on the authorities built assets. E.g. service change, resource amendment etc.	N					
Will this proposal present any future collaboration opportunities?	N					
Will this project benefit from digital ntervention to increase efficiency or increase service quality?	N					
How will the impact of this proposal be measured? E.g.			sal will be monito ss plan	red via budge	t monitoring pro	cess and service
Budget/Process/Staff/Customer KPI's						

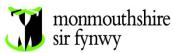


Proposal	MonLife – Alternative Delivery Model for TLCY	Lead/Responsible	Ian Saunders
Title	Services	Officer:	
Your Ref	ENT024	Directorate:	Enterprise
No:			
Version No:	1	Section:	TLCY
Date:	29/11/18		

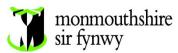
Version	Date	Changes Made
1	29/11/18	
2		

Work has been ongoing since later 2015, to develop an alternative delivery model for TLCY services. Various reports including the development of a five case business model as well as business plans have been presented to Select Committees, Cabinet and Council. On 29 January 2018, the Council's Cabinet Committee approved the recommendation from the five case business model for the establishment of an ADM as the best means of enabling a sustainable and resilient future for Tourism, Leisure, Culture and Youth services.

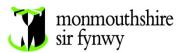
Question	Y/N	Comments/Impact						
Does this proposal align with the MCC Corporate Plan?	Y	MonLife aims and objectives align to Public Service Board priorities from the Well-being Plan and Assessments						
Has a Future Generations Evaluation been completed for this proposal?	Y	See separate document. FG Evaluations also completed for all reports that have been submitted to Select, Cabinet and Council						
What consultation and engagement has been undertaken to date?	Y	Considerable – schedule can be provided if required						
Has an option appraisal been undertaken?	Y	Five case business model and business plan						
Does this proposal affect other MCC services?	Y	Has an impact on some support services as MonLife may wish to deliver them itself over time						
Is this proposal dependant on other services?	N							
Will this proposal require any amendments to MCC policy?	Y	Transfer of services to another body						
Will this proposal have any staffing implications?	Y	Possible TUPE implications						
Will this project have any legal implication for the authority?	Y	Legal agreements required between MonLife and MCC such as service contract, grant agreement, service level agreements						
What is the financial benefit of this proposal?	£331,000	Description Remainder of 18/19 19/20 20/21 21/22 22/23 Total						
		ADM (k) 0 331,000 31,000 46,000 22,000 430,000						



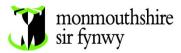
	I I I		1	1								
		Additional Comments: This assumes that MTFP for next 4 years remains at 19/20 level (no inflation for pay and prices) Business case states £390,000 savings in total but £59,383 of this										
			cretionary fee						on			
Will this proposal require revenue or capital investment to implement?		Investment Description	Remainder of 18/19	19/20	20/21	21/22	22/23	Total	Source of funding			
		Additional Comment: There are various income pipelines included within the model requiring capital investment, which MonLife would fund directly. The investment costs have been built into the business plan along with the capital repayments (please see business plan for more information)										
Has this proposal considered the opportunities for external funding?			case explores would not ap				es poten	itial futu	re funders			
Will this proposal have any non-financial impacts?	Y	Ref Benef	it									
		1 Mainta	in existing se	rvices								
	I —		n of existing s		£ : -1:							
	I —	3 Contrib	oute to mainte	enance o	t bullain	gs						
			vantage									
		1										
	I —	2 3										
	I —	4										
		Additional C Please see E	Comment: Business case	e and bus	siness pl	an for fu	rther info	ormation	1			
Has this proposal made any	Y											
assumptions?		Ref Assur	nption s to NNDR ch	arity reli	ef .							
	I	2 Access	s to gift aid									
		3 Access	s to other cha	ritable fu	ınding							
		4 Additional C										



		Please see Business case and business plan for further information					
Has a risk analysis been completed for this proposal?	Υ	Main I	Risks				
completed for this proposal:		Ref	Risk		RAG Rating	Mitigation	
		Pleas	itional Comment: se see business cas rate risk register	se and busine	ess plan for	more information and	t
What further consultation and	Y						
engagement will be required for		Ref	Consultee	Descriptio		Comp/Pend	ing
this proposal?		2	Public Elected Members	Public cons Formal Scr		Jan 19 Jan 19	
		3	Town and Community Councils			Ongoing	
		4	TLCY Staff			Ongoing	
		5	External partners			Ongoing	
Will this proposal require procurement of goods, services or works?	Υ	Contin	itional Comments:			ultants regarding	
Will support services be required	Υ						
for this proposal?		Ref	Support Service		Activity	Internal/Exte	rnal
		Additional Comment: All core services delivered within existing budget					
		All Co	ore services delivere	eu within exis	ung budger		
Will this proposal impact on the authorities built assets. E.g. service change, resource amendment etc.	Y	MonLife will lease assets from MCC at peppercorn rent but MCC would retain the maintenance responsibility					



Will this proposal present any future collaboration opportunities?	Y	Please see business case and business plan for more information
Will this project benefit from digital intervention to increase efficiency or increase service quality?	Y	Please see business case and business plan for more information
How will the impact of this proposal be measured? E.g. Budget/Process/Staff/Customer KPI's	Y	Please see separate performance and evaluation framework for MonLife

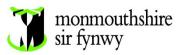


Proposal	Enterprise Directorate Discretionary Fee	Lead/Responsible	Frances Williams
Title	Increase	Officer:	
Your Ref	ENT025	Directorate:	ENT
No:			
Version No:	1	Section:	ENT
Date:	29/11/2018		

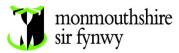
Version	Date	Changes Made
1		
2		

Increased income as a result of discretionary fee increases across the Enterprise Directorate (including TLCY). Budget saving to be put forward of £85,934.	
ENT £26,551 – various increases TLCY £59,383 – 2.5% inflationary increase	
Full details can be found on the attached spreadsheet extract.	

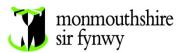
Question	Y/N	Comments/Impact
Does this proposal align with the MCC Corporate Plan?	Y	The proposal contributes additional income that will ultimately assist the Council in delivering the priorities as set out in the Corporate Plan.
Has a Future Generations Evaluation been completed for this proposal?	Y	See separate document
What consultation and engagement has been undertaken to date?		Early consultation with SLT and informal Cabinet
Has an option appraisal been undertaken?	N	
Does this proposal affect other MCC services?	N	
Is this proposal dependant on other services?	N	
Will this proposal require any amendments to MCC policy?	N	
Will this proposal have any staffing implications?	N	
Will this project have any legal implication for the authority?	N	



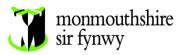
What is the financial benefit of this	£85,934								
proposal?	200,934	Description	Remainde of 18/19	er 19/2	0 20)/21 2	21/22	22/23	Total
		Tourism, Leisure, Culture and Youth Services -		£59,3	383				£59,383
		Discretional							
		Enterprise Directorate Discretional	У	£26,	551				£26,551
		Total	2	£85,	934				£85,934
			Comments:	in the at	tached s	spreadsh	neet extra	act	
Will this proposal require revenue or capital investment to implement?	N	Investment Description		19/20	20/21	21/22	22/23	Total	Source of funding
Has this proposal considered the opportunities for external funding?	Y	All opportun	Comment:		g are cc	ntinuous	sly monit	ored to	mitigate
Will this proposal have any non-financial impacts?	Yes	Ref Ben	efit						
		cust effic	increase have omers. This ha ent service del ainable	s resulte	ed in gre	ater atte	ention at	innovat	ive and
		3 4							
		Ref Disa	dvantage						
			eased costs will sidered through						
		3 4							
			Comment: ed spreadshee	et for bre	akdown	of all fe	e increas	ses	



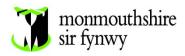
Has this proposal made any assumptions?	N	Ref 1 2 3 4	Assumption tional Comment			
Has a risk analysis been completed for this proposal?	N	Main Risks				
		Ref	Risk tional Comment:		RAG Rating	Mitigation
		71001				
What further consultation and engagement will be required for this proposal?	Yes	Ref	Public Elected Members	Description TBC Scrutiny P		Comp/Pending Pending Pending
Will this proposal require	N	Addi	tional Comments:			
procurement of goods, services or works?						
Will support services be required for this proposal?	N		Support Service		Activity	Internal/External
		Propo	osal will be delivere	d via core se	ervices	
Will this proposal impact on the authorities built assets. E.g. service change, resource amendment etc.	N					
Will this proposal present any future collaboration opportunities?	Y	opport				eing explored to find and value for money of
Will this project benefit from digital intervention to increase efficiency or increase service quality?	Y	service This ha	es in order to impro	ve customer to become	experience more cost et	oss the directorate's and improve efficiency. ffective and limit the need



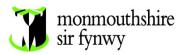
How will the impact of this	Impac	t of this increase will be measured via the revenue budget monitoring
proposal be measured?	proce	ss and business plan key performance indicators.
E.g.		
Budget/Process/Staff/Customer		
KPI's		



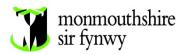
Service Area	Service being charged for	Proposed Charges for 2019/20 £:p	Percentage Increase	Increased additional budget income identified for 2019/20 budget setting purposes	Reason why inflationary increase is not being considered
ENTERPRISE D	DIRECTORATE				
Traffic & Road Safety	Road Closures	£1,950.00	2.63%		Inflationary increase
				£0	
Streetworks	Scaffolding Licence	£76.00	10%		within market rates
	Skip Licence	£76.00	10%		within market rates
	Section 50 Licence	£415.00	0%	£0	
	FPN & RASWA Fees	Various	0%	£0	
Highways Development	Street Name & Numbering	£50.00	25%	£6,099	better reflects service charge
	Highways Inspection Fees/278 fees/external		0%	£0	
	Dropped Kerbs	£125.00	10%	£500	better reflects service charge
	Land Search Income	£40.00	33%		better reflects service charge
Floods & SUDS	Ordinary Watercourse Inspection Fee	£50.00	0%	£500	Set by Statute
Highways Ops	External Works, advertising, nhs gritting.	Various	0%	£0	Note -further saving included in budget savings mandates for Highway Ops to increase workload and hence turnover to create net revenue benefit (£50k) over and above this entry. Increased charges for these services are not considered realistic based upon 18/19 forecast.
Car Parking	Charges	£1.50 - 2 hr. stay, £1.90 - 3 hr. stay, £2.40 - 4 hr. stay, £4.80 all day. £3.60 daily charge Tuesday only at Byefield Lane. Over stay £6.00		0.00	Move to minimum charge of £1.50 and other increases of around 10% added into savings. The revised car park charge options are described in mandate ENT010-017 so additional income is shown in the car park mandate rather than here (avoiding 'double accounting').
		£25/£50		0.00	From April this fee will be out of our control due to the implementation of CPE. The fee is proposed to be £50 reduce to £25
		£60.00			Not increasing this fee as at top end of range based upon other councils.
		£60.00		0.00	Not increasing this fee as at top end of range based upon other councils.



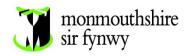
		£430 pa. £220 6 months or £110 3 months £540 pa. £275 6 months or £138 3 months	General 10% uplift across service	0.00	Increase of 10% proposed in budget mandate ENT010 - 017 but not presumed for season tickets. These charges have previously been agreed but not yet applied so a further increase is not proposed at this time. Increase of 10% proposed in budget mandate ENT010 - 017 but not presumed for season tickets. These charges have previously been agreed but not yet applied so a further increase is not proposed at this time.
		£1,500 per visit depending on what it will be used for.		0.00	The budget for this is not being achieved
		Various		0.00	This depends on the level of income recovered by our recovery service
		Various		0.00	
		£2.50		0.00	Proposal to link school meal charge to RPI in coming years. The budget is not adjusted as this may initially cause a dip in custom in 19/20 but assumption is it will
Catering	School Meals		2%		recover.
Cleaning		Various	0%		No negotiations entered into local authorities to agree an increase.
Waste	Sale of Bags	£18 per bag	0%	800	Undergoing service review and current thinking is that price increase will lose customers.
		£2.56 each	0%	0	Undergoing service review and current thinking is that price increase will lose customers.
		£0.62p each	0%	0	Undergoing service review and current thinking is that price increase will lose customers.
	Trade Bins	£11.67 to £23.13 for coll & disp chg, but £7.59 to £15.38 for just collection chg	0%	0	This range of charge reflects the different bin sizes available to customers. There is significant competition for commercial waste mgt in MCC so no increase is viable without loss of custom.



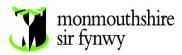
	Trade Notes	£28.50	10%	1,000	Every year a trade waste customer must provide information about their waste arising for which there is a charge.
	Waste Disposal			0	This is recharge to Blaenau Gwent CBC to compensate MCC for their residents using MCC HWRC's (Lanfoist in particular). Ultimately BGCBC declined to pay so it is not feasible to propose an increase. The budget pressure arising as a result of this money not being forthcoming is included in the budget pressures mandate list so is not accounted for here (to avoid the risk of 'double accounting').
			0%		
	Town and Community Charges	Various- dependant on agreement		0	
			2.50%		Although MCC will put a 2.5% increase on what we chg the Town CC, we will not increase the income budget of £121k as we are not achieving the current budget. This is net income anticipated from carying out more chargeable wprks for local councils butthis has not been achieved.
Transport	Private MOTs	£54.85 for a Car MOT - Price Fixed centrally. Prices increase depending on size of vehicle	2.50%	200.00	
Grounds Maintenance	External Income	Various depends on size and type of contract	0%	0	Not meeting target in 18-19 so keep it as is for now. This is works undertaken on behalf of housing associations, other public bodies (police, health) but financial pressure in these areas make any increase unrealistic
Passenger Transport	Private Hire	Various - depends upon the length of the hire and the number of drivers, hire times and fuel prices.	0%	0	The Passenger Transport Unit has been subject to major review during 18/19 and there are no plans to extend the hire service in 19/20. Custom is currently falling and it is proving difficult to service lettings in some instances. So any increase is considerd unrealistic
Borough Theatre	Admission, Refreshments, Room/Facility Hire	Various - depends upon type of show, length of hire etc	2%	4,029	Increase to cover standard 2% pay award.
Events Team	Event Management	Various - depends on time required.	0%	0	Increase already built into business plan for 19/20
	+	· ·			



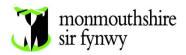
Sub-Total EN	TERPRISE			26,551	
			0%		
	Disabled Facility Grant Admin Fee	£950 per grant			This income is a fixed amount per capital grant awarded, the more this increases the less money there is in the capital scheme to award as grants, all of which is funded by the Council. An increase would be self-defeating.
	Careline Installation Charges	£40 per installation est. of 200	0%		Increasing the weekly cost and/or installation costs for Careline customers will reduce customer take-up and may result in some existing customers ending their contracts.
Housing	Careline Alarms non business	£4.50 per week per client	0%	0.00	
	Development Management	Various	2.5%		The £17.5k saving put forward by Development Management already includes the 2.5% increase for pre-application fees, with a higher fee increase for pre-purchase and completion certificates. No additional budget is shown here to avoid double- counting.
	High Hedge Determinations	Maximum allowable £320 per inspection	0.0%		Already set at the maximum allowed by Welsh Government regulations
Planning & Housing	Building Control Fees	Various	2.5%		Based on demand not individual price increase due to trading reserve being in a surplus the actual fees are to remain at 18-19 prices to keep reserve levels in line with legislation. The additional budget will instead be met via increased workload.



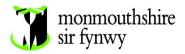
Service Area	Service being charged for	Proposed Charges for 2019/20 £:p	Percentage Increase	Increased additional budget income identified for 2019/20 budget setting purposes	Reason why inflationary increase is not being considered
TOURISM, LEI	SURE & CULTURE				
		Range from £1.40 - £29.25		399	
		depending on item			
Leisure Sites	Sporting Equipment	purchased	2.5%		
	Swimming Badges	Range from £3.10 - £8.85	2.5%	112	
	Children's Clothing Resale	_	0.0%	0	
	Cafeteria	Range from 40p - £9.25	2.5%	2,199	
	Vending	Range from 35p - £3.90	2.5%	2,180	
	Swimming Lessons	Range from £0 - £256.25	2.5%	8,920	
		1:1 Lessons £15.60 -		266	
	Swimming Lesson 1-2-1	£19.90	2.5%		
	Sport classes with Instruction	Range from Op - £102.50	2.5%	2,445	
	Swimming Pool Usage - No Instruction	Range from £0 - £63.05	2.5%	3,551	
		Range from £5.85 -		1,022	
	Casual Bookings	£44.70	2.5%		
		Range from £5.85 -		57	
	Schools Out	£44.70	2.5%		
				3,580	P
	Block Bookings Non Sports Hall	Range from £4.20 - £46.10	2.5%		
				2,364	1
	Outside Facility Hire (no block bookings)	Range from £4.20 - £46.10	2.5%		
		Range from £5.85 -		2,149	9
	Sports Hall Hire (no block bookings)	£44.70	2.5%		
		Range from £4.50 -		1,093	3
	Hire of Facilities	£52.00	2.5%		
		Range from £4.50 -		280	9
	Hire of Swimming Pool	£52.00	2.5%		
		Range from £14.15 -		2,311	1
	Lettings (Room Only)	£25.40	2.5%		
		Range from £40.85 -		83	3
	Advertising	£115.90	2.5%		
				79	9
	Sauna	Range from £1.05 - £18.25	2.5%		



Leisure Fitness	Advance (Sale of Equipment)	Range from £2.05 - £13.85	2.5%	254	
	Personal Instruction	Range from Op - £51.25	2.5%	125	
		9 .		19,504	
	Fitness Suite membership	Range from 0p - £357.05	2.5%		
	Advance Courses	Range from Op - £51.25	2.5%	2,955	
	Fit4Life	Range from Op - £51.25	2.5%	3,078	
				0	
Leisure General	Sports Classes with Instruction	Range from 0p - £102.50	2.5%	379	
	Raglan CRC Lettings	Range from £13.80 - £24.80	0.0%	0	
				0	
Shirehall	Hiring	Range from £70-£4000	0.0%	0	
	Rents	Range from £70-£4000	0.0%	0	
		x250% for every good		0	
	Sale of goods & equipment	resold	0.0%		No planned increase - We are
	Catering	Range from £3.75-£12.00	0.0%	0	the state of the s
	Admission Charges	Range from £1.00-£50	0.0%	0	charges for hire and sales to ensure
	Market Rents	SLA with Monmouth TC	0.0%	0	they are competitive.
Countryside	Rights of Way Orders	Recovery of Actual Costs	0.0%	0	
	Land Search Income	£30 set by land charges	0.0%	0	
		ı			1
		Cat hardanian and a		1 0	
		Set by planning - we get a share based on		0	
		proportionate time			
	Dro Application Planning Advise	allocation	0.0%		No planned increase -majority of
	Pre Application Planning Advice	allocation	0.0%	0	
	Grazing Rights		0.0%	0	charges are set by planning
		£2.00; £3.50; £17.00			
Old Station	Old station Tintern Car Parking	(season).	0.0%		
Old Station	Old Station Tiliterii Cai Parking	(SEBSOII).	0.076	0	
					No planned increase - we are
					continuously reviewing our fees and
					charges in this area of service and
	Old station Tintern Camping	£4.20	0.0%		any increase at this astage would be
	Join Station Hillern Camping	14.20	0.0%	0	likely to have a detrimental impact on
	· -				
					I .
					service usage.
		\$65_\$05	0.0%		l .
	Old station Signal Box Hire	£65-£95 Variable event charges	0.0%	0	l .
		£65-£95 Variable event charges and shop sales	0.0%		1



Sub-Total TLCY				59,383	
Outubbi Luucatibii	cettings		0		opportunities
Outdoor Education	Lettings		0		service and developing other opportunities
					concentrating on marketing the
					an alternative model which looks at
					reviewing the service and developing
					their prices and are currently
					are aware of our competitors and
					charges in this area of service. We
		£225 Secondary £236			continuously reviewing our fees and
	Ī	Avg Per pupil: Primary		C	No planned increase - we are
	· · · · · · · · · · · · · · · · · · ·				
	Educational Events	school	0.0%		competitive.
		Range from £100-£200 per		C	hire and sales to ensure they are
	Exhibitions Commission	25% plus VAT	0.0%	C	reviewing our fees and charges for
	Hire of Facilities	Range from £0-£1250	0.0%	C	or attractions and are continuously
	Refreshments	Range from £1-£1.50	0.0%	0	charge admission fees on museums
	Sales Non Vat	Range from 10p-£199	0.0%	0	No planned increase - We do not
Museums	Sales VAT	Range from 10p-£199	0.0%	0	
Chepstow TIC	Sale of goods & equipment	Range from 10p-£199	0.0%		equipment to ensure they are competitive.
					charges for the sale of goods and
					continuously reviewing our fees and
				C	No planned increase -we are
	Caravan Rallies	Range £6.00	0.0%	C	opportunities
	Educational Events	for a workshop	0.0%		service and developing other
		£3.00 per child or £200		C	concentrating on marketing the
	General Events	Range from £7.50-£1,500	0.0%	0	an alternative model which looks at
	Facility Fees	Range from £7.50-£1,500	0.0%	0	reviewing the service and developing
	Sales (Non VAT)	Range from 85p - £9.30	0.0%	0	their prices and are currently
	Bar Sales	Range from 50p - £55	0.0%	0	are aware of our competitors and
Culdicot Custic	Building fee	Range from £7.50-£1,500	0.0%	(charges in this area of service. We
Caldicot Castle	Hiring	to £5.000 for exclusive use	0.0%		No planned increase - we are continuously reviewing our fees and
		Range from £25 room hire		·	'

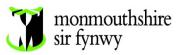


Proposal Title	Policy and Governance – Aggregation of smaller savings	Lead/Responsible Officer:	Matthew Gatehouse
Your Ref No:	CEO001 - CEO004	Directorate:	CEOs
Version No:	0.1	Section:	Policy, Governance and Customer Service
Date:	29 November 2018		

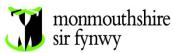
	Version	Date	Changes Made
	1	29/11/18	Initial version
ı	2		

An aggregated proposal of smaller budget reductions to ensure the continued delivery of the service within budget. These smaller savings will not result in a change to front-line council services.

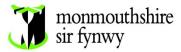
Question	Y/N	Comments/Imp	act							
Does this proposal align with the MCC Corporate Plan?	N	This has no impact on the council's corporate plan								
Has a Future Generations Evaluation been completed for this proposal?	N		This represents an aggregation of smaller items, none of which will result in a change to front-line council services							
What consultation and engagement has been undertaken to date?	N		The budget reduction offering a reduced funding level to Citizens Advice Monmouthshire was done will full engagement of CAB.							
Has an option appraisal been undertaken?	N		No. This proposal has been weighed-up against the other savings that would need to be made to deliver a balanced budget							
Does this proposal affect other MCC services?	N	This required action by the Transport team to end the lease on a pool ca								
Is this proposal dependant on other services?	N									
Will this proposal require any amendments to MCC policy?	N									
Will this proposal have any staffing implications?	Y	It will mean it is Performance Te				ice into th	e Policy a	and		
Will this project have any legal implication for the authority?	N									
What is the financial benefit of this proposal?	£9,060	Description	Remainder of 18/19	19/20	20/21	21/22	22/23	Total		
		Don't fill apprentice post	3. 25, 25	3000	0	0				
		Reduce Funding to CAB		1060	530	530				
		Reduction in subscriptions		3000	0	0				



		and grants budget Income from flexible workspace at Caldicot Hub		2000	in	come ich	£2K income each year		
Will this proposal require revenue or capital investment to implement?		Additional C secured via a authors Deb	Remainder of 18/19 0 Comment: Ca Cabinet pa	per in O	ct 2018 s	seeking	22/23	Total b has beal borro	Source of funding een wing,
Has this proposal considered the opportunities for external funding?	N								
Will this proposal have any non-financial impacts?	No	Ref Benef 1 2 3 4 Ref Disad 1 2 3 4 Additional C	vantage						
Has this proposal made any assumptions?	N/A	Ref Assur 1 2 3 4	mption Comment						
Has a risk analysis been completed for this proposal?	No	Main Risks Ref Risk Additional C Minimal reduservice		lget that		ing	Mitigat		ont-line



What further consultation and					
engagement will be required for		Ref	Consultee	Description	Comp/Pending
this proposal?		1	Elected Members	Formal Scrutiny	Jan 19
		2	Public	Public Consultation	Jan 19
		Add	itional Commen	ts:	
Will this proposal require procurement of goods, services or works?	No				
Will support services be required for this proposal?	No	Ref	Support Servi	ce Activity	Internal/External
			itional Commen	4.	
		Auu	itional commen	.	
Will this proposal impact on the authorities built assets e.g. service change, resource amendment etc.	Y	Caldio	cot Hub redevelop	oment	
Will this proposal present any future collaboration opportunities?	No				
Will this project benefit from digital intervention to increase efficiency or increase service quality?	No				
How will the impact of this proposal be measured? E.g. Budget/Process/Staff/Customer KPI's		Budge	et monitoring.		



Proposal	Community Education Skills@Work Project	Lead/Responsible	Richard Drinkwater
Title	Saving	Officer:	
Your Ref	CEO005	Directorate:	
No:			
Version No:	1	Section:	Community Hubs
Date:	29/11/18		

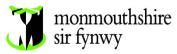
Version	Date	Changes Made
1		
2		

Via the inclusion of two members of the Community Education/Community Hubs team in the delivery model of the Skills@Work ESF funded project we are in apposition to recoup 40% of their staffing costs. In essence, this is achieved via an accounting treatment, which we feel will not directly affect upon service.

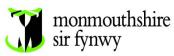
It is proposed that we include the Community Leaning Lead (FT position) and an Information Officer (78.85 FTE), this would place the service in a position to propose a saving of £25k based on the current staff SCP.

NB: This project is scheduled to run for a 5-year delivery window, commencing November 2018.

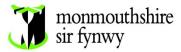
Y/N	Comments/Imp	act								
		N/A as the delivery of the project is aligned to the franchise delivery model for our current community education provision.								
		N/A as the proposed saving will be achieved via an accounting treatment.								
	None	None								
	N/A									
N	is delivered as the	Not currently, will require evaluation as/when Abergavenny Community Hub is delivered as the information officer post will be integrated in to the team and will be migrated to a full time position								
N			·							
N										
N	encompass the potential for staf	duties require fing implicatio	ed within tons as dis	he Skills@ cussed ab	Work Pro	ject. The				
N		,								
		ı								
	Description	Remainder of 18/19	19/20	20/21	21/22	22/23	Total			
	40% Saving on delivery staff	-	£25K	£25	£25k	£25	£100k			
	N N	None None None None None None Not currently, wi is delivered as the and will be migra N N N Not currently as encompass the encompass the potential for staf Abergavenny Co	for our current community edin N/A as the proposed saving volume N/A as the proposed saving volume N/A	for our current community education proposed saving will be ach N/A as the proposed saving will be ach None N/A Not currently, will require evaluation as is delivered as the information officer proposed and will be migrated to a full time position. N Not currently as the duties of the two idencompass the duties required within the potential for staffing implications as distance Abergavenny Community Hub is delivered of 18/19	for our current community education provision. N/A as the proposed saving will be achieved via None None N/A Not currently, will require evaluation as/when Abis delivered as the information officer post will be and will be migrated to a full time position. N N Not currently as the duties of the two identified mencompass the duties required within the Skills@potential for staffing implications as discussed at Abergavenny Community Hub is delivered. N Description Remainder 19/20 20/21	for our current community education provision. N/A as the proposed saving will be achieved via an account when the proposed saving will be achieved via an account when the proposed saving will be achieved via an account when the proposed saving will be achieved via an account when the proposed saving will be require evaluation as/when Abergavenny is delivered as the information officer post will be integrated and will be migrated to a full time position. N N N Not currently as the duties of the two identified members of the encompass the duties required within the Skills@Work Propotential for staffing implications as discussed above as an Abergavenny Community Hub is delivered. N Description Remainder 19/20 20/21 21/22 of 18/19	for our current community education provision. N/A as the proposed saving will be achieved via an accounting treator in the proposed saving will be achieved via an accounting treator in the proposed saving will be achieved via an accounting treator in the proposed saving will be achieved via an accounting treator in the proposed saving will be achieved via an accounting treator in the proposed saving will be achieved via an accounting treator in the proposed saving will be achieved via an accounting treator in the proposed saving will be achieved via an accounting treator in the proposed saving will be achieved via an accounting treator in the proposed saving will be achieved via an accounting treator in the proposed saving will be achieved via an accounting treator in the proposed saving will be achieved via an accounting treator in the proposed saving will be achieved via an accounting treator in the proposed saving will be achieved via an accounting treator in the proposed saving will be achieved via an accounting treator in the proposed saving will be achieved via an accounting treator in the proposed saving will be achieved via an accounting treator in the proposed saving will be achieved via an accounting treator in the proposed via accounting treator in the proposed via accounting treator in the propose			



		meeting the achieved via	on the succes delivery goa a other delive not feasible to	ls. There ry staff (is also (tutors) ir	other sm volveme	ıaİler sav	ing that	will be	
Will this proposal require revenue or capital investment to implement?	No	Investment Description	Remainder of 18/19	19/20	20/21	21/22	22/23	Total	Source of funding	
		Additional								
Has this proposal considered the opportunities for external funding?	Yes	This propose franchise gra Funding/gran	nt from Colec	Gwent	to the E	SF for inc	clusion ir	n the pr		
Will this proposal have any non- financial impacts?		Ref Bene	efit ced Staffing (Coete						
		2 3 4	ced Stanning V	50313						
			dvantage	iblo durir	na tha life	o of the	araiaet			
		2 3 4	igs only poss	ible dulli	ig the in	e or the p	oroject			
		participation not be achie MCC as ind	y note regard n in the projec evable past 2: lication we sh	t, on cor 2/23. Ho ould exp	nclusion wever if erience	of the pr WG con an uplift	oject the sultation in currer	se savi does b	ngs will enefit	
Has this proposal made any assumptions?		in the region of £100k which should then offset this. Ref Assumption								
		Additional	Comment							
Has a risk analysis been completed for this proposal?		Main Risks Ref Risk			RA	G	Mitigat	tion		
		criter	le to meet fur ia via not recr gh learners d of the projec	uiting uring ea	Α	ing	To utilis partner not invo	se links organisolved in to recruse from t	sations the uit	
		project, how met with Mi eligibility cri	Comment: ly proposed Novever they with the and they interial for the proposed for the prop	hdrew th ntend to roject. W	ieir decla signpost /e are cu	aration o their tei irrently p	f interest nants wholanning	t. We ha o meet a robus	the t, non-	



			annot approach e cipation targets a	employers directly to engage re met.	employees to ensure
What further consultation and engagement will be required for		Ref	Consultee	Description	Comp/Pending
this proposal?		1	Elected Members	Formal Scrutiny	Jan 19
		2	Public	Public Consultation	Jan 19
		Addi	tional Commen	ts:	
Will this proposal require procurement of goods, services or works?	No				
Will support services be required for this proposal?		Ref	Support Servi	ce Activity	Internal/External
		Addi	itional Commen	t:	
Will this proposal impact on the authorities built assets. E.g. service change, resource amendment etc.	No				
Will this proposal present any future collaboration opportunities?	Yes	Potent		e grant funding from Coleg G	Gwent for match funded
Will this project benefit from digital intervention to increase efficiency or increase service quality?	No	Hubs/	Community Educinclusion.	estment in current digital provation via the project will have	
How will the impact of this proposal be measured? E.g. Budget/Process/Staff/Customer KPI's		•	Budget Monito KPI/Project O		

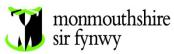


Proposal	Integrated Customer Communications	Lead/Responsible	Matthew Gatehouse
Title		Officer:	
Your Ref	CEO006	Directorate:	CEOs
No:			
Version No:	0.1	Section:	Policy, Governance and Customer
			Service
Date:	29 November 2018		

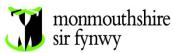
Version	Date	Changes Made
1	20/11/18	Initial version
2	29/11/18	Updated to reflect revised calculations of call volumes and staffing rotas

Customers have increasing expectations and expect to be able to contact their council using a range of different channels. The proposal will improve the efficiency of our customer contact arrangements. This includes using demand data to optimise staffing rotas in the contact centre; aggregating responses to multiple customer channels including telephony, social media and chatbot in one service; reviewing software and associated license costs and removing under-used licenses and devices; procuring a new telephony/integrated communications software in the second half of 2019/20.

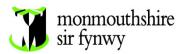
Question	Y/N	Comments/Impact							
Does this proposal align with the MCC Corporate Plan?	Y	E-19 Future Focused Council. This proposal contributes to the development of a new business model for Community Hubs and Customer Care to increase access and provide a greater choice of channels for customers to engage with us (online, via the My Monmouthshire app, over the phone or face-to-face)							
Has a Future Generations Evaluation been completed for this proposal?	Y	No changes yet.							
What consultation and engagement has been undertaken to date?	N	None carried out to date. However the thinking that informed the proposal was drawn from engagement undertaken during the Evolve Cohort looking at customer service from October 2017 onwards.							
Has an option appraisal been undertaken?	N	Work is underway to identify the options for re-provision of the telephone system in the second half of 2019-20. Options are presently being examined to identify the most efficient staffing model.							
Does this proposal affect other MCC services?	Y	Will involve colleagues from community hubs and communications and engagement team.							
Is this proposal dependant on other services?	Y	Will require support from SRS and requires a change of working from some staff handling telephone calls to answer queries in a way that makes them useable via the council's new chatbot.							
Will this proposal require any amendments to MCC policy?	N								
Will this proposal have any staffing implications?	Y	As part of this proposal there will be changes to staffing at the council's contact centre. This will result in a change to rotas and a reduction in the number of contracted hours dedicated to telephony. Any impact on staff would seek to be mitigated through the council's protection of employment policy.							
Will this project have any legal implication for the authority?	N								
What is the financial benefit of this	£60,000								
proposal?		Description Remainder of 18/19 19/20 20/21 21/22 22/23 Total							
		Change nil							
		staffing rotas							



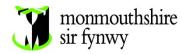
										,
		Elimina	ate un-	nil						
		used li	censes							
		Econor	nies of	nil						
		scale fi	rom							
		aggreg	ating							
		teams								
		Total			£60,0	000 0	0		0	£60,000
		saving the au that a There	s from thority property from the following the force the	omments: software an pays for ove oportion of the balance of et to be fina	d license er 1900 \ these are savings	e change OIP pho under-	es fully. one licer used or i	For exauses, the not used	mple at hypoth l at all.	present esis is
Will this proposal require revenue										
or capital investment to implement?		Investi Descrip		Remainder of 18/19	19/20	20/21	21/22	22/23	Total	Source of funding
		Purcha	SP I	0						Turiumg
		of new		•						
		system								
		teleph	I .							
		and mi	-							
		channe								
		access	.							
		400000								
							1		ı	
Has this proposal considered the opportunities for external funding?	Y	for the sough	service t to mee	that these that will be t the rising in identified	e de-com costs of	mission	ed plus t	he £35k	. pressi	ire
Will this proposal have any non-	Υ	Ref Benefit								
financial impacts?		Ref	Benefii	,						
		1	Staffing	levels will	he re-ali	ned to	match ne	aks and	d trough	s in
				er demand	be re any	grica to	materi pe	Jako ark	a trough	3 111
				ing ability to	o deal wi	th querie	es 24/7 v	ia chath	oot	
				se staffing a						
				ce e.g. duri						
		4		•						
		Ref	Disadv	antage						
		1	Negativ	e impact or	n staff m	orale in	the short	-term		
		2	racgally	o impaci di	ı sıanını	oraic III	. 10 31101	CIIII		
		3								
		4								
		Additi	onal C	omment:						
Has this proposal made any	Υ									
assumptions?			Assum							
				w software					ole rate	
				ility of SRS		to imple	ement ch	nanges		
			Succes	s of chatbo	t project					
		4								
		Additi	onal C	omment						
	'									l



Has a risk analysis been	Main Risks							
ompleted for this proposal?		Ref	Risk Impact on staff morale during transition to new arrangements		RAG	Mitig	tigation	
					Rating Med	Clear communication close working with People Services to identify and address any concerns at the earliest opportunity		
			Risk of disruption telephony respons software migration 2019	se during	Med	Effect mana arrar liaiso	ctive project agement ngements in on with SRS and al Programme	
		Addi	tional Comment:					
/hat further consultation and								
engagement will be required for his proposal?		Ref 1	Consultee Contacts Centre Staff	reduction	on to rotas, poter in contracted some staff	ntial	Comp/Pending Pending	
		2	Trade Unions	As above	Some Stan		Pending	
		3	Elected Members	Formal So	crutiny		Jan 19	
		4	Public	Public eng	engagement		Jan 19	
		۸ ما ما:	tional Commonto.					
Mill this proposal require			tional Comments:		or tolonhony			
Will this proposal require procurement of goods, services or works?			Procurement of nev		or telephony			
orocurement of goods, services or vorks? Will support services be required	Y			w software f	or telephony Activity		Internal/Externa	
orocurement of goods, services or vorks? Will support services be required	Y	es –	Procurement of nev	w software f	Activity Procuremen	t of	Internal/Externa	
procurement of goods, services or	Y	es –	Procurement of new	w software f	Activity Procuremen	t of		
orocurement of goods, services or works? Will support services be required	Y	Ref 1	Procurement of new Support Service Procurement	w software f	Activity Procuremen new arrangemen	t of t s	int	
rocurement of goods, services or vorks? Vill support services be required	Y	Ref 1	Procurement of new Support Service Procurement People Services	w software f	Activity Procuremen new arrangemen HR Changes Implement chatbot; technical support; proj managemen bot Technical advice on ne solution	t of t s ject at of	int	
orocurement of goods, services or works? Vill support services be required	Y	Ref 1 2 3	Support Service Procurement People Services Digital Programme	w software for	Activity Procuremen new arrangemen HR Changes Implement chatbot; technical support; proj managemen bot Technical advice on ne	it of t s s s s s s s s s s s s s s s s s s	int int int	
orocurement of goods, services or vorks? Will support services be required	Y	Ref 1 2 3 3 5 5	Procurement of new Support Service Procurement People Services Digital Programma SRS Communications,	w software for	Activity Procuremen new arrangemen HR Changes Implement chatbot; technical support; pro managemen bot Technical advice on ne solution Training and	it of t s s s s s s s s s s s s s s s s s s	int int int	
Vill this proposal impact on the authorities built assets e.g. service	Y (Ref 1 2 3 4 4 5 5	Procurement of new Support Service Procurement People Services Digital Programme SRS Communications, Engagement and	w software for	Activity Procuremen new arrangemen HR Changes Implement chatbot; technical support; pro managemen bot Technical advice on ne solution Training and	it of t s s s s s s s s s s s s s s s s s s	int int int	
orocurement of goods, services or vorks? Vill support services be required	No N Yes TI	Ref 1 2 3 Addid total	Support Service Procurement People Services Digital Programmone SRS Communications, Engagement and	w software for	Activity Procuremen new arrangemen HR Changes Implement chatbot; technical support; pro managemen bot Technical advice on ne solution Training and culture chan	it of t s ject tt of	int int ext	



How will the impact of this proposal be measured? E.g. Budget/Process/Staff/Customer KPI's	We expect to see a reduction in missed calls as certain points of the week as a result of rota changes. Expect to see a reduction in call volumes as a result of new channel being introduced. Will measure customer satisfaction of those using the chatbot and measure the efficacy of responses via this
	channel.



Proposal	Subsidy of Chairman's Charity and Operation of	Lead/Responsible	Matthew Gatehouse
Title	Chairman's Car	Officer:	
Your Ref	CEO007 & CEO008	Directorate:	CEOs
No:			
Version No:	0.1	Section:	Policy, Governance and Customer
			Service
Date:	29 November 2018		

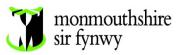
Version	Date	Changes Made
1	29/11/18	Initial version
2		

The Chairman's charity operates with a budget allocated by council. This budget pays the operating costs for charity events, such as hire of venues and food. This means that historically all proceeds from the sale of tickets for raffles or events go to charity. The proposal would see the budget reduced with the effect that the costs of running these events would need to be met from ticket sales and donations with only the profit element being donated to the Chairman's charity.

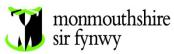
Part two of the proposal is to ensure that the chairman's car (Leased Ford Mondeo) is used more productively by ensuring it is used as a staff pool car when not in use by the chairman. This would enable a cost saving as the lease on a smaller pool car could be ended.

Both savings would take effect from March 2019 and would not impact upon the work of the present Chairman of the Council.

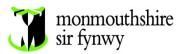
Question	Y/N	Comments/Impact						
Does this proposal align with the MCC Corporate Plan?	N	This has no impact on the council's corporate plan						
Has a Future Generations Evaluation been completed for this proposal?	N	As the chairman's charity differs each year it is difficult to assess the impact on particular groups. The reduction would take effect from May 2019 for which charity's have yet to be named, the impact is therefore in terms of an opportunity foregone for as as-yet unidentified. There would be a small increase in CO2 emissions from using a Mondeo rather than a smaller model such as a Ford Fiesta or Nissan Leaf for some pool car journeys						
What consultation and engagement has been undertaken to date?	N	None						
Has an option appraisal been undertaken?	N	No. This proposal has been weighed-up against the other savings that would need to be made to deliver a balanced budget						
Does this proposal affect other MCC services?	Y	This required action by the Transport team to end the lease on a pool car and to actively promote and ensure optimisation of the Chairman's car.						
Is this proposal dependant on other services?	Y	As above						
Will this proposal require any amendments to MCC policy?	N							
Will this proposal have any staffing implications?	N							
Will this project have any legal implication for the authority?	N							
What is the financial benefit of this proposal?	£11,240	Description Remainder of 18/19 19/20 20/21 21/22 22/23 Total						



	Red	duction in	0	3240	<u> </u>				£3,500
	lea			32 10					23,300
	car	l: £		0000	_				50000
		ling of sidy of	0	8000)				£8000
		irman's							
	cha	rity							
	Ad	ditional C	omments:						
Will this proposal require revenue or capital investment to			D to day	40/20	20/24	24 /22	22/22	T-1-1	C
mplement?			Remainder of 18/19	19/20	20/21	21/22	22/23	Total	Source of funding
			0						
	Ad	ditional C	omment:						
Has this proposal considered the opportunities for external funding?			ible to secu t the loss of			rizes an	d venue:	s for cha	airmans
Vill this proposal have any non- nancial impacts?	Re	f Benefi	t						
	1								
	3								
	4								
	Re	f Disadv	vantage						
		Potenti	al marginal	increase	in CO2	emissio	ns		
	2	Pressu	re on existir	ng pool c				or are re	luctant
	3	to use	the Mondeo	<u> </u>					
	4								
	Ad	ditional C	omment:						
Has this proposal made any assumptions?	Re	f Assum	ntion						
200umptions:	1	That st	aff would be						
	2		se on an ex e reduction						
		have n	o impact on	the succ	cess of c	harity e	vents org	ganised	by the
	3	Chairm	an of the Co	ouncil.					
	4								
	Ad	ditional C	omment						
Has a risk analysis been completed for this proposal?	Maii	n Risks							
• •	Re	f Risk			RA Rat	G ting	Mitigat	tion	
			al risk that t		L				ctive ad
			an's Car co another ser					iderstoo g syster	
			by the cha				Ensure	that	
								ian's civ ement e	-
							are giv	en prior	ity for
							use of	the Mon	iu c u



		Add	itional Commen	t:				
What further consultation and		D. f						
engagement will be required for this proposal?		Ref 1	Consultee Elected Members	Descrip Formal	Scrutiny	Jan 19		
		2	Public	Public 0	Consultation	Jan 19		
		Add	itional Commen	ts:				
Will this proposal require procurement of goods, services or works?		Yes -	Procurement of	new software	e for telephony			
Will support services be required for this proposal?		Ref	Support Servi	00	Activity	Internal/External		
ior uns proposar:		ING!	Local Democra		Organising Charity Events could be impacted by reduction in subsidy	memanaxema		
		Add	itional Commen	t:				
Will this proposal impact on the authorities built assets e.g. service change, resource amendment etc.	No							
Will this proposal present any future collaboration opportunities?	No							
Will this project benefit from digital intervention to increase efficiency or increase service quality?	No							
How will the impact of this proposal be measured? E.g. Budget/Process/Staff/Customer KPI's			Amount of revenue generated for charitable causes Reduction in total spend on pool cars					

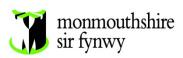


Proposal Title	CEO Directorate – Discretionary Fee Increase	Lead/Responsible Officer:	Paul Matthews
Your Ref No:	CEO009	Directorate:	CEO
Version No:	1	Section:	CEO
Date:	29/11/2018		

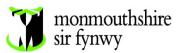
Version	Date	Changes Made
1		
2		

Increased income as a result of discretionary fee increases across the CEO Directorate. Budget saving to be put forward of £897.

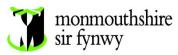
Question	Y/N	Comments/Imp	act					
Does this proposal align with the MCC Corporate Plan?	N/A							
Has a Future Generations Evaluation been completed for this proposal?	No	Proposal is of n required.	egligible value	so Futur	e Generat	ions Evalı	uation is	not
What consultation and engagement has been undertaken to date?	N/A							
Has an option appraisal been undertaken?	N/A							
Does this proposal affect other MCC services?	N/A							
Is this proposal dependant on other services?	N/A							
Will this proposal require any amendments to MCC policy?	N/A							
Will this proposal have any staffing implications?	N/A							
Will this project have any legal implication for the authority?	N/A							
What is the financial benefit of this	£897							
proposal?		Description	Remainder of 18/19	19/20	20/21	21/22	22/23	Total
		Discretionary Fee Increase		£897				£897
		Additional Co	omments:					



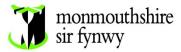
Will this proposal require revenue or capital investment to implement?	No	Investment Description of 18,	19	20/21	21/22	22/23	Total	Source of funding
Has this proposal considered the opportunities for external funding?	N/A							
Will this proposal have any non-financial impacts?	N/A	Ref Benefit 1 2 3 4 Ref Disadvanta 1 2 3 4 Additional Comm						
Has this proposal made any assumptions?	Yes	Ref Assumption 1 That there w 2 3 4 Additional Comm	ill not be a red	uction in s	service	demand	I	
Has a risk analysis been completed for this proposal?	N/A	Main Risks Ref Risk Additional Comm	ent:	RAG		Mitigat	tion	
What further consultation and engagement will be required for this proposal?	None	Ref Consultee Description			Comp/P Jan 19 Jan 19	ending		
Will this proposal require procurement of goods, services or works?	No							



Will support services be required for this proposal?	No	Ref	Support Ser	Activity	Internal/External
Will this proposal impact on the authorities built assets. E.g. service change, resource amendment etc.	N/A				
Will this proposal present any future collaboration opportunities?	N/A				
Will this project benefit from digital intervention to increase efficiency or increase service quality?	N/A				
How will the impact of this proposal be measured? E.g. Budget/Process/Staff/Customer KPI's	Budget				



Service Area	Service being charged for	Proposed Charges for 2019/20 £:p	Percentage increase	Increased additional budget income identified for 2019/20 budget setting purposes	
CHIEF EXE	CUTIVES				
Community Education		Various	2.50%	144	
Libraries				0	The actual income against these budget figures is barely reaching 50% of the target so to increase fees would just add to the pressure that already exists
	Overdue Charges	22p per day, max charge £15.00 For concessionary groups, 12p per day, max charge			
	Internet Usage	£7.50 £1.02 per half hour for non members			
	Photocopying	From 21p to 36p per sheet			
	Reservation Fees (Inter Library Loans)	£4.20 per reservation			
	Promotional Sales Commission			0	
Elections	Electoral Registration Training Income	0.00	2.5% 2.5%	41 63	
Communications	External Fees	Varies - Dependant on length of time spent	0	0	This budget relies heavily on external fees but the unit struggles to meet these requirements as resource is taken up with providing marketing and graphic design services to internal corporate services therefore any increase on this budget would simply be unachievable. Pressure put forward to remove this income budget
Legal Services	Legal advice for external clients	Charged at Officer time rate.	2.0%		Head of service is looking to take a full review of the service area charges at present 2% would be realistic
Sub-Total CEO				897	

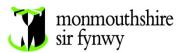


Proposal Title	Re-fit Energy savings	Lead/Responsible Officer:	Debra Hill-Howells
Your Ref No:	RES001	Directorate:	Resources
Version No:	1	Section:	Landlord Services
Date:	29.11.18		

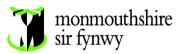
Version	Date	Changes Made
1		
2		

The Council is working with Local Partnerships to implement a Re-Fit scheme, which works with the private market to identify adaptations or additions that can be implemented within the council's estate to generate energy savings. The costs of the work will be funded through loan funding with agreed pay back periods and the cost of servicing the debt will be met through the anticipated savings, which will be realised through the implemented works.

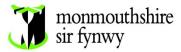
Question	Y/N	Comments/Impact						
Does this proposal align with the MCC Corporate Plan?	Y							
Has a Future Generations Evaluation been completed for this proposal?	Y							
What consultation and engagement has been undertaken to date?	N	This has to date been an internal process, although consultation has been undertaken with Gwent Police and Coleg Gwent to give them the opportunity to share in the benefits that the scheme will realise						
Has an option appraisal been undertaken?	Y	Contained with Cabinet Member report dated 13.06.18						
Does this proposal affect other MCC services?	Y	The proposal will result in changes to mechanical and electrical installations within the councils property estate						
Is this proposal dependant on other services?	N							
Will this proposal require any amendments to MCC policy?	N							
Will this proposal have any staffing implications?	Y	Additional support is required to support the delivery of this project and the management of the Council's energy service. This is being managed through the creation of an additional post within the Landlord Services re-structure.						
Will this project have any legal implication for the authority?	Y	We will be required to undertake a procurement process, which is underway, and then enter into a contract with the preferred bidder to provide the implantations with a guaranteed payback.						
What is the financial benefit of this							_	
proposal?		Description	Remainder of 18/19	19/20	20/21	21/22	22/23	Total
				25k	tbd			
		Additional Co		costs				



Will this proposal require revenue									
or capital investment to implement?	Investment Description	Remainder of 18/19	19/20	20/21	21/22	22/23	Total	Source of funding	
		Comment: investment w s yet to be de						extent	
Has this proposal considered the opportunities for external funding? Will this proposal have any non-financial impacts?	Ref Benefit								
Has this proposal made any assumptions?	1 Loan accor	funding will be dance with the dance							
Has a risk analysis been completed for this proposal?	Main Risks								
	The prealise net in the pr	paybacks ipated are no sed proposals do se the anticip ncome ficient capac aged the sch	o not pated city to eme	RAG	g N a the state of	Ittigation ICC will contract the paybase uarantee this will thanaged the procustocess andlord e-structurcrease Vill adop	enter in twhere acks are ed. be througurement Servicure will capacit ta	eby e h t	
		n Salix's 8 y			b	lended l unding a	oan	:h	



		1				
		Addi	itional Comment:			
What further consultation and engagement will be required for this proposal?		Ref	Consultee Proposed		ription urement process	Comp/Pending Underway
			contractors Procurement team	Proc	urement process	Underway
		Cabi		nt was	granted in June 201 It with Local Partner	
Will this proposal require procurement of goods, services or works?		Yes –	process underway	,		
Will support services be required		Def	0		A -41-14-	14
for this proposal?		Ref	Support Services Legal Services	Contract documentation		Internal/External Internal
			Finance		Loan funding and analysis of proposals from contractors	Internal
			Procurement te	am	Tender process	Internal
			Maintenance Te	am	Implementation and on-going management	Internal
		Build			be supported in any	/ changes to ensure
Will this proposal impact on the authorities built assets. E.g. service change, resource amendment etc.	Yes		result in improve			rational and investmer
Will this proposal present any future collaboration opportunities?	Yes		ssions have alrea t to become a par			nt Police and Coleg
Will this project benefit from digital intervention to increase efficiency or increase service quality?		impro		ortal to		ould benefit from nation to users – this i
How will the impact of this proposal be measured? E.g. Budget/Process/Staff/Customer KPI's			et savings, reduc			



Proposal Title	Central Services Recharge to ADM	Lead/Responsible Officer:	Peter Davies
Your Ref No:	RES002	Directorate:	RES
Version No:	1	Section:	ADM
Date:	31/11/2018		

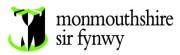
Version	Date	Changes Made
1	13/12/2019	Completion of mandate proposal
2		

In the event that MonLife (an alternative delivery model for the provision of Tourism, Leisure, Culture and Youth (TLC&Y) services) is established in 19/20, relevant budgets and posts will be transferred in order for the new organisation to deliver services. This transfer will see services being bought back into by MonLife with MonLife paying for the service through SLAs and the Council similarly in receipt of income.

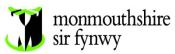
As part of the budget process and to create separation within budgets in readiness for any proposed and potential transfer of services a budget amounting to the value of services to be acquired by MonLife from the Council needs to be established. The MTFP budget model has accommodated one aspect of this, being the budget made available to MonLife to acquire these services (an expenditure budget of £704,000). The income also needs to be separately accommodated in the budget proposals and this savings mandate represents the creation of that income budget for £704,000.

This proposal is somewhat of a technical matter. However, it was concluded that it should be afforded transparency so it is understood what level of services that MonLife is proposing to have provided by the Council.

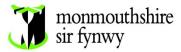
Question	Y/N	Comments/Impact
Does this proposal align with the MCC Corporate Plan?	Y	Consistent with the Council's objective to be a future-focussed Council the provision of services to MonLife, and upon any subsequent transfer being agreed, will be put on a commercial footing that will ensure that support services and delivering a competitive and quality service.
Has a Future Generations Evaluation been completed for this proposal?	N	Not required. This mandate is a technical matter and that looks to create the income budget for services that the Council is looking to provide to MonLife.
What consultation and engagement has been undertaken to date?		Ongoing and informal consultation with SLT and Cabinet
Has an option appraisal been undertaken?	N	
Does this proposal affect other MCC services?	N	
Is this proposal dependant on other services?	N	
Will this proposal require any amendments to MCC policy?	N	
Will this proposal have any staffing implications?	N	No directly. Any staffing implications are addressed through the separate pressure mandate (PRES004) which concerns the residual impact on the Council where MonLife receives the expenditure budget but does not wish to use the Council's support services in future years.
Will this project have any legal implication for the authority?	N	Not directly. However there are legal implications separately needing to be considered in facilitating the transfer of services to MonLife. One aspect of



What is the financial benefit of this									
proposal?		Description	Remainder of 18/19	r 19/2	0 20	/21	21/22	22/23	Total
		ADM Recharge	0	704,0	000				704,000
		Total saving							704,000
		Additional	Comments:						
Will this proposal require revenue or capital investment to mplement?	N	Investment Description	Remainder of 18/19	19/20	20/21	21/22	22/23	Total	Source of funding
		Additional	Comment:						
Has this proposal considered the opportunities for external funding?	N	Not directly r	elevant to this	mandat	е.				
Will this proposal have any non-inancial impacts? Has this proposal made any assumptions?	Y	1 2 3 4 Additional No non-fina	dvantage Comment: ancial benefits	specifica	ally attac	ched to	this mar	ndate pro	pposal.
assumptions?		1 Base	umption ed upon the late ding to look to Comment					it MonLi	ře is
Has a risk analysis been completed for this proposal?	Υ	Main Risks							
sempleted for the proposal:		Ref Risk			RA Rat	G ting	Mitiga	ation	



		desc servi- resul afford impa and v Cour	ces that MonLife tin a correspondi ded to MonLife ar ct would however where MonLife wa	summary a are looking ng adjustn id separate be felt as as choosin	bove. Any change to secure from the to the expending in the MTFP a potential resign out to secure	nnical matters as nge in the level of the Council will simply enditure budget being budget model. The dual cost to the Council services from the stely included in pressure
What further consultation and	Υ					
engagement will be required for this proposal?		Ref	Consultee Public	Descrip	consultation	Comp/Pending
uns proposar:		2	Elected Members		Scrutiny	
		Addi	tional Comment	s:		
Will this proposal require procurement of goods, services or works?	N					
Will support services be required for this proposal?	N	Ref	Support Service	e	Activity	Internal/External
		Addi	tional Comment	:		
Will this proposal impact on the authorities built assets. E.g. service change, resource amendment etc.	N					
What evidence/data has been gathered to date to inform this Proposal?	N	reasor service	nable apportionme	ent of the crently beir	cost of delivering ng reviewed and	estimated through a g support services to TLCY negotiated as part of the fe.
Will this project benefit from digital intervention to increase efficiency or increase service quality?	N	Not dir				
How will the impact of this proposal be measured? E.g.			will not need to b is a largely techr			once the budget is finalised above.
Budget/Process/Staff/Customer KPI's		be mo corpor measu Busine deliver	nitored through d ate budget monitoures and the risk a ess Plans for the b	rectorate to oring. In accesses ousiness a	oudget monitoring the distribution, the action in the distribution in the transition in the distribution i	port services to MonLife willing. This will lead into on plan, performance ferred into the Service monitor and challenge the e being achieved and the



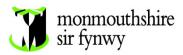
Proposal Title	Commercial Investments Income Generation	Lead/Responsible Officer:	Debra Hill-Howells
Your Ref No:	RES003/RES004	Directorate:	Resources
Version No:	1	Section:	Landlord Services
Date:	29.11.18		

Version	Date	Changes Made
1		
2		

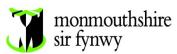
This proposal seeks to maximise the generation of net income from the acquisition of a commercial portfolio whose primary purpose is to generate income to offset revenue pressures, where possible the portfolio will also seek to realise economic and social justice outcomes.

The Council acquired Castlegate Business Park in September 2018 and a £170k of the income proposal will be realised from the net rental income from this site. The remaining £400K will be achieved through the acquisition of further commercial assets to generate additional income.

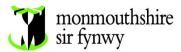
Question	Y/N	Comments/Imp	act						
Does this proposal align with the MCC Corporate Plan?	Y								
Has a Future Generations Evaluation been completed for this proposal?	Y	FGE undertake proposal	en for Asset N	/lanagem	ent Strate	gy and u	pdated t	to reflect	this
What consultation and engagement has been undertaken to date?		The Asset Inve any decision to up of Senior M	acquire is d	y was the lelegated	subject o to Investi	of a full C ment Cor	Council on mittee	decision which is	and made
Has an option appraisal been undertaken?	Y								
Does this proposal affect other MCC services?	N								
Is this proposal dependant on other services?	N								
Will this proposal require any amendments to MCC policy?	N								
Will this proposal have any staffing implications?	Y	Landlord Servi reflect capacity independent ex providing man	y needs and i xternal advis	market co ors when	nditions; assessin	we will a	also rely sed inves	on	
Will this project have any legal implication for the authority?	N	The policy has						impleme	ented.
What is the financial benefit of									
this proposal?		Description	Remainder of 18/19	19/20	20/21	21/22	22/23	Total	
		Castlegate		170K					
		Additional rental Income		400k					



	Addi	tional	Comments:						
Will this proposal require revenue or capital investment to	Invest	tment	Remainder	19/20	20/21	21/22	22/23	Total	Source
implement?		iption	of 18/19			·	·		of funding
	Acqui costs	sition		£20,000,000					
	Prude the d gross	ential b evelop	Comment: corrowing of ument of this polls received	ortfolio and th	ne debt w				
Has this proposal considered the opportunities for external funding?	N/A								
Will this proposal have any non-financial impacts?	Ref	Bene	fit						
	1	Coun							
	2		itial to retain a gh the acquis ty						S
	3 4								
	Ref Disadvantage								
	1 2	chang	associated v ges, voids, fal dity of value						
	3 4	3							
	The r	isks/ re	Comment: eward factors nt Strategy ar	were conside	ered as pa n of the p	art of the	Asset		
Has this proposal made any assumptions?	Ref	Assu	mption						
	2	Acqui	we will be abl sitions will be e the realisat	completed e	arly in the				
	3 4								
	Addi	tional	Comment						
Has a risk analysis been completed for this proposal?	Main F	Risks							
	Ref	Risk	1-4-11-46	F	RAG Rating	Mitiga			
		suita	le to identify ble assets le to achieve			agent	ing with s with Fir		
			rements with			and li Comr returi	nvestme nittee w ns are otable b	ent here	



				tar	ort of the 7% get due to market nditions	
		Borrowing costs which impacts o profit		De ^v fun the	velop blended ding options at point of quisition	
		Lack of capacity expertise within Estates team	or the	Wo	rking with rket advisors	
	Addi	tional Comment:				
What further consultation and engagement will be required for	Ref	Consultee	Description		Comp/Pending	
this proposal?						
	Whe	tional Comments n a potential acqu ared with Finance	isition is identi			
Will this proposal require procurement of goods, services or works?		d managing agent s ment support is alre		red this will ne	eed to be procured. T	⊺he
Will support services be required for this proposal?	Ref	Support Service	Acti	vitv	Internal/External	
		Legal support	Due and	diligence umentation	Internal	
		Finance	and	diligence financial raisals	Internal	
		Investment advi	evid Inde	ket ence & pendent ation	External	
	Addi	tional Comment:				
Will this proposal impact on the authorities built assets. E.g. service change, resource amendment etc.	held fo		poses. They wi	Il require est	onal assets, which ate management,	will be
Will this proposal present any future collaboration opportunities?	suppo		clusters / align	with the asp	evelopment initiativirations of the Future the CCCR)	
Will this project benefit from digital intervention to increase efficiency or increase service quality?	No					
How will the impact of this proposal be measured? E.g. Budget/Process/Staff/Customer KPI's	Incom	e realised				



Proposal	Mileage reduction	Lead/Responsible	Rob O'Dwyer
Title		Officer:	
Your Ref	RES005	Directorate:	Resources
No:			
Version No:	01	Section:	Business Transformation
Date:	30/11/18		

Version	Date	Changes Made
1	30/11/18	Original
2		

Reduced mileage and fares for travel: -

Ensuring that our organisation has a sustainable, effective and efficient workforce that is sufficient to meet the demands of today and of the future. Effective workforce planning to reduce the need for external and unplanned staffing

This will be enabled through a targeted focus on high areas of spend and consistent monitoring and analysis of workforce related costs/issues. Working with People Services and service managers to develop workable solutions to workforce issues. Ownership across the whole organisations to ensure costs are considered, reasonable and wherever possible reduced to ensure the future sustainability of our services.

Total average mileage expenditure - £670K per annum (based on average over 3 years)

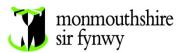
Proposed reduction for targeting mileage/travel of £50,000 in 19/20

Reduction Options

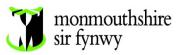
- 12 weeks/annum travel free
- Culture change "Travel smarter not less" (raise cost consciousness)
- Process Controls Full implementation of due process and compliance with policy
- Continuous analysis and management software
- Car sharing
- Green Travel Policy alignment with corporate plan (carbon reduction strategy)
- Greater use of digital communication options
- Alignment with rural transport policy
- Route optimisation
- Members remote attendance at meetings (Constitutional change approved Nov 2017)

Please answer the following questions ad provide as much information as you have available at this stage of the proposals development. It is appreciated that further information will be developed prior to final approval of submitted proposals.

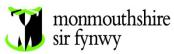
Question	Y/N	Comments/Impact
Does this proposal align with the MCC Corporate Plan?	Y	E 21 – The proposal will help deliver a sustainable and resilient organisation and relevant and viable public services
Has this proposal been included in your current Service/Business Improvement Plans?	Y	Proposal is included as an action in my business plan and incorporated within my 19/20 budget forecast.
Has a Future Generation Evaluation been commenced?	Y	See separate document
	N	The following options have been considered to facilitate further mileage reduction



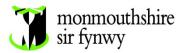
		 Increased provision of Skype Increased investment in Video Conferencing 12 weeks/annum travel free Culture change – "Travel smarter not less" (raise cost consciousness) Process Controls – Full implementation of due process and compliance with policy Continuous analysis and management – software Car sharing Green Travel Policy – alignment with corporate plan (carbon reduction strategy) Greater use of digital communication options Alignment with rural transport policy Route optimisation Members remote attendance at meetings (Constitutional change approved Nov 2017)
What is the impact of this proposal on other services?	NA	This proposal will apply to the whole organisation
What other services will affect this proposal?	NA	The digital programme office will play a key role in ensuring that officers have the tools to do their jobs in an efficient and agile way
Will this proposal require any amendments to MCC policy?	No	
Will this proposal have any staffing implications?	No	
Will this project have any legal implication for the authority?	No	
Will this proposal have any financial benefit?	Yes	Description Remainder of 18/19 19/20 20/21 21/22 22/23 Total Reduced mileage budget 50,000 50,000 50,000
Will this proposal require	No	Additional Comments: Efficiency will be apportioned equally throughout the year
investment to implement?		Investment Description of 18/19 20/21 21/22 22/23 Total Source of funding
		Additional Comment: Proposal will be implemented through core budgets including investment of digital tools
Has this proposal considered the opportunities for external funding? Will this proposal have any non-financial impacts?	NA	Ref Benefit 1 Reduced carbon emissions and energy usage
		2 Greater productivity and better work life balance due to reduced time travelling 3 Greater utilisation of digital communication 4 Improved public perception 5 Enhanced opportunity for pool car utilisation 6 Regular leave taken by officers planned around travel free weeks



	<u> </u>						
		7	Greater opportunit		n managem	ent activity -	- i.e. 121s,
			CICOs, Team mee	etings etc.			
		8	Improved use of S	skype and ot	her digital co	ommunicatio	on
		Ref	Disadvantage				
	-	1					
		<u>1</u> 2					
		Addi	tional Comment:				
Has this proposal made any assumptions?		Ref	Assumption				
assumptions!		1	Accuracy of data				
	I —	2	Accuracy of inform	nation obtain	ed from ser	vice manage	ere
		3	Leadership inform monitoring and rei	ed and able	to drive this	through wit	h robust
		Addi	tional Comment				
Has a risk analysis been completed for this proposal?	N	/lain l	Risks				
completed for this proposed.		Ref	Risk		RAG Rating	Mitigatio	n
		1	Impact of disturba allowance off the I Accommodation R	oack of the	Green	Align with	review
		2	Impact of Transpo on use the future of of pool cars	rt Review	Green	Align with	review
		3	<u> </u>		Green	Align with review	
			potential to reduce that become nece this proposal and for double countin must be tightly ma and addressed.	e pool cars ssary to potential g benefits			
		Addi	tional Comment:				
Will consultation and angagement							
Will consultation and engagement be required for this proposal?		Ref	Consultee	Description	on	Co	mp/Pending
	-	1	SLT		dget adjustn		19
		2	Elected Members	Formal Sc			119
		3	Public	Public con	sultation	Jar	19
		Addi	tional Comments:				
Will this proposal require procurement of goods, services or works?			ment of digital techr ment programme	ology such	as skype is a	already part	of MCC's
Has a timeline been considered for this proposal?	Yes	Ref	Activity			Start	Complete
		1	Budget adjustme	nt		March 19	
		2	Implementation			April 19	March 20
		Addi	tional Comments:				
What evidence/data has been gathered to date to inform this Proposal?	A	nalys	sis of current spend	and travel h	abits		



Will support services be required for this proposal?		Dof	Cumpart Campias	Activity	Internal/External				
ioi tilis proposai?		Ref 1	Support Service Central Finance	Activity Budget adjustment	Internal/External Internal				
		2	DPO	Digital support	Internal				
Will this proposal impact on the	No	Addi	itional Comment:						
authorities built assets?	140								
Will this proposal present any collaboration opportunities?	No								
Will this project benefit from digital intervention?	Yes	to allo	Previous savings have been made possible by the introduction of digital tools to allow officers to deliver services remotely from any location. Further implementation and support of technology as skype and smart phones will facilitate further savings in travel costs						
How will the impact of this proposal be measured?		Monito	oring of monthly expense	claims and via the reve	nue budget monitorin				



Proposal	Resources Directorate – Discretionary Fee	Lead/Responsible	Peter Davies
Title	Increase	Officer:	
Your Ref	RES006	Directorate:	RES
No:			
Version No:	1	Section:	RES
Date:	29/11/2018		

Version	Date	Changes Made
1		
2		

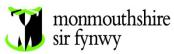
Increased income because of discretionary fee increases across the Resources Directorate. Budget saving to be put forward of £18,032.

The proposal comprises:

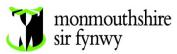
- Cemeteries Service Charge (Average 10% Increase across the board) £17,937.50
- Central Finance Staff Time Recovery £94

Full details are available in the attached spreadsheet extract.

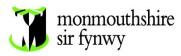
Question	Y/N	Comments/Imp	pact					
Does this proposal align with the MCC Corporate Plan?	Y							
Has a Future Generations Evaluation been completed for this proposal?	Y							
What consultation and engagement has been undertaken to date?	N/A							
Has an option appraisal been undertaken?	N/A							
Does this proposal affect other MCC services?	N/A							
Is this proposal dependant on other services?	N/A							
Will this proposal require any amendments to MCC policy?	N/A							
Will this proposal have any staffing implications?	N/A							
Will this project have any legal implication for the authority?	N/A							
What is the financial benefit of this	£18,032					•		
proposal?		Description	Remainder of 18/19	19/20	20/21	21/22	22/23	Total
		Discretionary Fee Increase		£18,032				£18,032



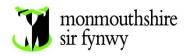
Will this proposal require revenue or capital investment to implement?	No N/A	Invest Descri	tment iption	omments: e included of Remainder of 18/19 omment: be delivered	19/20	20/21	21/22	2 22/23	Total	Source of funding
Has this proposal considered the opportunities for external funding? Will this proposal have any non-financial impacts?	N/A	Ref	Benefi	t						
		1 2 3 4 Fee Addit		vantage omment:						
Has this proposal made any assumptions?	No	Ref 1 2 3 4	Assum	omment						
Has a risk analysis been completed for this proposal?	No	Ref Addit	Risk	omment:		RAG Rating		litigation		
What further consultation and engagement will be required for this proposal?	Yes	Ref 01 02	Consu Public Elected Member	d :	Descript Scrutiny	r Proces	S	Pendir Pendir		9



Will this proposal require procurement of goods, services or works?	No					
Will support services be required for this proposal?	No	2 10.0.	Support Service itional Comment	:	Activity core services.	Internal/External
Will this proposal impact on the authorities built assets. E.g. service change, resource amendment etc.	No					
Will this proposal present any future collaboration opportunities?	No					
Will this project benefit from digital intervention to increase efficiency or increase service quality?	No					
How will the impact of this proposal be measured? E.g. Budget/Process/Staff/Customer KPI's			et will be measured mer engagement	d again	st the revenue b	oudget monitoring process a

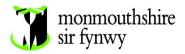


Service Area	Service being charged for	Proposed Charges for 2019/20 £:p	Percentage Increase	Increased additional budget income identified for 2019/20 budget setting purposes	Reason why inflationary increase is not being considered
RESOURC	ES DIRECTORATE				
Markets	Markets-Caldicot		0.00%	0.00	Due to the renovation works at the Town Hall the section will be unable to raise rentals due to the expected disruption to current service.
	Markets - Monmouth		0.00%	0.00	
	Markets-Abergavenny		0.00%	0.00	•
			0.00%	0.00	
	Tuesday Market inside per table	£15.76	0.00%		
	Tuesday Market Outside per foot of floor space	£2.40	0.00%		
	Wednesday Market per table	£9.45	0.00%		
	Friday Market per table	£10.51	0.00%		
	Saturday Market inside per table	£15.76	0.00%		
	Saturday Market Outside - Small	£11.56	0.00%		
	Saturday Market Outside - Large	£23.11	0.00%		
	Sunday Market per table	£10.51	0.00%		
Cemeteries	Cemeteries Service Charge		10.00%	17.937.50	Average 10% Increase across the board
				,	Details split to follow.
	INTERMENT IN EARTHEN GRAVE:				•
	PERSONS 17 YEARS OF AGE OR UNDER:				
		No Charge /No			
	Stillborn and non viable foetuses (New ERB)	Charge			
		No Charge /No			
	New single depth grave in children's section (New ERB)	Charge			
		No Charge /No			
	New Single Depth (New ERB)	Charge			
	New Double Depth (New ERB)	No Charge /No Charge			
	New Treble Depth (New ERB)	No Charge /No Charge			



PERSONS 18 YEARS OF AGE AND OVER:				
New Single Depth (New ERB)	£1,453/£2,905			
New Double Depth (New ERB)	£1,835/£3,446			
New Treble Depth (New ERB)	£2,858/£5,717			
Re-opened grave to single depth - (New ERB)	£1,027/£1,627			
Re-opened grave to single depth (Transfer ERB)	£952/£952			
Re-opened grave to double depth - (New ERB)	£1,337/£1,937			
Re-opened grave to double depth - (Transfer ERB)	£1,199/£1,199			
Cremated remains in Garden of Remembrance	£567/£1,135			
Re-opened cremated remains - (New ERB)	£567/£725			
Re-opened cremated remains (Transfer ERB)	£517/£517			
Cremated Remains in new full grave	£1,095/£2,190			
BRICKED GRAVE:				
Single Depth	£1,882/£3,763			
Double Depth	£2,564/£5,127			
Treble Depth	£3,240/£6,480			
RESERVATION OF GRAVE SPACE				
Normal	£270/£674			
Cremated Remains	£171/£427			
RIGHT TO ERECT MEMORIALS		1		
Normal Grave Space				
All memorials for Children's Interments	No Charge			
Headstones	£200/£400			
Memorial Vases or Tablets	£125/£250			
Re-Erection of Memorial following safety testing failure	No Charge			
Replacement of existing memorial	£80/£160			
Cremation Plots				
Memorial Vases or Tablets	£125/£250			
ADDITIONAL INSCRIPTIONS ON MEMORIALS	£80/£80			
Re- guilding of existing Inscriptions on all memorials	£80/£80			

			I	I]
	EXCLUSIVE RIGHT OF BURIAL FOR FULL GRAVE PLOT				
	Initial Issue	£600/£1,200			
	Each subsequent transfer	£525/£525			
	EXCLUSIVE RIGHT OF BURIAL FOR CR PLOT				
	Initial Issue	£410/£820			
	Each subsequent transfer	£380/£360			
County Farms	Water Charges		-0%	0	
	Agricultural Rents	£Various - all individual	0%	0	
	Cottage Rents	£Various - all individual	0%		
	Grazing Rights	£Various - all individual	0%		
People & HR	Human Resources & Training	Individual recovery rates will depend upon cost of courses incurred.	0%	0	This budget includes an increase from 18/19 therefore no further increase on budget for 19/20
	Personnel	Varies	0%	0	This income is from charging other departments for late emergency CHAP payments, however, work is being done to avoid the need for these to continue.
Sub-Tota	I Resources			18,032	



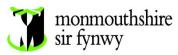
Proposal Title	Interest Receivable increase	Lead/Responsible Officer:	Lesley Russell / Mark Howcroft
Your Ref No:	APP01	Directorate:	Resources
Version No:	1	Section:	Finance
Date:	29/11/2018		

Version	Date	Changes Made
1	29/11/18	Original
2		

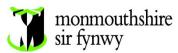
The Authority has to maintain at least £10m of investments to meet the requirements of a Professional Investor under the Markets in Financial Instruments directive (Mifid II) Regulations. By investing this amount our income is forecast to increase which has not been budgeted for previously, as our efficient Treasury strategy tends to utilise cash balances to make our borrowing need as economic as possible, rather than chase investment returns. However any net benefit needs to be offset by increased borrowing on the Pressures list in having to borrow a similar amount.

Please answer the following questions ad provide as much information as you have available at this stage of the proposals development. It is appreciated that further information will be developed prior to final approval of submitted proposals.

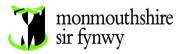
Question	Y/N	Comments/Im	pact					
Does this proposal align with the MCC Corporate Plan?	Y	In so far as it promotes sound financial management to assist with providing services to the public						
Has this proposal been included in your current Service/Business Improvement Plans?	NA							
Has a Future Generation Evaluation been commenced?	NA	Not applicable Treasury Stra		decision	already	allowed (ınder ex	isting
Is an Option Appraisal required? (Please refer to MCC Standard Option Appraisal Process/Template)	N	Investment made as per Council's adopted Treasury Strategy, likely to be a longer term investment given a need to hold a standing balance of £10m investments to continue to receive Treasury advice as a meet professional investor rather than retail investor.						
What is the impact of this proposal on other services?	None							
What other services will affect this proposal?	None	Specific to Treasury and cash management						
Will this proposal require any amendments to MCC policy?	N	No, consisten	t with existin	g Treasur	y Strate	ЭУ		
Will this proposal have any staffing implications?	N	No						
Will this project have any legal implication for the authority? Will this proposal have any	N	No						
financial benefit?		Description	Remainder of 18/19	19/20	20/21	21/22	22/23	Total
				162,000	1,000	0	1,000	164,000
		levels reflect read alongsid	omments: Nu likely return or le the Treasur nount to allow	n £10m inv y pressure	estments one whi	s. This sa ch require	ving nee	ds to be orrow



Will this proposal require								
investment to implement? See Interest payable pressure proposal	Investment Description of 18/19 Page 19/20 20/21 21/22 22/23 Total Source of funding							
	Additional Comment:							
Has this proposal considered the opportunities for external funding?	Not applicable							
Will this proposal have any non-financial impacts?	Ref Benefit							
	1 Retention of treasury advice as a professional rather than retail customer. Retail advice would cost more, and likely to involve retender of existing treasury advice contract							
	2 3 4							
	Ref Disadvantage 1 Given bank bail in mechanisms, the source of robust, secure							
	longer term investment opportunities is restricted Potential to utilise pooled find investment, necessitating compliance with IFRS9, and the annual revaluation of financial instrument with short term gain or loss transferred to Income and							
	Expenditure account, causing a volatility in positions year on year 3 4							
	Additional Comment:							
Has this proposal made any assumptions?	Ref Assumption 1 Interest rates 2 MiFiD II requirements will remain in place 3 4							
	Additional Comment							
	Interest income has moved from £43k rolled over from 18/19 to £205,000 – saving of £162K.							
	The £43k was based on £5m of cash at 0.7% return plus £5m at 0.15%. The £205,000 was based on £10m at 1.43% and £6m at 1%.							
	It has been necessary as a consequence of Markets in Financial Investments Directive II (MiFID) to hold a £10m investment balance. This has added to cash balances retained for the purpose. Interest rates are anticipated to rise, but in relation to £10m are anticipated to be of longer term than is usual hence differential rate.							



Has a risk analysis been completed for this proposal?	Main I	Risks						
Please refer to MCC Strategic Risk Management Policy)	Ref	Risk		RAG Rating	Mitigatio	n		
	Risk fund	tional Comment management ar management is egy agreed by C	nd the securit an active co	nsideration				
Will consultation and engagement pe required for this proposal?	Ref	Ref Consultee Description				Comp/Pending		
	high	tional Comment light situation ai	nd approach	half yearly t				
Will this proposal require procurement of goods, services or works?		ig external treasu			ocured.			
Has a timeline been considered for his proposal?	Ref	Activity			Start	Complete		
What evidence/data has been	For f	tional Comment foreseeable futu nt and forecast i	re					
gathered to date to inform this Proposal?	Ourie	in and forecast i	interest rates					
Will support services be required for this proposal?	Ref	Support Service	e	Activity	Inter	nal/External		
	Addi	tional Comment	: Accountan	cy treasury	staff time			
Will this proposal impact on the authorities built assets?	No							
Will this proposal present any collaboration opportunities?	No							
Will this project benefit from digital ntervention?	No							
How will the impact of this proposal be measured?	M2 an	d M7 monitoring	J					



Proposal	Set aside of Capital receipts	Lead/Responsible	Lesley Russell / Mark Howcroft
Title		Officer:	
Your Ref	APP002	Directorate:	Resources
No:			
Version No:	1	Section:	Finance
Date:	29/11/2018		

Version	Date	Changes Made
1	29/11/18	Original
2		

The Council has to set aside a reasonable provision annually to repay debt, based upon the capital financing requirement, and either 2% based on supported borrowing or over the asset life of particular assets where the borrowing is prudential or unsupported by central government funding. This provision is known as minimum revenue provision (MRP)

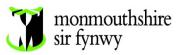
The Authority is forecasting to have generated £3m of unused Capital receipts by end of 31st March 2019. If this was set aside to finance capital expenditure previously budgeted to be funded by borrowing, it will reduce the capital financing requirement and relatedly the level of borrowing taken.

It would receive a saving in the form of having to make a smaller minimum revenue provision. Based on using capital receipt funding on an illustrative 25 year asset it would save circa £40,000 per annum on every £1m capital receipts utilised in this fashion.

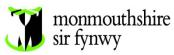
On a forecast £3m receipts balance at the end of March 19, this is anticipated to deliver a saving of £120,000 per year against Current MRP (Minimum Revenue Provision) Budget for 25 years.

Please answer the following questions ad provide as much information as you have available at this stage of the proposals development. It is appreciated that further information will be developed prior to final approval of submitted proposals.

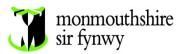
Question	Y/N	Comments/Impact
Does this proposal align with the MCC Corporate Plan?	NA	In so far as sound financial management is a cornerstone in Council continuing to provide efficient and economic service to the public into the future
Has this proposal been included in your current Service/Business Improvement Plans?	N	Undertaken as part of normal treasury activities
Has a Future Generation Evaluation been commenced?	NA	Operational decision, not a new practice
Is an Option Appraisal required? (Please refer to MCC Standard Option Appraisal Process/Template)	N	An analysis of the best use for any capital receipt balance has been undertaken, which concluded that Council would get maximum short term revenue budget effect if it applied receipts to the funding of short life assets with high proportionate MRP charge. The actual treasury decision will be taken once sufficient receipts accrue as it is commonplace for the generation of such to be delayed.
What is the impact of this proposal on other services?	NA	Economic treasury decisions prevent services having to make a greater extent of savings. Active Treasury monitoring traditionally mitigates the cost volatility experienced in services during the year. Taking Treasury savings more explicitly as a budget target will, going forward, reduce the ability to make such compensations for services within year, so they need to be more disciplined in staying within budgets allocated to them.
What other services will affect this proposal?	NA	In applying receipts in this fashion, they won't be available to assist with Future Schools tranche B and C considerations, putting a greater emphasis on Council and Children and Young people Directorate to afford any capital schools replacement programmes through revenue savings affording prudential borrowing.
Will this proposal require any amendments to MCC policy?	N	No, already allowed under Council approved Treasury Strategy

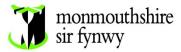


Will this proposal have any staffing implications?	N	None, undertaken as part of existing treasury duties							
Will this project have any legal implication for the authority?	N	None							
Will this proposal have any financial benefit?		Description	Remainder of 18/19	19/20	0 20	/21	21/22	22/23	Total
		Reduced MRP payment pa.		120,0	000 0		0	0	120,000
		Additional Comments: Numbers above will introduce a consistent annual saving over the financing of the asset involved. To put saving against 20/21 etc., whilst correct, may erroneously imply an additive effect.					ving		
Will this proposal require investment to implement?			Remainder of 18/19	19/20	20/21	21/22	22/23	Total	Source of funding
		Additional Comment: It will require the application of £3,000,000 of capital receipts for an illustrative saving of £120k in each of next 25 years.						an	
Has this proposal considered the opportunities for external funding?		Not applicable							
Will this proposal have any non-financial impacts?		Ref Benefit 1 2 3 4	t						
	Ref Disadvantage 1 Receipts not available for future capital schemes 2 3 4								
		Additional Constraints wo		oe used	instead				
Has this proposal made any assumptions?		2 Corpora	apital receipts ate landlord ustratively ca capital proje	colleagu pital red	ies. ceipts w	ould be	used to	back fu	nd



Has a risk analysis been	Main I	Risks				
completed for this proposal?	Ref	Risk		RAG	Mitigation	n
(Please refer to MCC Strategic Risk Management Policy)	1	The traditional risk associated with capital receipts is whether they will materialise in the timeframes necessary		Rating Yellow	In the annual Capital proposals provided Members there is a indication of likely receipts, their value and their risk/volatil in being realised in the timeframes assumed.	
	Addi	tional Comment	:			
Will consultation and engagement be required for this proposal?	Ref Consultee Description Comp/Pendi No Additional Comments: Consultation with members to ensure they understand the implications for its Future Schools aspirations, and that the business case for such would need to be predicated on a greater extent of borrowing, and relatedly increased revenue headroom to afford.					sure they ations, and ated on a
Will this proposal require procurement of goods, services or works?	No					
Has a timeline been considered for this proposal?		Activity itional Comment 5 years	s:		Start	Complete
What evidence/data has been gathered to date to inform this Proposal?	NA NA					
Will support services be required for this proposal?	Ref	Ref Support Service Activity Internal/Exter Accountancy Investment and borrowing function				
	Addi	tional Comment			-	
Will this proposal impact on the authorities built assets?	In applying receipts prior to assessing the affordability of Future schools proposals, these receipts won't be available to advantage those business cases. But overall the effect will be neutral, in so far that the Council derives a lower capital financing requirement initially and hence a lower MRP. When schools proposals materialise the capital financing requirement will require inflating to afford additional borrowing to compensate exactly for receipts already utilised.					
Will this proposal present any collaboration opportunities?	No	a baay atmood	-			
Will this project benefit from digital intervention?	No					
How will the impact of this proposal be measured?	Reduc	ed minimum reve	nue provision	costs		





Proposal	Council Tax Base Increase / Council Tax	Lead/Responsible	Peter Davies/Ruth Donovan
Title	Reduction Scheme Activity Saving	Officer:	
Your Ref	FIN001	Directorate:	RES
No:			
Version No:	1	Section:	Finance
Date:	31/11/2018		

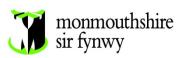
Version	Date	Changes Made
1	13/12/2018	Completion of mandate proposal
2		

Each year the Council has to notify Welsh Government of its estimate of its council tax base for the following financial year. The tax base is itself is mainly calculated from information about the numbers of properties within the County, adjusted to an equivalent band D figure for things such as discounts, exemptions and reliefs. As the number of equivalent properties grows in the County so does the tax base and the ability for the Council to generate an increased level of council tax income.

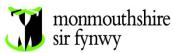
Overall, the Council Tax base calculated for 2019/20 has risen by 0.45% compared to 2018/19. This increase takes into account the anticipated changes in dwellings. The estimated income derived from this (£272k) has been incorporated within the MTFP as part of the budget process. The majority of this has already been achieved in the current financial year as the Authority has outperformed the estimated tax base it set last year. However, based on the revised estimate provided to WG for next year this gives the potential for additional council tax income of £40,000. The Council will look to review this again before finalising its budget proposals for 19/20 to determine whether there is scope to increase this potential income and saving further.

Further to this the Council Tax Reduction Scheme (CTRS) budget is demonstrating a reduced level of activity in the current year. Whilst it is very difficult to predict with any certainty the likely future demand recent years have seen the Authority make calculated reductions in the budget within recourse to it being over-subscribed. Trends from previous years show case load dropping month on month to year end. However counter to this future savings could be impacted as Welsh Government are actively promoting the scheme as well as any impact from Universal Credit and impacts in the wider economy. Latest information, from WG, suggests that current take up is between 55% and 65% so there is the potential for more claimants to come forward in the future. However, the Council has assessed risk and is looking to bring forward a targeted £110k reduction to the budget and consequential saving.

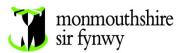
Question	Y/N	Comments/Impact
Does this proposal align with the MCC Corporate Plan?	Y	The proposal contributes additional core council tax funding into the budget and that will ultimately assist the Council in delivering the priorities as set out in the Corporate Plan.
Has a Future Generations Evaluation been completed for this proposal?	N	Not required as this simply represents additional funding to support the Council in delivering its services and against its stated priorities.
What consultation and engagement has been undertaken to date?		Ongoing and informal consultation with SLT and Cabinet
Has an option appraisal been undertaken?	N	N/A
Does this proposal affect other MCC services?	N	Indirectly and in a beneficial way in providing additional funding to support delivery of services.
Is this proposal dependant on other services?	N	



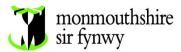
Will this proposal require any amendments to MCC policy?	N								
Will this proposal have any staffing implications?	N								
Will this project have any legal implication for the authority?	N								
What is the financial benefit of this proposal?		Description	Remainder of 18/19	19/20	20,	/21 2	21/22	22/23	Total
		Council Tax base increase	0	40,000					40,000
		Council Tax Reduction Scheme activity saving	0	110,000	0				110,000
		Total saving		150,00	0				150,000
		Additional Co	omments:						
Will this proposal require revenue	N								
or capital investment to implement?	10		Remainder of 18/19	19/20 2	20/21	21/22	22/23	Total	Source of funding
		Additional Co	omment:						
Has this proposal considered the opportunities for external funding?	N	Not relevant							
Will this proposal have any non-financial impacts?	N	Ref Benefit	1						
		Ref Disadv	antage						
		1							
		3							
		Additional Co	omment:						
		As stated abo		ct will be	benefi	cial in s	upportin	g the wi	der
Has this proposal made any assumptions?	Y		ption ere will not boudget such						inst the
		3					•		
		4							



							511 1y11vv y	
		Additional Comment The calculation of the council tax base is in a format prescribed by Welsl Government. There is however the need for estimation though a pruden assessment of the increase in the tax base based on the number of new property completions anticipated in the next financial year that will be liable for council tax.						
Has a risk analysis been	Y	Main F	Risks					
completed for this proposal?		Ref	That the council tax base is set at too high a level resulting in the level of council tax income able to be generated potentially falling below the amount budgeted. The tax base has however been set at a prudent level. That there will be a significant increase in demand against the CTRS budget such as to erode the saving proposed		RAG Rating	Miti	gation	
		1			L	wou man the (reve	resultant shortfall ld need to be aged as part of Council's overall nue budget itoring process.	
	3 4	2			M	As above		
			5 p = p = = = =					
			tional Comment:					
What further consultation and engagement will be required for	Y	Ref	Consultee	Descripti	on		Comp/Pending	
this proposal?		1 2	Public Elected Members	Public con Formal So	nsultation		Pending Pending	
		Addi	tional Comments	5 :				
Will this proposal require procurement of goods, services or works?	N							
Will support services be required for this proposal?	N Re		Support Servic	е	Activity		Internal/External	
		Addi	tional Comment:					
Will this proposal impact on the	N							
authorities built assets. E.g. service change, resource amendment etc.								
What evidence/data has been gathered to date to inform this Proposal?		1. 2. 3.	Council tax bas	se report – Ča	abinet 5th De	cember	· 2018 d Shared Benefit	



Will this project benefit from digital intervention to increase efficiency or increase service quality?	N	
How will the impact of this proposal be measured? E.g. Budget/Process/Staff/Customer		The position regarding both the tax base estimate and the CTRS activity saving will both be monitored ahead of the budget proposals being finalised at the end of the consultation period. The savings will be reviewed and consideration given to any further adjustment at that stage.
KPI's		Subsequent to this the budget proposal will be monitored through directorate budget monitoring. This will lead into corporate budget monitoring. In addition, the action plan, performance measures and the risk assessment must be transferred into the Service Business Plans for the business area in order to monitor and challenge the delivery of the proposal, including the performance being achieved and the level of impact.



Proposal	Anticipated "floor" change to AEF	Lead/Responsible	Peter Davies
Title		Officer:	
Your Ref	FIN002	Directorate:	RES
No:			
Version No:	1	Section:	Finance
Date:	31/11/2018		

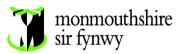
Version	Date	Changes Made
1	13/12/2018	Completion of mandate proposal
2		

Following significant lobbying and pressure from Local Government upon receipt of the Provision Budget Settlement from Welsh Government on 9th October 2018 the First Minister sent a letter on the 20th November 2018 to Local Authority Leaders outlining a package of additional funding proposals.

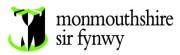
One aspect of these proposals that directly benefitted the Council was a commitment to raise the funding floor from -1% to -0.5%. This meant that no local authority in Wales would suffer a reduction in core funding by more than 0.5%. Monmouthshire, being the lowest funded Council in Wales, has again been protected by the funding floor and as a result directly benefits from this commitment from the First Minister.

The Council will receive absolute confirmation of this change when the Final Local Government Settlement is received. This is due on the 19th December 2018.

Question	Y/N	Comments/Impact
Does this proposal align with the MCC Corporate Plan?	Y	The proposal contributes additional core funding from Welsh Government and that will ultimately assist the Council in delivering the priorities as set out in the Corporate Plan.
Has a Future Generations Evaluation been completed for this proposal?	N	Not required as this simply represents additional funding to support the Council in delivering its services and against its stated priorities.
What consultation and engagement has been undertaken to date?		Ongoing and informal consultation with SLT and Cabinet
Has an option appraisal been undertaken?	N	N/A
Does this proposal affect other MCC services?	N	Indirectly and in a beneficial way in providing additional funding to support delivery of services.
Is this proposal dependant on other services?	N	
Will this proposal require any amendments to MCC policy?	N	
Will this proposal have any staffing implications?	N	
Will this project have any legal implication for the authority?	N	
What is the financial benefit of this proposal?		



	1		I =	10/0		10.1	21/22	22/22		
		Description	Remainder of 18/19	19/20	, 20	/21	21/22	22/23	Total	
		Change to AEF	0	468,0	00				468,000	
		Total saving		468,0	00				468,000	
		Additional C	comments:		I					
Will this proposal require revenue	N									
or capital investment to implement?		Investment Description	Remainder of 18/19	19/20	20/21	21/2	2 22/23	3 Total	Source of funding	
		Additional C	comment:	1						
Has this proposal considered the opportunities for external funding?	N	Not relevant								
Will this proposal have any non-financial impacts?	Ref Benefit 1 2									
		3 4								
		1 2 3	vantage							
		Additional C As stated about delivery of se	ove any impa	ct will be	e benef	icial in	supporti	ng the w	ider	
Has this proposal made any assumptions?	Y	and intention 2018 to from a 2 The art floor has	crease in functo the Final Loons of the Fire of Local Author 1% cash red mount to benous been calcu	ocal Government of the control of th	vernment of the version of the versi	nt Sett s letter t the fu 6 cash nire fro	lement the dated 20 sunding flow reduction method the lemma the in-	ne stated Oth Nover oor would n. crease ir	mber d reduce	
		3 4 Additional C	ment informat	ion.						
Has a risk analysis been completed for this proposal?	M	Main Risks								
		Ref Risk			RA Ra	.G ting	Mitig	ation		
		the co	VG not carry to mmitment ma est Minister in 20th Novembe	de by his lette	L	ang -	the fo	ation wou orm of an ased bud fall need		



		2 That other chang settlement data through the fundi impact adversely amount calculate due from the flooraised by 0.5% Additional Comment:	hat feed ng formula on the d as being	Co sa ne ide	anaged by the ouncil and further avings proposals eeding to be entified.
What further consultation and engagement will be required for this proposal?		Ref Consultee 1 Public 2 Elected Members Additional Comments	Formal S	gagement	Comp/Pending Pending Pending
Will this proposal require procurement of goods, services or works?	N				
Will support services be required for this proposal?	N	Ref Support Service Additional Comment:	9	Activity	Internal/External
Will this proposal impact on the authorities built assets. E.g. service change, resource amendment etc.	N				
What evidence/data has been gathered to date to inform this Proposal?				et Minister on the 2 ent Settlement dat	
Will this project benefit from digital intervention to increase efficiency or increase service quality?	N				
How will the impact of this proposal be measured? E.g. Budget/Process/Staff/Customer KPI's		The Final Local Governm This will confirm the amo Welsh Government and of First Minister have been managed as the authority following the statutory co	unt of core f determine w carried throu g finalises its	unding that the Control thether the commit ligh as anticipated budget proposal	ouncil will receive from tments made by the l. Any variation will be